

**Drug-Free Schools and Communities Act  
2020 Biennial Review  
Kent State University**

In compliance with the Drug-Free Schools and Communities Act (DFSCA) articulated through Education Department General Administrative Regulations (EDGAR) Part 86, the following review of Kent State University's alcohol and other drug programs assesses the academic years 2018-2019 and 2019-2020.

**Introduction**

Kent State University's student body consists of more than 35,000 undergraduates and 6,000 graduates enrolled from all 50 states and 122 different countries. Additionally, Kent State employs more than 6,800 faculty and staff.

Since the DFSCA's 1994 amendments to the Higher Education Act of 1965, institutions of higher education have been responsible for communicating standards and prevention efforts regarding the unlawful possession, use, or distribution of alcohol and other illicit drugs (AOD) on their campuses. Every year, institutions are responsible for notifying students, faculty, and staff of the consequences AOD brings to the campus community. Every other year, in a biennial review, institutions must prepare a report that assesses the Drug Abuse and Alcohol Prevention Program (DAAPP). Institutions are charged with determining the effectiveness of their efforts and ensuring that disciplinary standards for enforcement are being upheld.

This biennial review has been completed by the *Alcohol and Other Drug Task Force* ("AOD Task Force"). The *AOD Task Force* is a group that fosters campus and community collaboration aimed at reducing the negative impact of alcohol and other drug use in our community. This group makes recommendations for policy and program changes, serves as the lead campus group to collaborate with community resources to reduce alcohol and other drug-related problems, coordinates the institutional alcohol and other drugs biennial review, and supports efforts of the community to reduce high risk alcohol and other drugs related negative behavior on and off campus.

**Review of Kent State University DAAPP**

Effectiveness of DAAPP

A requirement of the Biennial Review is to state the effectiveness of the DAAPP. The Kent State University DAAPP is a document that describes the multifaceted approach including prevention, emergency response, counseling, student conduct sanctioning, police intervention, and community resources to address drug abuse.

To be considered "effective," the AOD Task Force believes that Kent State University must demonstrate a commitment towards identifying and responding to areas of concern pertaining to AOD issues. The following information describes proactive programming, reactive accountability, and a community of care for students, faculty, staff and the many surrounding communities.

Annual Notification

Annual notification of the DAAPP was sent to all students and employees. The notification included:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees;
- A description of appropriate legal sanctions for violation of local, state, or federal laws for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of the health risks associated with the abuse of illicit drugs or alcohol use.
- A list of drug and alcohol programs (counseling, treatment, rehabilitation, and re-entry) that are available to employees or students;
- A clear statement that Kent State University will impose disciplinary sanctions on students and employees for violations of the standards of conduct and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution.

The Kent State University DAAPP was sent to all students and employees on the following dates between the 2018-19 and 2019-20 academic years:

- October 1, 2018
- February 11, 2019
- September 30, 2019
- January 29, 2020

#### Program Inventory

AOD programs and events are offered to students and employees on the Kent Campus by University Health Services, Kent State University Police Services, the Center for Student Involvement and Division of Human Resources. For the academic years 2018-19 and 2019-20, 169 AOD programs and events were offered and attended by 6,334 students and employees. A complete program and event inventory is available in Appendix 1 of this report. Until the 2020 pandemic that limited physical distancing, the majority of programs and events were held in-person, including safety and awareness presentations by Kent State Police Services and AOD workshops by the Office of Health Promotion. Additionally, programs focusing on individual health and enrichment were offered. These programs did not specifically focus on AOD issues; rather, they addressed the overarching concept of healthy lifestyles. Examples such as Recreational Services and the Sexual and Relationship Violence Support Services Office deserve recognition as positive contributors to healthy endeavors within the University community but will not be evaluated or elaborated on in this report.

In addition, the Office of Student Conduct is delegated the responsibility of enforcing the [Code of Student Conduct](#). The Code of Student Conduct outlines the University's expectations for student behavior; the Office of Student Conduct facilitates the review of student behavior that may be in violation of the expectations outlined in the Code of Student Conduct. In conjunction, Residence Services addresses violations for possession and use of alcohol and controlled substances. Details of the cases reviewed by both offices are outlined later in this report and additional data is included in the appendices.

The [Campus Safety, Security, and Fire Safety Bulletin](#) is released annually for each of the eight campuses of Kent State University along with the College of Podiatric Medicine. Reports for each campus include AOD related crime statistics, programming information, and campus and local resources. The Office of Health Promotion on the Kent Campus is available as a resource to all other campuses for programming as well.

#### Policy and Procedure Inventory

A number of administrative functions are intended to have an impact on AOD prevention and awareness efforts. The University utilizes a [“Good Samaritan”](#) provision to address students who have experienced an AOD overdose and require a mental health follow-up. Parental notification letters are sent by the Office of Student Conduct after underage students are found responsible for alcohol or controlled substances violations. A coordinated effort between Kent State University and the City of Kent has addressed high risk AOD behaviors by reducing off campus party and noise disturbance concerns.

### **Statement of AOD Program Goals and Goal Achievement**

Kent State University’s program goals for this biennial review during the 2018-19 and 2019-20 academic years were to:

1. Increase AOD awareness through prevention programming to students and employees.
2. Reduce the community impact related to high risk off campus parties in the City of Kent.
3. Provide AOD support services for students and employees.
4. Hold students accountable for AOD violations by enforcing the [Code of Student Conduct](#).
5. Outreach to regional campuses at Kent State University on AOD awareness and programming.
6. Outreach to the City of Kent community agencies that work with AOD support for students.

The outcomes of these goals during this biennial review period are:

1. *Increase AOD awareness through prevention programming to students and employees.*  
Awareness regarding AOD rules and regulations begins for students at Destination Kent State, Kent State University’s new student orientation program. This program takes place prior to the start of each semester. Students are informed of the University’s AOD policies. First Year Experience courses have a session targeting AOD awareness involving presenters from University Health Services and community partnerships. University Health Services provides preventative and on-going AOD services for students. AOD and depression screening are examples of programs that University Health Services supplies to aid in awareness and prevention.

Student organizations have assisted in the University’s efforts to address AOD awareness and provide additional programming and resources to our students. The message provided for students would not be effective without the willingness of students to challenge their peers’ perceptions and behaviors related to AOD. Greek councils sponsor two risk awareness weeks each year that incorporate programming related to AOD topics that are open to the campus community.

Fraternity and Sorority Life (FSL) works to support students and their programming efforts. This includes hosting trainings due to certifications that members of the office hold as well as advising the three Governing Councils on programming that they host. These efforts have also been focused in engaging with the larger Kent community to reduce risk during holidays such as Halloween and St. Patrick’s Day through risk training with the Kent Police Department. These efforts have yielded significant decreases in organization violations and individual violations throughout the years.

In Spring 2019 FSL hosted the Stop Hazing Campus Survey that gathered information on alcohol and hazing. In the Fall of 2019 FSL partnered with Dyad Strategies to do a Fraternity and Sorority Assessment Project on the FSL Community that included collecting data about alcohol consumption behaviors and high alcohol consumption.

The Kent State of Wellness and University Health Services offers a 24-hour (7 days a week, 365 days a year) Nurse Hotline to address all health-related matters including AOD issues of concern.

Employees are informed about the Employee Assistance Program (EAP) through new employee orientation materials. The EAP provides assistance through the specific "Impact" program with and access to resources for AOD concerns.

2. *Reduce the community impact related to high risk off campus parties in the City of Kent.*  
Off campus house parties in the City of Kent have been a detriment to the community and resulted in student arrests and referrals to the Office of Student Conduct. Examples of issues with these parties on Halloween, St. Patrick's Day, "Fake Patty's Day," and College Fest included underage drinking, reckless behavior, acts of violence such as fighting and rioting. Kent State University joined with student leaders, police agencies, community members, city employees, and local businesses to collaborate and reduce the frequency and negative impact of these parties. The result was that continued elimination of the most destructive event (College Fest) and reduced high risk AOD parties from 2018 to 2020.
3. *Provide AOD support services for students and employees.*  
Kent State University utilizes licensed psychologists and counseling graduate students to supply AOD services for students, faculty, and staff. [Psychological Services](#), a unit of University Health Services, is the primary service provider for students. The [Counseling and Human Development Center](#) (White Hall) and [Psychological Clinic](#) (Kent Hall) are available to students, faculty, and staff. Portage County resources such as [Townhall II](#), a community treatment agency, are promoted and accessible for students, faculty and staff. The University's employee assistance program, [Impact](#), provide assistance with and access to resources regarding AOD concerns for employees.
4. *Hold students accountable for AOD violations by enforcing the Code of Student Conduct.*  
Kent State University Police Services, Residence Services, Office of Student Conduct, and Human Resources are the primary departments that coordinate a review of reported behavior when an alleged policy violation involving AOD occurs. Where students are accused of violations, there is a collaborative effort between Police Services, Residence Services, and the Office of Student Conduct to address adjudication both on campus and in the surrounding community. When an accused student is found responsible for violating University policy, the severity of the actions leads to sanctions focused on educational opportunities while being cognizant of individual safety and the campus community. Where employees are accused of violations, the supervisor is encouraged to review the reported behavior with Human Resources for appropriate action.

In the academic year 2018-2019 the Office of Student Conduct adjudicated 273 AOD cases. In the academic year 2019-2020 the Office of Student Conduct adjudicated 234 AOD cases. Included are cases for individual students and student organizations. The most frequent educational sanctions for these cases were AOD workshops offered through University Health Services.

Greek membership uses a self-governance component where chapters use their internal judicial boards to hold members accountable for violations of organizational policy related to AOD. Sanctions within the organizations can range from written warning to membership termination.

The *AOD Task Force* coordinates the Biennial Review which ultimately entails a comprehensive assessment of AOD programs and behaviors.

5. *Outreach to regional campuses at Kent State University on AOD awareness and programming.* Trumbull campus staff participated a project with ASAP and the Trumbull County Health Department involving substance abuse at the campus that involved surveying students about substance abuse issues.

In the past 2 Trumbull campus has offered a support group for students who are in recovery. It has not been utilized widely, but it has been offered and attended by some.

In the spring of 2019 Trumbull campus hosted national alcohol screening day. The 2020 screening was interrupted by Covid, but aside from 2020 we have hosted this event every spring since 2014. Students who score high for alcohol use are offered counseling, and most of them accept and engage.

Trumbull Campus is set to launch an Addiction Counseling Certificate Program beginning in the fall 2020.

In spring 2019 and 2018, the Geauga campus acknowledged Alcohol Awareness Month (April) through social media posts and flyers/information throughout campus. The 2020 plans for Alcohol Awareness Month and Alcohol Screening Day (April) were interrupted by COVID.

6. *Outreach to the City of Kent community agencies that work with AOD support for students.* In 2019, KSU's College of Public Health and the Department of Computer Science to develop and implement drug prevention infrastructure in Portage, Geauga and Lake counties.

The project, called the Northeast Ohio Tri-County Prevention Infrastructure, works to prevent the onset and reduce the progression of alcohol and other drug use in youth ages 9 to 20 in Geauga, Lake and Portage counties. Through the creation and utilization of an innovative big data analytics system, the Northeast Ohio Tri-County Prevention Infrastructure will be able to provide comprehensive community assessment data and monitor substance use to identify potential areas of need.

Additional information may be found at this link:

<https://www.kent.edu/kent/news/collaborative-kent-state-team-receives-grant-develop-and-implement-drug-prevention-infrastructure>

The Mental Health & Recovery Board plans, funds, and monitors mental health, addiction, prevention, and treatment services for Portage County residents including Kent State students. The Board funds not for profit community agencies that provide services, such as the 24/7 addiction helpline, funds naloxone, and trains Kent State Police officers in crisis intervention training. Staff from the Kent State Collegiate Recovery Community participate in the Portage Substance Abuse Community Coalition.

## **Additional Information**

### Summary

A review of the comprehensive DAAPP reveals an infrastructure that has resources to offer preventative and reactive programming; large-group, small group, and individualized support; availability for assistance on and off campus sites; accountability for recognized violations; and amnesty for Good Samaritans. Yet, there remain areas for growth, awareness and sharing of resources, and challenges in reaching persons with AOD issues in recognizing the many avenues for assistance at the precise time it is needed.

### Strengths

Multiple departments and various offices (Residence Services, Office of Student Conduct, Police Services, University Health Services, Center for Student Involvement and Division of Human Resources), and regional campuses offer AOD programs, events, and resources. These programs, events and resources are conducive to individuals who may be at different developmental maturities. University personnel and peer facilitators coordinating programs and events, and providing resources, are trained to address AOD concerns.

Kent State University and the City of Kent, Ohio continued a positive and productive collaboration during the review period. Campus and city officials meet monthly to discuss issues impacting the community typically as a result of AOD behavior. Communicating with city officials, police, and notifying landlords about problem properties has been effective. University staff and Portage County Mental Health and Recovery Board are connected and promote appropriate referrals to increase awareness of AOD issues. Both municipal and campus leaders are members of the *AOD Task Force*.

### Challenges

Kent State University has a campus in Kent, Ohio. In addition to the Kent campus there are seven “regional” campuses throughout Northeast Ohio, properties for a specific college in Independence, Ohio and in multiple international locations and centers (Geneva, Switzerland; Florence, Italy; Beijing, China; New Delhi, India). Although some assessment for regional campuses have been accomplished in the last two academic years, greater quantity and quality of analysis could be helpful to consider additional AOD prevention and response.

Another area of challenge is that several areas of the university clearly address AOD, however obtaining specific information to add to the Kent State University DAAPP and Biennial Review has been difficult and requires further review. Examples include athletics, student organizations, international students, and human resources.

### Procedures for Distribution of Annual AOD Notification to Students and Employees

Through the Office of the Vice President for Student Affairs, the Dean of Students is responsible for coordinating and distributing the annual AOD notification to students, faculty, and staff. For the most recent distribution (2020) the Dean of Students consulted with the Office of Health Promotion, University Health Services, Office of Student Conduct, Police Services, and Office of General Counsel to verify the information and resources. An email was sent to the entire Kent State University community. In addition to the email, a [website](#) on the Vice President for Student Affairs page was created to display further resources and details for all University personnel and community members to view. Annual notifications from 2018, 2019 and 2020 are available in the appendix of this document. The current

expectation is for the current DAAPP to be made publicly available by every October 1 and February 1, with the current Biennial Review available on even-numbered years by October 1.

#### Impact of the 2020 COVID-19 Pandemic

Effective March 10, 2020 Kent State University President Diacon officially updated all academic classes and support services to engage remotely. A significant amount of behavioral referrals stem from on campus violations. With Residence Hall students sent home and in-person programming postponed or canceled, their respective statistics for that time period are reflective of these adjustments.

Providing in-person presentations, fairs for students, parents & families and offering pamphlets and other deliverables to participants in Destination Kent State, Kent State University's summer orientation platforms was updated to be 100% online. Presentations on AOD topics were developed, recorded, and made available to all prospective and current students and their families.

Another impact of the COVID-19 pandemic has been the stress on the University budget. As of the writing of this document, the degree to which budget decisions may impact AOD resources are unclear.

#### **Recommendations for Revising AOD Programs**

The following recommendations are made from the *AOD Task Force* for revising AOD programs, events, and resources:

- Continue to build on the strengths of providing high quality and a large quantity of programs from educated and diverse presenters
- Integrate regional campuses and international properties / centers into programing, events, and resources
- Continue to work with local community agencies to identify trends, areas of need, and resources for students, faculty, and staff
- Review and update AOD policies as appropriate
- Recruit student representation on the *AOD Task Force*
- Evaluate the annual AOD survey for content, data analysis, and practical implications
- Monitor and reduce further high-risk off-campus AOD parties at targeted times including Halloween and "Fake Patty's Day"

## Appendices

Enclosed are the following appendices containing information pertaining to this Biennial Review.

- Appendix 1: Program and events spreadsheet [p.9]
- Appendix 2: Annual notification of drug and alcohol prevention program disclosures (2018, 2019, 2020) [p.21]
- Appendix 3: Office of Student Conduct data (AY 2018-19, 2019-20) and Code of Student Conduct [p.26]

Through the Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention, the U.S. Department of Education funded *Complying with the Drug-Free Schools and Campuses Regulations [EDGAR Part 86]: A Guide for University and College Administrators*, Washington D.C., 2006, revised by Beth DeRicco, Ph.D., CPP-R (“*Guide*”). According to the *Guide*, “this publication is in the public domain. Authorization to reproduce it in whole or in part is granted.” Kent State University acknowledges that intellectual information and direction from the *Guide* have been utilized in the creation of this biennial review.

**Appendix 1: Program and events spreadsheet**

Date	Dept. / Campus	Program Title/Topic	Program Goal	Attended	Evaluation / Notes
9/30/2019 - current	Public Health/Kent	Tri-County Drug Prevention Infrastructure	Build infrastructure in Portage, Lake and Geauga counties to prevent and reduce progression of substance use among 9 - 20 year olds. Focusing on alcohol, nicotine and marijuana.		
8/14/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Pre/Post Test
8/15/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Personal Feedback
9/18/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Personal Feedback
9/19/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	7	Evaluations & personal feedback
10/10/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	9	Evaluations & personal feedback
10/23/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback

10/27/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	13	Evaluations & personal feedback
11/10/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	16	Evaluations & personal feedback
11/17/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	19	Evaluations & personal feedback
11/17/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	9	Evaluations & personal feedback
11/27/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	9	Evaluations & personal feedback
12/3/2018	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	9	Evaluations & personal feedback
12/7/2018	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	14	Evaluations & personal feedback
1/19/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	8	Evaluations & personal feedback

1/19/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	6	Evaluations & personal feedback
2/9/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	10	Evaluations & personal feedback
2/9/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	23	Evaluations & personal feedback
2/25/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	6	Evaluations & personal feedback
2/26/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluations & personal feedback
3/9/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	11	Evaluations & personal feedback
3/9/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	7	Evaluations & personal feedback
4/1/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback

4/2/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
4/8/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	11	Evaluations & personal feedback
4/9/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	10	Evaluations & personal feedback
4/27/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	5	Evaluations & personal feedback
4/27/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	8	Evaluations & personal feedback
6/10/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	5	Evaluations & personal feedback
6/11/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	2	Evaluations & personal feedback
4/11/2019	Office of Health Promotion & UPS	National Alcohol Screening Day	Reduce and prevent at-risk drinking	247	AUDIT Screening Tool & Event Evaluation Form
9/11/2018	Office of Health Promotion-UHS	AOD Issues & Concerns	Address issues and concerns related to risk management.	46	Evaluations & personal feedback.

9/13/2018	Office of Health Promotion-UHS	AOD Issues & Concerns	Address issues and concerns related to risk management.	47	Evaluations & personal feedback.
9/25/2018	Office of Health Promotion-UHS	College Binge Drinking	Increase awareness of alcohol issues and concerns.	17	Evaluations & personal feedback.
9/27/2018	Office of Health Promotion	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	7	Evaluations & personal feedback.
10/8/2018	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	16	Evaluations & personal feedback.
10/15/2018	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	9	Evaluations & personal feedback.
10/22/2018	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	1	Evaluations & personal feedback.
11/1/2018	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	18	Evaluations & personal feedback.
11/8/2018	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	14	Evaluations & personal feedback.
2/4/2019	Office of Health Promotion-UHS	Overview & Promote National Alcohol Screening Day	Address issues and concerns related to risk management.	6	Personal feedback.
3/14/2019	Office of Health Promotion-UHS	Overview & Promote National Alcohol Screening Day	Address issues and concerns related to risk management.	10	Personal feedback.
4/1/2019	Office of Health Promotion-UHS	Overview & Promote National Alcohol Screening Day	Address issues and concerns related to risk management.	5	Personal feedback.
8/16/2018	Office of Health Promotion-UHS	GSO/ISO Orientation Fair	Increase knowledge base on AOD issues and concerns. 215 resource bags packed.	215	Personal Feedback

9/7/2018	Office of Health Promotion-UHS	Sundaes on Fridays Fair	Increase knowledge base on AOD issues and concerns.	38	Personal Feedback
9/8/2018	Office of Health Promotion-UHS	Parents & Families Weekend Fair	Increase knowledge base on AOD issues and concerns.	31	Personal Feedback
10/17/2018	Office of Health Promotion-UHS	Open Enrollment and Wellness Fair through HR	Increase knowledge base on AOD issues and concerns.	64	Personal Feedback
1/11/2019	Office of Health Promotion-UHS	GSO/ISO Orientation Fair	Increase knowledge base on AOD issues and concerns.	27	Personal Feedback
2/28/2019	Office of Health Promotion & UPS	Military Health Fair	Increase knowledge base on AOD issues and concerns.	10	Personal Feedback
4/3/2019	Office of Health Promotion-UHS	Mental Health Summit - Resource Tables at Event.	Increase knowledge base on Mental Health and AOD issues and concerns.	8	Personal Feedback
7/8/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
7/9/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
8/31/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
8/31/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback

9/28/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
9/28/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	3	Evaluations & personal feedback
10/5/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
10/5/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
10/26/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
10/26/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
11/9/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	3	Evaluations & personal feedback
11/9/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	7	Evaluations & personal feedback

11/23/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	6	Evaluations & personal feedback
11/23/2019	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
12/2/2019	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	2	Evaluations & personal feedback
1/10/2020	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
2/6/2020	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	4	Evaluations & personal feedback
2/7/2020	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	6	Evaluations & personal feedback
3/5/2020	Office of Health Promotion-UHS	Drug Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	1	Evaluation & personal feedback
3/6/2020	Office of Health Promotion-UHS	Alcohol Awareness Workshop	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	17	Evaluations & personal feedback

9/9/2019	Office of Health Promotion-UHS	Binge Drinking	Increase awareness of alcohol issues and concerns.	19	Evaluations & Personal Feedback
9/16/2019	Office of Health Promotion-UHS	GenerationRX	Discuss risks of opioid use and abuse and being proactive to address this epidemic.	5	Evaluations & Personal Feedback
9/19/2019	Office of Health Promotion-UHS	CHOICES-AOD	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	22	Evaluations & Personal Feedback
9/23/2019	Office of Health Promotion-UHS	CHOICES-AOD	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	30	Evaluations & Personal Feedback
9/24/2019	Office of Health Promotion-UHS	CHOICES-AOD	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	20	Evaluations & Personal Feedback
9/25/2019	Office of Health Promotion-UHS	CHOICES-AOD	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	31	Evaluations & Personal Feedback
10/16/2019	Office of Health Promotion-UHS	CHOICES-AOD	Prevent and delay use of alcohol and other drugs and diminish the potential future harm resulting from use.	23	Evaluations & Personal Feedback
2/3/2020	Office of Health Promotion-UHS	Overview & Promote National Alcohol Screening Day	Address issues and concerns related to risk management.	10	Personal Feedback
7/26/2019	Office of Health Promotion-UHS	Summer Preview KSU - Resource Fair	Increase knowledge base on AOD issues and concerns.	64	Personal Feedback
8/15/2019	Office of Health Promotion-UHS	GSO/ISO Resource Fair	Increase knowledge base on AOD issues and concerns. 215 resource bags packed.	215	Personal Feedback

8/18/2019	Office of Health Promotion-UHS	Freshmen Sunday-DSA	Increase knowledge base on AOD issues and concerns.	30	Personal Feedback
8/21/2019	Office of Health Promotion-UHS	KSU Blastoff Resource Fair	Increase knowledge base on AOD issues and concerns. 300 resource bags packed (600 stopped at table)	300	Personal Feedback
9/6/2019	Office of Health Promotion-UHS	Sundaes on Fridays Resource Fair	Increase knowledge base on AOD issues and concerns.	30	Personal Feedback
10/23/2019	Office of Health Promotion-UHS	Open Enrollment & Wellness Fair through HR	Increase knowledge base on AOD issues and concerns.	70	Personal Feedback
1/11/2020	Office of Health Promotion-UHS	GSO/ISO Resource Fair	Increase knowledge base on AOD issues and concerns.	20	Personal Feedback
2/26/2020	Office of Health Promotion-UHS	Future Flash Days - Resource Fair	Increase knowledge base on AOD issues and concerns.	30	Personal Feedback
2/28/2020	Office of Health Promotion-UHS	Future Flash Days - Resource Fair	Increase knowledge base on AOD issues and concerns.	16	Personal Feedback
10/20/18	Fraternity Sorority Life	Alcohol Skills Training Program	Discussion of alcohol use and effects on the body	200	Part of FSL New Member Retreat
9/22/2019	Fraternity Sorority Life	Alcohol Skills Training Program	Discussion of alcohol use and effects on the body	105	Session for Alpha Xi Delta
10/24/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/25/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/23/2018	KSU PD	Alcohol Safety		20	Res. Hall
9/20/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/21/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/24/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/21/2018	KSU PD	Alcohol Safety		20	Res. Hall
9/20/2018	KSU PD	Alcohol Safety		20	Res. Hall
10/18/2018	KSU PD	Alcohol Safety		20	Res. Hall

10/30/2018	KSU PD	Alcohol Safety		20	Res. Hall
11/29/2018	KSU PD	Drug Abuse		20	Res. Hall
3/11/2019	KSU PD	Alcohol Safety		20	Res. Hall
8/24/2018	KSU PD	Alcohol Safety		30	FYE
9/20/2018	KSU PD	Alcohol Safety		30	FYE
9/7/2018	KSU PD	Beer Goggles BSF		100	Blk Squirrel Festival
9/20/2018	KSU PD	Alcohol Safety		30	FYE
10/9/2018	KSU PD	Alcohol Safety		30	FYE
10/9/2018	KSU PD	Alcohol Safety		30	FYE
10/22/2018	KSU PD	Alcohol Safety		30	FYE
10/23/2018	KSU PD	Alcohol Safety		30	FYE
10/23/2018	KSU PD	Alcohol Safety		30	FYE
10/23/2018	KSU PD	Alcohol Safety		30	FYE
10/23/2018	KSU PD	Alcohol Safety		30	FYE
10/24/2018	KSU PD	Alcohol Safety		30	FYE
10/24/2018	KSU PD	Alcohol Safety		30	FYE
10/24/2018	KSU PD	Alcohol Safety		30	FYE
10/30/2018	KSU PD	Alcohol Safety		30	FYE
3/7/2019	KSU PD	Alcohol Safety		25	Fraternity
9/6/2018	KSU PD	Safety Presentation		60	ISO
4/16/2019	KSU PD	N4U21 Presentation		1,500	w/Safe Communities
3/19/2019	KSU PD	Spring Break Safety		125	Spring Break Kick-off
8/19/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/28/2019	KSU PD	Alcohol Safety		20	Res. Hall
8/19/2019	KSU PD	Alcohol Safety		20	Res. Hall
13-Oct	KSU PD	Alcohol Safety		20	Res. Hall
10/25/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/28/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/22/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/23/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/23/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/25/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/14/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/22/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/18/2019	KSU PD	Alcohol Safety		20	Res. Hall

11/19/2019	KSU PD	Alcohol Safety		20	Res. Hall
10/23/2019	KSU PD	Alcohol Safety		30	FYE
10/24/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/24/2019	KSU PD	Alcohol Safety		30	FYE
9/19/2019	KSU PD	Alcohol Safety		30	FYE
10/28/2019	KSU PD	Alcohol Safety		30	FYE
10/15/2019	KSU PD	Alcohol Safety		30	FYE
10/16/2019	KSU PD	Alcohol Safety		30	FYE
10/16/2019	KSU PD	Alcohol Safety		30	FYE
10/17/2019	KSU PD	Alcohol Safety		30	FYE
10/17/2109	KSU PD	Alcohol Safety		30	FYE
10/17/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/21/2019	KSU PD	Alcohol Safety		30	FYE
10/22/2019	KSU PD	Alcohol Safety		30	FYE
10/22/2019	KSU PD	Alcohol Safety		30	FYE
10/23/2019	KSU PD	Alcohol Safety		30	FYE
10/23/2019	KSU PD	Alcohol Safety		30	FYE
10/23/2019	KSU PD	Alcohol Safety		30	FYE
10/24/2019	KSU PD	Alcohol Safety		30	FYE
10/24/2019	KSU PD	Alcohol Safety		30	FYE
10/29/2019	KSU PD	Alcohol Safety		30	FYE
10/30/2019	KSU PD	Alcohol Safety		30	FYE
12/2/2019	KSU PD	Alcohol Safety		30	FYE
12/2/2019	KSU PD	Alcohol Safety		30	FYE
12/3/2019	KSU PD	Alcohol Safety		30	FYE
2/18/2020	KSU PD	Alcohol Safety		30	FYE
9/6/2020	KSU PD	Beer Goggles BSF		100	Blk Squirrel Festival
8/21/2019	KSU PD	Beer Goggles Blast-off		100	Blast Off Event
8/12/2019	KSU PD	DSOGPO		50	w/Safe Communities
9/10/2019	KSU PD	Safety Presentation		60	ISO

6/3/2020	KSU PD	Safety Presentation		20	OGE Virtual event
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## Appendix 2: Annual notification of drug and alcohol prevention program disclosures (2018 – 2020)

*October 1, 2018*

**From:** FlashLine Announcements <flashline.announcement@kent.edu>

**Sent:** Monday, October 1, 2018 4:45 PM

**To:** Kamenash, Todd <tkamenas@kent.edu>

**Subject:** Kent State Consumer Information

Hello!

I hope this email finds you well and enjoying the start of another academic year. It's a great time to be at Kent State and be a Golden Flash!

Federal regulations require that Kent State make consumer information readily available to you, and this message provides notice of the following information:

1. [Financial assistance available](#);
2. Institutional information (e.g. cost of attendance including tuition, room, board, books and transportation; refund policy; description of academic programs and facilities; withdrawal requirements, facilities for the disabled; names of accrediting or licensing entities);
3. Completion, graduation and transfer-out rates
4. [Report on athletic program participation rates and financial support data](#);
5. [FERPA notice](#) regarding how to obtain student information; and
6. [Drug-Free Schools and Communities Act information and resources including the 2018 biennial review](#).

A summary of helpful links to this information and more is available to you on the [Office of Student Financial Aid website](#).

In addition, I want to encourage you to review the [Code of Student Conduct](#). The Code outlines many of the pertinent university policies, rules and procedures related to expected behavior and potential consequences for Kent State students who may violate any local, state, or federal laws and/or university policies. Being a Kent State University student comes with some basic responsibilities that are inherent to being a member of both the University and the City of Kent communities. If you have any questions about the Code of Student Conduct, please do not hesitate to contact the [Office of Student Conduct](#) at 330-672-4054.

I hope you will find these resources helpful to you as you begin your Kent State career (or continue it!). Feel free to contact the [Dean of Students Office](#) at 330-672-8003 if you have questions about any university resources. I wish you every success in your endeavors this fall. Go Flashes!

Lamar R. Hylton, Ph.D.  
Dean of Students

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*February 11, 2019*

**From:** FlashLine Announcements <flashline.announcement@kent.edu>  
**Sent:** Monday, February 11, 2019 5:01 PM  
**To:** Kamenash, Todd <tkamenas@kent.edu>  
**Subject:** Spring 2019 Drug and Alcohol Prevention Program

Hello!

I hope this note finds you well and enjoying the Spring 2019 Semester. It's a great time to be at Kent State and to be a Golden Flash!

Please know the health and safety of our students, faculty and staff, is always of the utmost importance at Kent State. We have programs in place to help for those who may be struggling with a variety of issues. As such, please find included information and resources about our [Drug Abuse and Alcohol Prevention Program \(DAAPP\)](#). We are providing these to be compliant with our recent Title IV review and recommendations, and also to increase awareness of help that is available to you. In addition, I want to encourage you to review the [Code of Student Conduct](#). The Code outlines many of the pertinent university policies, rules and procedures related to expected behavior and potential consequences for Kent State students who may violate any local, state, or federal laws and/or university policies. Being a Kent State University student comes with some basic responsibilities that are inherent to being a member of both the University and the City of Kent communities. If you have any questions about the Code of Student Conduct, please do not hesitate to contact the Office of Student Conduct at 330-672-4054.

I hope you will find these resources helpful to you as you continue this semester. Feel free to contact the Dean of Students Office at 330-672-8003 if you have questions about any university resources. I wish you every success in your endeavors this spring.

Go Flashes!

Sincerely,

Lamar R. Hylton, Ph.D.  
Dean of Students  
Division of Student Affairs

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September 30, 2019

**From:** FlashLine Announcements <flashline.announcement@kent.edu>

**Sent:** Monday, September 30, 2019 10:42 AM

**To:** Kamenash, Todd <tkamenas@kent.edu>

**Subject:** [Test 2]:Kent State Consumer Information

Hello!

I hope this note finds you well and enjoying the start of another academic year. It's a great time to be at Kent State and be a Golden Flash!

Federal regulations require that Kent State make consumer information readily available to you, and this message provides notice of the following information:

1. [Financial assistance available](#)
2. Institutional information (e.g. cost of attendance including tuition, room, board, books and transportation; refund policy; description of academic programs and facilities; withdrawal requirements, facilities for the disabled; names of accrediting or licensing entities)
3. Completion, graduation, and transfer-out rates
4. [Report on athletic program participation rates and financial support data](#)
5. [FERPA notice regarding how to obtain student information](#)
6. [Drug-Free Schools and Communities Act information and resources including the 2016 and 2018 biennial review](#)
7. [A summary of helpful links to this information and more is available to you on the Office of Student Financial Aid website](#)

Also, to be compliant with our recent Title IV review and recommendations, information and resources about our [Drug Abuse and Alcohol Prevention Program \(DAAPP\)](#) are being provided. In addition, I want to encourage you to review the [Code of Student Conduct](#). The code outlines many of the pertinent university policies, rules and procedures related to expected behavior and potential consequences for Kent State students who may violate any local, state, or federal laws and/or university policies. Being a Kent State University student comes with some basic responsibilities that are inherent to being a member of both the university and the City of Kent communities. If you have any questions about the Code of Student Conduct, please do not hesitate to contact the [Office of Student Conduct](#) at 330-672-4054.

I hope you will find these resources helpful to you as you settle in to this academic year. Feel free to contact the [Dean of Students Office](#) at 330-672-8003 if you have questions about any university resources. I wish you every success in your endeavors this fall. Go Flashes!

Lamar R. Hylton, Ph.D.  
Interim Vice President  
Division of Student Affairs  
Kent State University  
226 Kent Student Center  
O: 330-672-8003  
[www.kent.edu/studentaffairs](http://www.kent.edu/studentaffairs)

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January 29, 2020

**From:** FlashLine Announcements <flashline.announcement@kent.edu>  
**Sent:** Wednesday, January 29, 2020 9:31 AM  
**To:** Kamenash, Todd <tkamenas@kent.edu>  
**Subject:** Spring 2020 Drug and Alcohol Prevention Program

Hello,

I hope this note finds you well and having a great start to the spring semester!

Please know the health and safety of our students, faculty and staff, is always of the utmost importance at Kent State. We have programs in place to help those who may be struggling with a variety of issues. As such, please find included information and resources about our [Drug Abuse and Alcohol Prevention Program \(DAAPP\)](#). We are providing these to be compliant with our recent Title IV review and recommendations, and to increase awareness of help that is available to you. In addition, I want to encourage you to review the [Code of Student Conduct](#). The code outlines many of the pertinent university policies, rules and procedures related to expected behavior and potential consequences for Kent State students who may violate any local, state, or federal laws and/or university policies.

Being a Kent State University student comes with some basic responsibilities that are inherent to being a member of both the University and the City of Kent communities. If you have any questions about the [Code of Student Conduct](#), please do not hesitate to contact the Office of Student Conduct at 330-672-4054.

I hope you will find these resources helpful to you as you continue this semester. Feel free to contact the Office of the Dean of Students at 330-672-8003 if you have questions about any university resources. I wish you every success in your endeavors this spring.

Go Flashes!

Sincerely,

Talea R. Drummer-Ferrell, Ph.D.  
Interim Dean of Students  
Division of Student Affairs

**Appendix 3: Office of Student Conduct Disciplinary Stats and Code of Student Conduct**

**Annual Year 2018-19 Office of Student Conduct Disciplinary Statistics**

**Number of Students referred to OSC**

<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
446	414	402

**Academic Classification of Students referred to OSC**

<b>Class</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>Percentage (18-19)</b>
Freshman	142	186	197	50%
Sophomore	167	116	118	30%
Junior	66	46	43	11%
Senior	62	30	34	8.6%
Graduate	4	3	2	.05%

**Referral Source**

<b>Referral Source</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>Percentage (18-19)</b>
Dining Services	5	0	0	0%
Kent City PD	38	14	11	2.7%
KSU Police	168	204	168	41.6%
OSC	13	9	13	3.2%
Parking	3	1	1	.28%
Recreation Services	6	8	0	0%
Residence Services	206	169	192	47.5%
Student Center	1	1	2	.5%
Title IX	16	17	11	2.7%
Other	4	0	6	1.5%

**Summary of Accusations filed**

<b>Accusation</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>Percentage (18-19)</b>
Alcohol	189	169	177	32.3%
Animals	0	0	1	0.2%
Complicity	33	41	23	4.2%
Computer Misuse	3	1	3	0.5%
Controlled Substances	118	129	96	17.5%
Destruction/Misuse of Property	24	17	15	2.7%
Discrimination	7	1	0	0.0%
Disorderly Conduct	115	66	51	9.3%
Fire Safety	26	29	22	4.0%
Gambling	0	0	0	0.0%
Gender/Sexual Harassment	19	23	7	1.3%
General Safety	7	2	4	0.7%
Harassment	17	14	18	3.3%
Hazing	1	0	0	0.0%
Impaired Driving	0	2	2	0.4%
Misrepresentation	24	27	15	2.7%
Physical Violence	33	15	22	4.0%
Reasonable Request	65	62	39	7.1%
Recording Privacy	2	1	0	0.0%
Residence Hall Policies	72	46	30	5.5%
Smoking	2	9	6	1.1%
Student Conduct Process	0	2	1	0.2%
Theft	25	26	4	0.7%
Trespass/Unauthorized Entry	16	12	8	1.5%
University Grounds	0	0	0	0.0%
University Rules	6	0	2	0.4%
Weapons	4	8	2	0.4%

**Summary of Sanctions for Students**

<b>Sanction</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
Status: Warning	76	72	37
Status: Disciplinary Probation	294	208	259
Status: Disciplinary Suspension	13	8	4
Status: Disciplinary Dismissal	8	3	5
Academic Success Center	28	12	18
Bulletin Board	1	0	0
Career Exploration	34	11	8
Chemical Dependency Couns.	9	21	11
Community Service	38	11	11
Counseling	15	26	32
Ineligible Hold Stipulation	8	6	4
Interview	9	13	15
Involvement Expert	55	23	33
Letter of Apology	32	0	2
Monetary Penalty	4	2	0
No Contact	16	12	9
Other	50	30	19
Persona Non Grata	4	26	9
Presentation	0	1	1
Reflection Paper	37	25	28
Residence Hall Restriction	20	11	9
Restitution	23	10	5
Room/Hall Reassignment	2	1	2
Save My Semester Workshop	0	1	2
Student Mediation Svc Intake	30	24	30
Success Coaching	18	29	21
Workshop (Alcohol)	26	26	107
Workshop (Court ordered)	158	108	9
Workshop (Drug)	19	12	83
Workshop (Ethics/SIRCA)	62	30	44
Workshop (Stress Management)	14	6	11
Workshop (Title IX)	3	1	0

**Rate of Recidivism**

<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
8.66%	13.31%	27/394 (6.9%)

**Total Hearings**

# of HEARINGS	2016-17	2017-18	2018-19	Percentage (18-19)
Sanction Hearings	177	209	207	61.8%
Hearing Panels	157	116	128	38.2%
Totals	334	325	335	

**Appeals**

# of APPEALS	2016-17	2017-18	2018-19	% of Appeals	% of Hearings (18-19)
Sanction Hearings	1	0	0	0%	0%
Hearing Panels	22	16	5	100%	3.9%
Total	23	16	5		

**PNG hearings (non-Students)**

2016-17	2017-18	2018-19
13	16	11

**1219 hearings**

2016-17	2017-18	2018-19
3	3	2

**Community Service**

# Students			Hours Assigned			Average Assignment
2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2018-19
38	11	11	520	211	222	20.18

**Parental Notification Letters**

2016-17	2017-18	2018-19
243	229	242

**Number of Students referred to OSC**

2017-18	2018-19	2019-20
414	402	177

**Academic Classification of Students referred to OSC**

Class	2017-18	2018-19	2019-20	Percentage (19-20)
Freshman	186	197	74	44.31%
Sophomore	116	118	43	25.75%
Junior	46	43	30	19.76%
Senior	30	34	19	11.38%
Graduate	3	2	1	0.60%

**Referral Source**

Referral Source	2017-18	2018-19	2019-20	Percentage (19-20)
Dean of Students	N/A	7	0	0.00%
Dining Services	0	0	2	1.13%
Kent City PD	14	11	8	4.52%
KSU Police	204	168	35	19.77%
OSC	9	13	12	6.78%
Parking	1	1	2	1.13%
Recreation Services	8	0	2	1.13%
Residence Services	169	192	102	57.63%
Student Center	1	2	1	0.56%
Title IX	17	11	12	6.78%
Other	0	6	1	0.56%

**Summary of Accusations filed**

<b>Accusation</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
Alcohol	169	177	126
Animals	0	1	0
Complicity	41	23	21
Computer Misuse	1	3	0
Controlled Substances	129	96	108
Destruction/Misuse of Property	17	15	35
Discrimination	1	0	4
Disorderly Conduct	66	51	85
Fire Safety	29	22	25
Gambling	0	0	0
Gender/Sexual Harassment	23	7	20
General Safety	2	4	6
Harassment	14	18	40
Hazing	0	0	0
Impaired Driving	2	2	0
Misrepresentation	27	15	23
Physical Violence	15	22	55
Reasonable Request	62	39	38
Recording Privacy	1	0	0
Residence Hall Policies	46	30	45
Smoking	9	6	18
Student Conduct Process	2	1	0
Theft	26	4	27
Trespass/Unauthorized Entry	12	8	18
University Grounds	0	0	1
University Rules	0	2	15
Weapons	8	2	7

**Summary of Sanctions for Students**

<b>Sanction</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
Status: Warning	72	37	27
Status: Disciplinary Probation	208	259	110
Status: Disciplinary Suspension	8	4	2
Status: Disciplinary Dismissal	3	5	3
Academic Success Center	12	18	2
Bulletin Board	0	0	0
Career Exploration	11	8	3
Chemical Dependency Couns.	21	11	1
Community Service	11	11	6
Counseling	26	32	10
Ineligible Hold Stipulation	6	4	2
Interview	13	15	0
Involvement Expert	23	33	4
Letter of Apology	0	2	1
Monetary Penalty	2	0	6
No Contact	12	9	25
Other	30	19	11
Persona Non Grata	26	9	10
Presentation	1	1	0
Reflection Paper	25	28	33
Residence Hall Restriction	11	9	2
Restitution	10	5	5
Room/Hall Reassignment	1	2	3
Save My Semester Workshop	1	2	0
Student Mediation Svc Intake	24	30	18
Success Coaching	29	21	6
Workshop (Alcohol)	26	107	28
Workshop (Court ordered)	108	9	0
Workshop (Drug)	12	83	29
Workshop (Ethics/SIRCA)	30	44	18
Workshop (Stress Management)	6	11	4
Workshop (Title IX)	1	0	1

**Rate of Recidivism**

<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
13.31%	6.9%	4.3%

**Total Hearings**

# of HEARINGS	2017-18	2018-19	2019-20	Percentage (19-20)
Sanction Hearings	209	207	97	54.5%
Hearing Panels	116	128	81	45.5%
Totals	325	335	178	

**Appeals**

# of APPEALS	2017-18	2018-19	2019-20	% of Appeals	% of Hearings (19-20)
Sanction Hearings	0	0	0	0%	0%
Hearing Panels	16	5	5	100%	2.8%
Total	16	5	5		

**PNG hearings (non-Students)**

2017-18	2018-19	2019-20
16	11	9

**1219 hearings**

2017-18	2018-19	2019-20
3	2	0

**Community Service**

# Students			Hours Assigned			Average Assignment
2017-18	2018-19	2019-20	2017-18	2018-19	2019-20	2019-20
11	11	3	211	222	60	20

**Parental Notification Letters**

2017-18	2018-19	2019-20
229	242	70

# Code of Student Conduct

*Effective Date: May 30, 2017*



**Kent State University  
Office of Student Conduct  
119 Twin Towers  
P.O. Box 5190  
Kent, OH 44242-0001  
Phone: 330-672-4054  
Fax: 330-672-2753  
E-mail: [studentconduct@kent.edu](mailto:studentconduct@kent.edu)  
Web: [www.kent.edu/studentconduct](http://www.kent.edu/studentconduct)**

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(University Policy Register 4-02)**

- 2.....A. Purpose
- 3.....B. Requirements
- 3.....C. Scope
- 3.....D. Jurisdiction
- 3.....E. Procedural standards
- 3.....F. Responsibility for administration of this policy
- 3.....G. All-university hearing board
- 4.....H. Revisions

**4.....Section 2: Administrative policy and procedures regarding regulations for student behavior and administration of student conduct  
(University Policy Register 4-02.1)**

- 4.....A. Purpose
- 4.....B. Student rights and procedural standards
- 5.....C. Procedures for student conduct hearings
- 9.....D. Appeals
- 10.....E. Interim actions
- 11.....F. Voluntary and involuntary withdrawal
- 11.....G. Student organizations registered with the university
- 11.....H. All-university hearing board
- 12.....I. Student mediation services
- 12.....J. Ohio Campus Disruption Act
- 13.....K. Family Educational Rights and Privacy Act (FERPA)
- 13.....L. Student disciplinary records
- 13.....M. Expunction
- 13.....N. Revisions and applicability

**14.....Section 3: Operational definitions and information regarding regulations for student behavior and administration of student conduct  
(University Policy Register 4-02.101)**

- 14.....A. Definitions
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## INTRODUCTION

Kent State University is a student-centered institution offering a broad array of academic programs to engage students in diverse learning environments that educate them to think critically and to expand their intellectual horizons while attaining the knowledge and skills necessary for responsible citizenship and productive careers. To maintain high standards, the University must furnish an atmosphere conducive to study and educational growth, as well as one that enables and assists students in developing in a positive manner. University rules and regulations form parameters for individual behavior on and off campus, and follow the normative standards of behavior adhered to by the City of Kent and Kent State University communities. By virtue of a student's enrollment at Kent State University, he/she consents to follow the policies and procedures of the University, including those outlined in this [Code of Student Conduct](#). It is the individual student's responsibility to be familiar with all applicable conduct-related policies.

A student may access the full *University Policy Register*, which contains the complete text of all the University's current policies online at: [www.kent.edu/policyreg](http://www.kent.edu/policyreg). Other rules and regulations may be found in the [Residence Hall Contract](#) and the [Hallways Handbook](#), as well as in publications such as the [University Catalog](#).

The Office of Student Conduct is responsible for the adjudication of cases involving students and student organizations accused of violating campus rules, regulations, or policies; federal or state laws; and/or municipality ordinances. The University's student conduct-related goals are: to provide students with due process; to make students aware of and able to reasonably navigate through the conduct process; to have students accept responsibility for their actions when it is warranted; to be intentionally educational; to assist students in making responsible decisions; and to apply sanctions designed to assist students in their pursuit of excellence in both the classroom and the community.

The Student Conduct process is not a legal process and is separate from federal, state, and local court proceedings. Instead, the standard of responsibility is based on a preponderance of the evidence. The student conduct process is expected to:

- Determine consequences for behaviors that violate university rules, policies, and federal, state, and local laws or ordinances
- Offer outcomes to assist students in learning about the impact of their actions on themselves and others within their respective communities
- Protect the integrity of students, faculty, staff, the institution, and the University community

### **Section 1: University policy regarding administration of student conduct (University Policy Register 4–02)**

- A. Purpose. The university board of trustees is responsible by law for regulating the use of the grounds, buildings, equipment and facilities of the university. The board of trustees is also responsible for assuring that the conduct of the students, staff, faculty and

visitors to the campus permits the university to pursue its educational objectives and programs in an orderly manner.

- B. Requirements.
  - 1. To meet these responsibilities, the board of trustees shall adopt standards of conduct for the students, faculty, staff, and visitors to the campus and may provide for suspension from classes or employment, expulsion from the university, and/or ejection from university property of persons who violate such regulations.
  - 2. The board of trustees shall provide for the administration and enforcement of its rules and may authorize the use of state university law enforcement officers and other university officials to assist in enforcing university policy and the law on the campus.
- C. Scope. In accordance with university policy, the president shall have the responsibility and authority for the discipline of all students. The authority to impose the formal sanctions specified in this rule may be delegated to university officials or hearing panels by the president. Disciplinary action under this rule may be taken against a person who has applied for admission as a student to the university, whether or not the individual is registered for classes. Disciplinary action may also be taken against student organizations. The president (or designee) review any case which comes within the purview of the university policy regarding administration of student conduct.
- D. Jurisdiction. The code of student conduct shall apply to conduct occurring on university premises, at university-sponsored activities, and to off-campus conduct that adversely affects the university community and/or the pursuit of its objectives. Behavioral conduct is the responsibility of each student from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment. The code of student conduct shall apply to a student's conduct (or student organization's) conduct even if the student withdraws (or the student organization ceases functioning/loses university-recognized status) from the university while a disciplinary matter is pending. The vice president for student affairs (or designee) maintains discretion to decide, on a case by case basis, whether the code of student conduct shall be applied to conduct occurring off campus.
- E. Procedural standards. Students and student organizations shall adhere to operational procedures for the administration of student conduct under this rule or rule 3342-4-02.1 of the Administrative Code. The procedural standards shall be readily accessible to all students and student organizations.
- F. Responsibility for administration of this policy. The primary responsibility for the supervision of student conduct at the university has been delegated to the vice president for student affairs. The vice president for student affairs may establish such administrative procedures as are necessary to fulfill the intent of the code of student conduct. These administrative procedures shall be in writing and published in conjunction with the code of student conduct.
  - 1. The president authorizes the view president for student affairs to establish administrative procedures as necessary to fulfill the intent of this rule. The vice president for student affairs may delegate the responsibility to direct the student conduct process to the director of student conduct.
- G. All-university hearing board. In recognition of the student right to self-govern by and through the undergraduate student government, the all-university hearing board is

established to administer non-conduct related matters involving students. Accordingly, the all-university hearing board shall not have the authority to intervene in the student conduct process administered by the university, and the purview of such board shall be limited to the scope as currently provided for in rule 3342-2-08 of the Administrative Code.

- H. Revisions. Updates and other changes to the code of student conduct shall be submitted to the vice president for student affairs. The vice president for student affairs retains the authority to immediately enact and enforce changes to the code of student conduct.

## **Section 2: Administrative policy and procedures regarding regulations for student behavior and administration of student conduct (University Policy Register 4-02.1)**

- A. Purpose. Paragraph (F)(1) of rule 3342-4-02 of the Administrative Code authorizes the vice president for student affairs to establish administrative procedures as necessary to fulfill the intent of this rule. The vice president for student affairs may delegate the responsibility to manage the student conduct process to the director of student conduct.
  - 1. It is the responsibility of the director of student conduct to determine if referrals should be assigned to conduct hearings; provide student conduct hearings and officers with technical advice, training, and clerical support; establish procedures to ensure an ongoing evaluation of student conduct rules; collect and maintain all records of formal disciplinary action; establish means to inform all members of the university community of student conduct policies and issues; and serve as a consultant to students and staff in the administration of the student conduct process. This policy establishes procedural direction and is subject to change by action of the vice president for student affairs. The procedures are intended to assure proper implementation of the policy regarding administration of student conduct.
  - 2. The director of student conduct (or designee) is responsible for a review of information contained in an incident report, and reserves the right to add, adjust, or remove accusations prior to issuing a notice of hearing (which includes an incident report and pending accusations) for any case.
  - 3. After reviewing the information contained in an incident report, the director of student conduct (or designee) shall assign the appropriate process for resolution, including but not limited to a sanction hearing, hearing panel, or referral to student mediation services.
  - 4. The vice president for student affairs (or designee) may uphold, alter or reverse any student conduct decision.
- B. Student rights and procedural standards.
  - 1. The university shall provide respondents and complainants (either of who may be a student or members of a student organization) the following rights:
    - a. For the respondent to be sent a written notice of accusations including the identity of the complainant(s).
      - i. Complainants name(s) may not be forwarded if the office of compliance and equal opportunity and affirmative action suggests a potential detrimental risk as a result of doing so.
    - b. To be notified of the scheduled hearing in writing at least seventy-two (72) hours in advance of the hearing.

- i. Respondents and complainants may waive this right if an earlier hearing date is agreed upon by the respondent and complainant and scheduled through the office of student conduct.
    - c. To have a person or persons of their choice (not to exceed a total of two) accompany a respondent or complainant throughout the disciplinary process (individually referred to as a "conduct advisor"). A person serving in an advisory capacity may not participate directly in the hearing or address a hearing officer or panel on behalf of a student or student organization. The university is not responsible for supplying a conduct advisor.
    - d. To participate in person or, upon request, have a logistical accommodation to participate outside of the hearing room (when necessary and/or requested in advance), during the entire proceeding except as per paragraph (C)(12)(a)(i) of this rule.
    - e. To be given an opportunity to present evidence, including witnesses on the student's or student organization's behalf.
    - f. To question the respondent/complainant and witnesses.
    - g. To be informed of the outcome of the hearing in writing.
    - h. To appeal, as defined in the code of student conduct and section (F) of this rule.
  - 2. In addition to paragraphs (B)(1) of this rule, complainants of accusations including gender/sexual harassment, harassment, and physical violence maintain the following rights:
    - a. Indirect questioning may be conducted at the discretion of the hearing panel or officer, verbally or in writing, supplying questions to the hearing panel, hearing officer, or student conduct convener.
    - b. To present or submit a "victim impact statement" and to suggest an appropriate sanction for consideration by the hearing panel if the accused is found in violation of the code of student conduct.
  - 3. Multiple complaints regarding the same incident shall be administered in the order they are received, and at the discretion of the director of student conduct (or designee).
- C. Procedures for student conduct hearings.
- 1. Student conduct hearings are administrative procedures and do not follow the specific steps, methods, or standards of proof or evidence used in civil or criminal courts.
  - 2. Any member of the university community may file an incident report accusing a student or student organization ("respondent") of violating the code of student conduct. Incident reports may be submitted to the director of student conduct in writing. The director of student conduct (or designee) will determine if the allegations are within the parameters of university policy regarding the administration of student conduct (rule 3342-4-02 of the Administrative Code) and may assign appropriate accusations based on the information provided.
  - 3. Action. Formal disciplinary action shall be instituted against a respondent only after the director of student conduct has determined that such action, rather than medical or counseling services, or alternative conflict resolution / mediation referral, is appropriate.

4. Type of hearing or referral. A sanction hearing may be assigned for violations that, even with a finding of responsibility, may not lead to suspension or dismissal from the university. A hearing panel may be convened when a respondent does not accept responsibility for accusations, or when assigned by the director of student conduct (or designee). All student organization accusations will be assigned to a hearing panel. The office of student conduct sends written notification to the respondent(s) as per the code of student conduct and paragraph (C)(5) of this rule.
  - a. Sanction hearing A sanction hearing is composed of one hearing officer and facilitated by a student conduct convener. A student conduct convener may serve as a sanction hearing officer and function in both roles.
    - i. If a respondent, any time prior to the start of deliberation, informs the hearing officer and/or student conduct convener that responsibility for one or more accusations is not accepted, the sanction hearing is nullified and a hearing panel may be scheduled. The sanction hearing process will immediately cease and the hearing panel process will follow the code of student conduct and paragraph (C)(12) of this rule.
  - b. Hearing panel A hearing panel is composed of three hearing officers and facilitated by a student conduct convener. The purpose of a hearing panel is to decide if a respondent is responsible for accusations, and if so, to apply educational sanctions. A student conduct convener may serve on a hearing panel and function in both roles.
  - c. Referral to student mediation services. A student or student organization may be referred to student medication services in lieu of and/or in addition to a student conduct hearing.
5. Notice. A respondent shall be sent a written letter that includes accusation(s) in addition to a copy of the corresponding incident report. A date and location for a hearing shall be set and sent in writing to the respondent(s) that will be no less than three calendar days and no more than thirty calendar days after the letter of accusation(s) and incident report has been sent. Time limits may be extended at the discretion of the director of student conduct (or designee); see paragraph (B)(1)(b)(i) of this rule for further information The letter of accusation(s) and incident report shall contain links to access information about the student conduct process, the code of student conduct, and accessibility of a conduct advisor.
6. Separate hearings. In proceedings involving more than one respondent, a separate hearing may be requested by a respondent or complainant, and granted at the discretion of the director of student conduct (or designee). Also, upon reasonable request submitted in writing, a delay in the hearing may be granted by the director of student conduct (or designee). In all cases, the proceedings may be delayed no more than two times.
7. Conduct advisor. A person serving in an advisory capacity may not participate directly in the hearing or address a hearing officer or panel on behalf of a student or student organization. If an accommodation is required for a respondent or complainant, a person such as an interpreter, sign language

communicator, or physical needs assistant may attend a hearing and may not be counted as a conduct advisor.

8. Impartial hearing. Prior to the start of a hearing, a respondent and complainant may question a hearing officer regarding that person's ability to participate fairly in the hearing. Questions should be directed to the director of student conduct (or designee), who will decide whether or not to remove a hearing. If the director of student conduct (or designee) determines no changes are necessary the hearing will begin as scheduled; if changes are deemed to be necessary, a hearing may be delayed or rescheduled at the discretion of the director of student conduct (or designee).
9. Standard of review. A hearing officer or panel shall evaluate the points of view presented by the respondent(s), complainant(s), and law enforcement/investigators and shall determine by a preponderance of the evidence (more likely than not) if the respondent(s) engaged in behavior that is a violation of university rules. The consideration of information presented will be conducted in a closed session(s).
10. Closed hearings. All hearings are closed to the public. Attendees may include: respondent(s), complainant(s), law enforcement/investigator(s), hearing officer(s), student conduct staff /convener, and conduct advisor(s). Witnesses will be allowed in the hearing room only for introductions and when the student conduct convener and/or hearing officer authorizes entry.
  - a. In situations where it is known that the student conduct process is in progress addition to a pending, current, or potential legal process, Kent state university general counsel may attend the student conduct hearing.
  - b. For sanction hearings, where the respondent has already accepted responsibility for the accusations, complainants may not be asked to participate in the hearing process.
11. Failure to appear. If a complainant, respondent, or law enforcement/investigator fails to appear to a scheduled student conduct hearing, the hearing will proceed in accordance with student conduct procedures.
12. Hearing panel.
  - a. Decorum. The hearing officer(s) and/or the student conduct convener are responsible for overall decorum of the hearing panel process, and may reasonably:
    - i. Remove any person in attendance at a hearing panel if the hearing officer/convener believe the person to be disruptive, distracting, or inhibiting the process in any way.
    - ii. Limit the time of any person presenting to the hearing panel.
    - iii. Limit the number of witnesses if it is determined that the information they intend to share is similar in nature to other persons who have presented to the hearing panel.
    - iv. End statements or questions if the hearing officer/convener determines that no new evidence is being offered.
  - b. Hearing panel proceedings: The order of the proceedings may be adjusted by the hearing officer/convener.
    - i. Student conduct convener requests that all persons participating introduce themselves, state the reason for their participation, and

- the accusation(s) for the respondent(s). Witnesses are excused from the hearing.
- ii. The respondent(s) is provided an opportunity to share a description of the event(s) that brought about the alleged misconduct. Witnesses for the respondent are permitted at the hearing to share information, and then are excused from the hearing.
  - iii. The complainant(s) is provided an opportunity to share a description of the event(s) that brought about the alleged misconduct. Witnesses for the complainant are permitted at the hearing to share information, and then are excused from the hearing.
  - iv. Law enforcement/investigator(s) is provided an opportunity to share investigative reports and a description of the event(s) that brought about the alleged misconduct, including any witness information. Witnesses for law enforcement/investigator(s) are permitted at the hearing to share information, and then are excused from the hearing.
  - v. Questioning.
    - a. Hearing officers may ask questions of all complaints, respondents, law enforcement/investigators, and witnesses participating in the hearing.
    - b. Respondent(s) may ask questions of the complainant(s), witness(es), and law enforcement/investigator(s) (to clarify content of investigative reports).
    - c. Complainant(s) may ask questions of the respondent(s) witness(es), and law enforcement/investigator(s) (to clarify content of investigative reports).
    - d. In cases involving alleged acts of violence, gender/sexual harassment, and/or an interim action or no contact order prohibits communication, a student conduct convener or hearing officer may allow for indirect questioning.
      - i. Indirect questioning may be conducted at the discretion of the student conduct convener. The complaint(s) or respondent(s) may ask questions verbally or in writing, to the student conduct convener.
  - vi. Hearing officers may allow for background information to be provided by the complainant(s), law enforcement/investigator(s), and/or respondent(s).
  - vii. Hearing panel deliberates privately and comes to a decision by a simple majority.
    - a. The hearing panel will use a preponderance of the evidence standard in making its determination ( it is, or is not, more likely than not that the offense occurred, based on the information presented/provided).
    - b. If the respondent(s) is found to be not responsible, the case is closed, pending the appeal process.



documentation from the respondent(s), complainant(s), law enforcement/investigator(s), the student's disciplinary file(s), the digital recording of the hearing, and any additional information provided by the hearing officer(s) and submits these materials to an appeal panel.

2. Appeals may be made on the basis that:
    - a. The decision(s) was not in accordance with the evidence presented, and/or
    - b. The decision(s) was reached through a procedure not in accordance with the code of student conduct, and/or
    - c. New information is available which may suggest a modification of the decision(s), and/or
    - d. For decisions resulting in suspension or dismissal from Kent state university only: sanction(s) imposed were not appropriate for the conduct violation for which the respondent(s) was found responsible.
  3. If the office of student conduct receives an appeal that does not meet any of the criteria listed in paragraph (D)(2) of this rule, it may reject the appeal.
  4. The director of student conduct (or designee) has the discretion to extend the date to appeal for extenuating circumstances.
  5. Composition. An appeal panel is composed of at least two Kent state university faculty, staff, and/or student hearing officers appointed by the vice president for student affairs who are trained by the director of student conduct (or designee). No member of the appeal panel shall have participated in the original hearing in any capacity.
  6. Authority. The vice president for student affairs (or designee) may:
    - a. Accept or deny an appeal depending on the basis of the appeal, and/or
    - b. Alter an assigned accusation, and/or
    - c. Alter or reverse a finding of responsibility, and/or
    - d. Alter or reverse any sanction decision, and/or
    - e. Remand the case to another hearing. A case may not be remanded more than once.
  7. Timeline. An appeal panel will provide a recommendation in writing to the vice president for student affairs (or designee) within fifteen calendar days of receipt of the appeal. The vice president for student affairs (or designee) shall provide a written decision within fifteen calendar days of receipt from an appeal panel. The decision will be provided to the respondent(s) and complainant(s) in writing from the office of student conduct.
  8. Appeal decisions made by the vice president for student affairs (or designee) are final.
- E. Interim actions. When the vice president for student affairs (or designee) has reasonable cause to believe that a student(s) or student organization(s) may pose a risk to the safety or well-being of those involved or others in the university community, the student(s) or student organization(s) may be issued an interim action. Interim actions may include but are not limited to: no contact order(s); restriction from specific classes, campus facilities or locations; requirement to secure a psychological evaluation; cease and desist mandates; restriction from facilitating or participating in student organization business or activities; suspension of student status or student organization recognition; etc. An interim action shall remain in effect until removed or altered by the vice president for student affairs (or designee) or as the result of the student conduct

process. A student or student organization may challenge an interim action in writing to the vice president for student affairs. Failure to comply with an interim action may result in a referral to the office of student conduct and/or the Kent state university police department.

1. Interim suspension. An interim suspension immediately revokes a student's or student organization's access from all or any specific portion of university premises, university-related activities and/or registered student organization activities. An interim suspension will be confirmed by a written notice and shall remain in effect until the conclusion of an administrative hearing, student conduct hearing, or decision by the vice president for student affairs or designee). Such action may occur in conjunction with, or in lieu of, Ohio Campus Disruption Act (House Bill 1219) proceedings, at the discretion of the vice president for student affairs (or designee). A student or student organization may challenge an interim suspension in writing to the vice president for student affairs (or designee). Failure to comply with an interim suspension may result in a referral to the office of student conduct and/or the Kent state university police services.
- F. Voluntary and involuntary withdrawal. Rule 3342-4-02.5 of the Administrative Code is applied when a health emergency or condition renders a student's continued participation in university academics, programs, or services impossible, impractical or unsafe to any member of the university community. Voluntary and involuntary withdrawal may not preclude the student conduct process from occurring. In these specific instances, at the discretion of the vice president for student affairs (or designee), the student conduct process may be indefinitely delayed, and the student placed on ineligible hold, thus prohibiting future class registration. If/when the student attempts to re-enter the university, the pending student conduct proceedings may be reinstated.
- G. Student organizations registered with the university. Resolution of a student organization issue pertaining to an alleged violation of university policy will be addressed through the student conduct process.
1. A student organization and its officers and membership may be held collectively and individually responsible when violations of the code of student conduct by the organization, or its members take place. A student organization and/or individual members of a student organization alleged to have violated university rules, regulations, or policies may be referred to the office of student conduct for adjudication. If an incident involving a student organization is forwarded to the office of student conduct for adjudication, minimally the president and vice president (or equivalent executive positions) are considered representatives of the student organization, and will be provided notice in accordance with paragraph (C)(5) of this rule for participation in the student conduct process. The student organization/campus advisor may also be notified.
  2. Disciplinary hearings for student organizations follow paragraphs (C)(1) through (C)(16) of this rule.
- H. All-university hearing board. As stated in the university undergraduate student senate charter (provided for in rule 3342-2-08 of the Administrative Code), the all university hearing board is established to recommend sanctions regarding the violation of university rules and regulations. In addition, the all university hearing board is vested with the judicial authority for the undergraduate student government (USG).

1. Jurisdiction. With regard to undergraduate student government, the all university hearing board shall have jurisdiction to hear and decide all cases concerning:
  - a. Interpretations of the charter of the USG of Kent state university.
  - b. The legality, with respect to this charter, of all USG resolutions and bills.
  - c. Charges of fraud, malfeasance, or illegal procedure taking place within any general student election.
  - d. Disputes between student organizations or between a student or students and any organization or organizations.
- I. Student mediation services.
  1. Student mediation services (SMS) is an informal option for seeking redress with an issue(s). SMS may be available for issues pertaining to students or student organizations. If all persons personally and directly affected by the conflict agree to attempt resolution through an alternative process (such as mediation, facilitated dialogue, etc.) and the director of student conduct (or designee) has not already assigned the formal student conduct process, than an SMS process may be available. The nature of some conflicts, especially those involving violence, may not be appropriate for SMS options.
  2. Participation in an SMS process may or may not result in an agreement or resolution. When a mutually satisfactory resolution is reached, the situation is considered resolved with no disciplinary record being maintained. Resolutions reached through SMS may not be appealed. If a resolution is not achieved through an attempt at SMS and the matter involves a potential violation of university policy, a complainant may initiate the formal disciplinary process from the university policy regarding administration of student conduct provided for in rule 3342-4-02 of the Administrative Code.
  3. The director of student conduct (or designee) may refer incidents to SMS in lieu of adjudication. Failure of a student or student organization to make a good faith and timely effort with SMS may result in the case being referred back to student conduct for adjudication.
- J. Ohio Campus Disruption Act. The Ohio Campus Disruption Act, passed by the 108th Ohio General Assembly (House Bill 1219), directly affects the operation of state universities in Ohio. The Act has specific ramifications for university students, faculty, and staff. In essence, any individual who commits an act of violence and is arrested for that violation is subject to immediate suspension from the university. The act reads in part that a student, faculty or staff member, or employee of a college or university which receives any state funds in support thereof who is arrested for any of the so-called "trigger" offenses listed within division (A)(9)(A) of section 2901.01 of the Revised Code shall be afforded a hearing, as provided in this Act, to determine whether the accused person shall be immediately suspended from that college or university. Such hearings shall be held within not more than five days after an arrest of the accused person, subject to reasonable continuances for good cause shown. Continuances shall not exceed a total of ten days. If at the hearing the referee finds by a preponderance of the evidence that the person whose suspension is being considered committed any of the specified trigger offenses, the referee shall order the person suspended. Except for cases in which the good order and discipline of a college or university will be prejudiced or compromised thereby, the referee may permit the person to return to the college or university on terms of strict disciplinary probation. Subsequent violation of the terms of the probation automatically causes the provisions of the Ohio Campus Disruption Act to

go into effect. Based on section 3345.23 of the Revised Code, the conviction of a student, faculty or staff member, or employee is cause for dismissal or suspension pursuant to section 3345.22 of the Revised Code.

- K. Family Educational Rights and Privacy Act (FERPA). Kent state university complies with the Family Educational Rights and Privacy Act of 1974 in its maintenance of student educational records. This act was established to protect the privacy of educational records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction or deletion of inaccurate or misleading data through informal and formal hearings. Disciplinary records fit within the purview of FERPA.
  - 1. Parental notification. Pursuant to the Family Educational Rights and Privacy Act, the office of student conduct may send written notice to the parents and/or legal guardians of a student under twenty-one years of age who is found to be responsible for violating any state or local laws pertaining to possession, consumption, or inappropriate sale of any alcoholic beverages or controlled substances.
- L. Student disciplinary records.
  - 1. All hearings are digitally recorded. Recordings may be listened to or viewed by students wishing to appeal a decision. Recordings will be provided to the student only at the student's request and expense. Digital recordings are maintained only if an appeal is accepted and/or a sanction of disciplinary suspension or disciplinary dismissal is assigned.
  - 2. All student disciplinary records are maintained by the office of student conduct in accordance with the federal Family Educational Rights and Privacy Act, all state of Ohio laws, and the Kent state university records retention policy. See university administrative policy regarding public records (provided for in rule 3342-5-15.1 of the Administrative Code) for further details.
  - 3. Notation of a disciplinary record in any case shall not appear on a student's official transcript.
- M. Expunction. A student (current or former) may request expunction in writing to the office of student conduct regarding a student disciplinary record. Decisions regarding expunction made by the vice president for student affairs (or designee) are final and not subject to appeal, and may be based on behavior subsequent to the original violation, the nature of the original violation, and/or other relevant information or factors.
- N. Revisions and applicability.
  - 1. Revisions. Throughout any given year, changes to the code of student conduct may be approved. As members of the university community, students are encouraged to be aware of any public announcements concerning changes to the rules and regulations governing student behavior. Updates and other changes to the code of student conduct shall be submitted the director of student conduct.
  - 2. Applicability
    - a. This rule and the code of student conduct reflect language found in various university policies and procedures located in the Kent state university policy register. Revisions, changes or updates to the policy register are considered the authority in situations where conflicting information exists.

- b. See rule 3342-8-01.6 of the Administrative Code for the administrative policy regarding administration of student conduct pertaining to regional campuses.

### **Section 3: Operational definitions and information regarding regulations for student behavior and administration of student conduct (University Policy Register 4-02.101)**

#### A. Definitions.

1. Accusation – formal allegation of specific conduct violation(s).
2. Adjudication – the process by which the university conducts disciplinary meetings, hearings, or other actions, bringing matters to resolution.
3. Appeal – the method by which due process and/or a decision can be challenged; all appeals must be submitted in writing to the office of student conduct, and may only be considered if it is in accordance with the code of student conduct procedures.
4. Complaint – written or electronic statement or report provided from any person to the office of student conduct; not all complaints result in incident reports or adjudication through the student conduct process.
5. Complainant – a person, persons, or student organization who submits a report alleging that a student or student organization violated university rules, regulations, or policies.
6. Code of student conduct – document that contains and explains university rules, regulations, policies, and procedures for addressing student and student organization behavior.
7. Conduct advisor – any person who advises a student or student organization regarding university policies or procedures; a conduct advisor is not permitted to represent the student at any time (examples of conduct advisors include but are not limited to judicial advocates, parents, attorneys, etc.).
8. Deliberation – private meeting by a student conduct hearing officer or student conduct hearing panel and the student conduct convener to render a determination of responsibility and sanctioning (if applicable).
9. Disciplinary probation – sanction specifying a period of time during which a student or student organization who has been found responsible for any violation is subject to immediate disciplinary suspension and/or dismissal in the event of a subsequent violation.
10. Disciplinary suspension – sanction of involuntary separation of a student or student organization from the university for a specific period of time (a student assigned persona non grata status effective the date of suspension).
11. Disciplinary dismissal – sanction of involuntary separation of a student or loss of university-recognized student organization status from the university indefinitely (a student assigned persona non grata status effective the date of dismissal).
12. Disciplinary record – the record of a student conduct process and its findings; all disciplinary records are considered educational records based on the Family Educational Rights and Privacy Act (FERPA).
13. Expunge – elimination of a student disciplinary file, or redaction of a person's name from a disciplinary file.

14. Hearing officer – any Kent state university faculty, staff, or student who has been appointed to a student conduct decision-making role by the vice president for student affairs and has been trained through the office of student conduct.
15. Hearing panel – a student conduct process involving at least one Kent state university student hearing officer and at least one Kent state university faculty or staff hearing officer, an accused student(s), a student organization(s), a complainant(s), a student conduct convener, and others as permitted for the purpose of rendering a determination of responsibility and sanctioning (if applicable); see rule 3342-4-02.1 of the Administrative Code.
16. Incident report – a complaint that is reviewed by the office of student conduct and may be adjudicated through the student conduct process.
17. Interim action – an immediate action determined by the vice president for student affairs (or designee) that may limit a student's or student organization's specific privileges, including but not limited to no contact order(s), restriction from specific facilities or locations, cease and desist mandates, participation in student organization business or activities, suspension of student status, or loss of university-recognized student organization status, etc.; see rule 3342-4-02.1 of the Administrative Code.
18. Law enforcement/investigator – University police services, other law enforcement agency representative, or non-law enforcement investigator (including office of compliance / Title IX representative) who may provide information resulting from an investigation.
19. No contact order –states that a student or student organization may have no direct or indirect contact with another person, student organization, or student organization member (including by another person on behalf of the person to whom the order was issued); prohibited contact includes but is not limited to making a contact by way of personal (verbal or non-verbal), physical, phone, and/or electronic means including social media.
20. Persona non grata – a student, student organization, or visitor who has been deemed detrimental to the university community and thus is not permitted to be present on Kent state university property or any or specified university locations.
21. Preponderance of the evidence – the standard in determining if a student or student organization is responsible for a violation; the complainant must show that it is "more likely than not" that the alleged behavior occurred and was in violation of university rules, regulations, or policies.
22. Recognized student organization – a group of students who go through the process outlined in rule 3342-4-11.201 of the Administrative Code and is registered (officially or as an interest group) referred to in the code of student conduct as "student organization."
23. Report of finding – written decision that explains the outcome of a student conduct hearing, or other action.
24. Respondent – a student or student organization that has been accused, informally or through an incident report, of violating university rules, regulations, or policies.
25. Sanction – requirements set forth upon a finding or individual / organizational acceptance of responsibility for a violation of university rules, regulations or policies through the student conduct process.

26. Sanction hearing – a student conduct process involving an accused student(s) and a hearing officer (and student conduct convener), where the accused student(s) has, prior to this hearing, accepted responsibility for accusations, and the hearing officer renders a sanctioning decision; see rule 3342-4-02.1 section (C)(4)(a) of the Administrative Code.
  27. Student – any person who has applied to or enrolled at the university in any of its courses, programs, campuses, or offerings, including, but not limited to, cooperative programs or offerings with other institutions for whom a record is made at the university by the registrar or which is submitted to the university for admission or transfer credit; see rule 3342-1-01 of the Administrative Code.
  28. Student conduct convener – director of student conduct (or designee) responsible for logistics and procedures associated with the student conduct process; the student conduct convener may simultaneously serve as a hearing officer.
  29. Student conduct process – inclusive of all processes for students or student organizations from the time an incident report is referred to student conduct for adjudication through the conclusion of the appeal process in accordance with university policy and this code of student conduct.
  30. University - Kent state university as established in Chapter 3341 of the Ohio Revised Code.
  31. Warning - Sanction stipulating that inappropriate behavior, if repeated, may lead to a more severe sanction.
  32. Witness – any person who has direct information regarding an alleged incident.
- B. Prohibited conduct. Students and student organizations are expected to abide by federal, state, and local laws and ordinances, as well as to adhere to all university rules and regulations contained in the university policy register. Any student or student organization found to have committed or to have attempted to commit the below-specified forms of misconduct is subject to sanctioning outlined in section (C) of this rule. Prohibited student conduct accusations are assigned by a complainant(s) or the director of student conduct (or designee). Adjustments to assigned prohibited conduct may be made prior to a hearing by the director of student conduct (or designee), with notice to the respondent and complainant as appropriate, in accordance with paragraph (C)(5) of rule 3342-4-02.1 of the Administrative Code. Violations include but are not limited to the following.
1. **Alcohol.**
    - a. Use or possession of alcoholic beverages except as expressly permitted by law, university rules, regulations, or policies.
    - b. Distribution of alcoholic beverages except as expressly permitted by law and university rules, regulations, or policies.
    - c. Public intoxication.
    - d. Violation of residence hall policies pertaining to alcohol.
  2. **Animals.** Possession or accompaniment of animals in any university building at any time. Exceptions include service animals, assistance animals, authorized laboratory animals, allowable pets within specific residence services guidelines, and any other applicable university rules, regulations, and policies.

3. **Complicity.** Presence during any violation of university rules, regulations, or policies in such a way as to condone support, or encourage that (attempted or carried out) violation.
4. **Computer/information technology misuse.** Not in accordance with rule 3342-9-01, et seq. of the Administrative Code, including but not limited to:
  - a. Use of computing facilities, computing equipment, software or networks to harass or defame any other person, create or knowingly propagate a virus, hacking, password cracking, unauthorized viewing of others files, willful modification of hardware and software installations, unauthorized monitoring, spamming, private commercial purposes, improper web publishing, or breach of electronic information security.
  - b. Violation of the Digital Millennium Copyright Act of 1998.
5. **Controlled substances.** Use, possession, sale or distribution of narcotics, controlled substances, and/or related paraphernalia except as expressly permitted by law, university rules or regulations.
6. **Destruction/misuse of property.**
  - a. Destroying, defacing, tampering with, materially altering or otherwise damaging property not one's own. This includes but is not limited to doors, windows, elevators, swipe card mechanisms, restroom equipment, vending machines, university vehicles, computer equipment, classroom equipment, etc.
  - b. Creating a condition that endangers or threatens property not one's own.
7. **Discrimination.** As defined and provided for in rule 3342-5-16 of the Administrative Code.
8. **Disorderly conduct.** Actions that are disorderly, lewd, or indecent; and/or breach of peace; and/or aiding, abetting, and/or procuring another person to breach the peace or obstruct teaching, research, administration, or university activities or functions.
9. **Fire safety.**
  - a. Tampering with, or misuse of, fire alarms and/or firefighting equipment, including but not limited to: fire extinguishers, fire hoses, heat and smoke detectors, sprinkler systems, or other safety devices.
  - b. Possession of flammable items, including but not limited to: candles, incense, or other items which maintain a purpose of being used in a flammable way.
  - c. Arson. Causing a fire or explosion, or unauthorized use of any potential incendiary device / equipment.
10. **Gambling.** Gaming or betting for money or other possessions on university property or in any university operated or managed facility in violation of university rules, regulations, and policies.
11. **Gender/sexual harassment.** In accordance with rule 3342-5-16.2 of the Administrative Code:
  - a. Sexual harassment, sexual misconduct, sexual exploitation, stalking, intimate partner violence, domestic violence, and/or dating violence.
  - b. Other non-consensual sexual acts include, but are not limited to:
    - i. Physically restraining or detaining a person while another performs sexual contact or intercourse on themselves or with others.

- ii. Participating in or facilitating prostitution
- 12. **General safety.** Failure to conform to university safety regulations, including, but not limited to residence halls policies outlined in the hallways handbook and campus laboratory guidelines.
- 13. **Harassment.**
  - a. Threatening or intimidating a person creating a rational fear within that person.
  - b. Engaging in unwanted conduct or repeatedly committing acts directed at another person that would disrupt the educational process.
  - c. Creating a condition that endangers or threatens the health, safety or welfare of another person.
  - d. Physically restraining or detaining another person, or removing any person from any place where the individual is authorized to remain.
- 14. **Hazing.** Any action, intended or carried out that causes or creates a substantial risk, including but not limited to: mental or physical discomfort, embarrassment, personal degradation, or ridicule, whether or not the act is voluntarily agreed upon. Actions may be in conjunction with recruitment, initiation, or continued membership in any group or recognized student organization; see rule 3342-4-07 and 3342-4-07.101 of the Administrative Code.
- 15. **Impaired driving.** Operating a motor vehicle while under the influence of controlled substances and/or alcohol.
- 16. **Misrepresentation.** Knowingly distorting or altering the truth for personal (or student organization) gain or favor, including but not limited to: falsification of admissions application, possessing false identification, or falsification of documents provided to university faculty or staff.
- 17. **Physical violence.** Punching, slapping, kicking, or otherwise striking any person(s); and/or other conduct which threatens or endangers the health, safety, and/or welfare of any person.
- 18. **Reasonable request.** Failure to comply with a reasonable request of an official(s) carrying out assigned duties and responsibilities, including but not limited to a person instructing a class, a librarian or designee in a library, a law enforcement officer, or a residence services staff member.
- 19. **Recording privacy.** Using electronic or other means to make an audio, video, or photographic record of any person in a location where there is a reasonable expectation of privacy, without the person's prior knowledge and written consent. The storing, sharing, and/or distributing of such unauthorized records by any means are prohibited. This includes but is not limited to: taking video or photographic images in showers/locker rooms, residence hall rooms, and restrooms.
- 20. **Residence hall policies.** Failure to comply with residence hall policies outlined in the hallways handbook, including but not limited to escort, room capacity, restroom, quiet/courtesy hours, improper room change, illegal appliances, and visitation.
- 21. **Smoking and tobacco use.** Failure to comply with smoking and tobacco prohibitions in accordance with rule 3342-5-21 of the Administrative Code.
- 22. **Student conduct process.** Non-compliance with or misuse of the student conduct process, including but not limited to:

- a. Falsification, distortion, or misrepresentation of information before a student conduct hearing officer, hearing panel, or convener.
  - b. Disruption or interference with the orderly procedures of a student conduct hearing.
  - c. Attempting to discourage an individual's or student organization's proper participation in, or use of, the student conduct process.
  - d. Attempting to influence the impartiality of, or to intimidate, participants in the student conduct process prior to, and/or during the course of, a student conduct proceeding.
  - e. Retaliation against any individual who participates in a complaint of a violation described in this policy.
  - f. Failure to comply with the sanctions(s) imposed under the code of student conduct.
23. **Theft.** Using, taking, and/or possessing property or services that are knowingly not one's own (or owned by a student organization) and/or without permission of the owner.
24. **Trespassing/unauthorized entry.** Knowingly entering or remaining in a building, office, residence hall room or any other properties at any time without appropriate permission or authorization.
25. **University grounds.**
- a. Use of university space and grounds by an organization or person without reservation of the space or proper authorization.
  - b. Operation or use of bicycles, skateboards, rollerblades, or other recreational items in any university building or facility; on any artificial or specially prepared surface including but not limited to tennis courts, running tracks and basketball courts; on a sidewalk, walkway, steps, or a stairway that duly interferes with pedestrian traffic and/or demonstrates a lack of necessary caution regarding pedestrian right-of-way; in a reckless or unsafe manner on university grounds.
26. **University rules. Violation of university rules, regulations, or policies.**
27. **Weapons.**
- a. Possession, storage, or use of firearms, explosives, other weapons, or dangerous chemicals on or in any Kent state university property, facility, or event; unless authorized by an appropriate university official or permitted by a university policy. This includes but is not limited to ammunition, brass knuckles, fireworks, airsoft guns, bb guns, paintball guns, pellet guns, pistols, rifles, shotguns, taser / stun guns, nun chucks, swords, etc. Any object not mentioned in this rule that is used to intimidate, threaten or harm may be considered a weapon.
  - b. Possession, storage, or use of firearms, explosives, other weapons, or dangerous chemicals off campus that are prohibited by law.
- C. **Sanctions.** Sanctions are designed to be educational, restorative, and preventative. Sanctions may include but are not limited to:
- 1. Alcohol or other drug education course
  - 2. Community service
  - 3. Counseling referral
  - 4. Disciplinary dismissal
  - 5. Disciplinary probation

6. Disciplinary suspension
  7. Educational workshop
  8. Letter of apology / reflection paper
  9. Monetary fine (maximum two hundred dollars)
  10. No contact order
  11. Persona non grata (PNG) status (campus access restriction)
  12. Residence hall restriction and/or room/hall changes
  13. Revocation of student organization recognition
  14. Restitution for damages
  15. Warning; and/or
  16. Other as deemed appropriate
- D. Upstanding bystanders. A bystander is a person present at an event but not participating in it. Kent state university encourages proactive action such as seeking medical assistance when a student's health or safety may be in jeopardy including when danger arises due to use of alcohol, other drugs, acts of violence including gender/sexual harassment, vandalism, and behaviors that are intended to harm or demean people and the community. Being aware of an incident occurring, interpreting the incident as an emergency, taking responsibility to act, and attempting to help are all characteristics of being an upstanding bystander.

#### **Section 4: Administrative policy regarding student cheating and plagiarism (University Policy Register 3-01.8)**

Plagiarism, cheating and other forms of academic misconduct are subject to processes outlined in administrative policy regarding student cheating and plagiarism (3-01.8). The university provost (or designee) holds the authority to resolve academic misconduct, and the Office of Student Conduct may assist with logistical, administrative and/or facilitative actions as necessary.

#### **Section 5: Resources**

##### Division of Student Affairs

250 Kent Student Center

Phone: 330-672-4050

Email: [studentaffairs@kent.edu](mailto:studentaffairs@kent.edu)

Web: [www.kent.edu/studentaffairs](http://www.kent.edu/studentaffairs)

##### Office of the Dean of Students

226 Kent Student Center

Phone: 330-672-8014

Email: [studentaffairs@kent.edu](mailto:studentaffairs@kent.edu)

Web: [www.kent.edu/dean](http://www.kent.edu/dean)

##### Title IX Coordinator

Bonita Prewitt

121A Heer Hall

Email: [bprewit2@kent.edu](mailto:bprewit2@kent.edu)

Email: [aa\\_eo@kent.edu](mailto:aa_eo@kent.edu)

Web: [www.kent.edu/hr/discrimination-harassmenttitle-ix-compliance](http://www.kent.edu/hr/discrimination-harassmenttitle-ix-compliance)

##### Office of Sexual and Relationship Violence Support Services

The Williamson House

Phone: 330-672-8016

Email: [svss@kent.edu](mailto:svss@kent.edu)

Web: [www.kent.edu/srvss](http://www.kent.edu/srvss)