

**KENT STATE UNIVERSITY  
BOARD OF TRUSTEES MEETING  
May 14, 2013  
Urban Conference Room**

**Board Members Present**

Stephen Colecchi  
Margot J. Copeland

Ralph Della Ratta  
Dennis Eckart  
Alex Evans  
Chelsea Knowles  
Richard Marsh  
Lawrence Pollock  
Michael Solomon  
Jane Murphy Timken, Chair  
Jacqueline Woods

**KSU President's Cabinet**

President Lester A. Lefton  
Todd Diacon  
Alfreda Brown  
Eugene Finn  
Gregg Floyd  
Iris Harvey  
Greg Jarvie  
Edward Mahon  
Joel Nielsen  
Charlene Reed, Board Secretary  
Willis Walker

**CALL TO ORDER AND ROLL CALL**

Board Chair Jane Murphy Timken called the meeting to order at 9:00 a.m. in the Urban Conference Room. Trustee Stephen Colecchi called the roll, and a quorum was present.

**PROOF OF NOTICE**

Chair Timken stated that public notification was given pursuant to state law and university policy.

**EXECUTIVE SESSIONS**

In accordance with Chapter 121.22, section G of the *Ohio Revised Code*, Chair Timken announced the Board had a need to meet in Executive Session for the purposes of: (i) considering the employment and compensation of a public employee or official [121.22(G) (1)]; (ii) considering the purchase of property for public purposes [121.22 (G) (2)]; and (iii) conference with attorney for the public body concerning disputes involving the public body that are the subject of court action [121.22 (G)(3)]. Trustee Della Ratta moved, seconded by Trustee Marsh, that the Board retire into Executive Session.

By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 10:12 a.m., and the trustees moved on to the standing committee meetings.

At 12:38 p.m., in accordance with Chapter 121.22, section G of the *Ohio Revised Code*, Chair Timken announced the Board had a need to meet in Executive Session for the purposes of: (i)

considering the employment and compensation of a public employee or official [121.22(G) (1)]. Trustee Eckart moved, seconded by Trustee Marsh, that the Board retire into Executive Session.

By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 1:55 p.m.

### **APPROVAL OF THE AGENDA**

The Board reconvened for the business portion of the meeting at 2:07 p.m. in Urban Conference Room. Chair Timken asked if there were any additions or corrections to the agenda, hearing none, the agenda was approved by general consent.

### **DISPOSITION OF MINUTES**

Chair Timken then asked if there were any corrections to the minutes of the meeting of March 13, 2013. Hearing no corrections, the minutes were approved by general consent.

### **REPORT OF THE CHAIRPERSON**

Chair Timken began her report by congratulating President Lefton, faculty, staff, and students for completing a highly successful, extraordinary year. She commented that without a doubt, the coming year will be a most dynamic and important time for Kent State. President Lefton and the board are committed to continuing the momentum and progress toward Kent State's aggressive excellence agenda, she said, and with Dr. Lefton's recent announcement, the university will be recruiting the next leader who will take the institution successfully into the future.

Chair Timken noted that there will be time to honor Dr. Lefton's work in the coming year, but she could not let the opportunity pass without saying how much the trustees have enjoyed working with him and Mrs. Lefton. The board is pleased and enormously proud of the university's progress during President Lefton's tenure, and believe he's been the right leader at the right time, she stated. She continued, noting that under the leadership of President Lefton, Kent State has achieved record-setting performances and is well positioned for the future. President Lefton's ability to get important things done, and his passion and strategic vision are remarkable. On behalf of the board, Chair Timken commented that President Lefton will be greatly missed.

She stated that the board is committed to conducting a comprehensive and rigorous national presidential search that will allow the university to identify the right leader to serve as Kent State's next president, beginning July 1, 2014. Chair Timken continued by announcing that Trustee Richard Marsh would serve as the search chair. She stated that it has been an honor and pleasure to work with Trustee Marsh. Given his outstanding track record as a leader, Chair Timken has every confidence that the search process will be inclusive, well executed, and successful in attracting stellar candidates to Kent State.

Trustee Marsh thanked the board for its support, noting that selecting a new president is among the most important responsibilities trustees can undertake. He commented that the search would offer the university an opportunity to assess its strategic vision, and decide what type of leader is needed to execute the strategy. Since 2006, Kent State has been fortunate to have the inspired leadership of Dr. Lefton, which has transformed the university community and placed it in a very strong position for this search. Trustee Marsh continued by stating that while the search is in the very early stages, he envisions a board-led process that is inclusive and will lead to the best result for the university. The search committee will seek input from various university constituencies and campuses, and that input will factor into the selection of Kent State's 12<sup>th</sup> president, he said. Trustee Marsh thanked trustees for their support of the search, and noted that as a graduate of Kent State he is especially thrilled to play a role in selecting the new president.

Chair Timken thanked Trustee Marsh, and noted that the board will be contacting the groups listed in university policy to identify individuals to serve on the search committee. She expects that the full committee will be constituted in the next few weeks. The Board is committed to an inclusive process, soliciting input from the university community regarding leadership characteristics and the future of Kent State, she said. She continued by stating as Dr. Lefton said in his letter to the university community, Kent State must continue to build a great and meaningful institution that changes lives for high-achieving students from Northeast Ohio and beyond.

Speaking of high-achieving students, Chair Timken congratulated members of the Class of 2013 and their families, including Trustee Chelsea Knowles. In closing, Chair Timken made a few personal comments about Trustee Knowles, describing her as a shining example of KSU, exhibiting grace, charm and intelligence. Trustee Knowles is committed to high academic standards, is hard working and dedicated. She is an excellent example of her generation and of a Kent State graduate, stated Chair Timken. She concluded by stating that it has been a privilege serving with Trustee Knowles and the board looks forward to seeing her often at university events.

Chair Timken then asked President Lefton to give his report.

### **REPORT OF THE PRESIDENT**

President Lefton began his report on finding and creating financial pathways for Kent State students with some good news. He commented that signs of success are abundant at Kent State University. The ambitious Excellence Agenda is showing real results for students, families and communities, he said. President Lefton pointed to new programming, a record number of graduates, and the downtown renaissance as examples. He then updated the board on spring athletic successes including Mid-American Conference championships for men's and women's golf, and women's track and field. He provided an update on the esplanade expansion, linking campus to downtown Kent. Finally, President Lefton discussed highlights from the spring 2013 commencement ceremonies, including the hilarious and thoughtful keynote given by producer and actor, Jeff Richmond, who received an honorary degree at the ceremony.

Turning his attention back to the theme of his presentation, President Lefton remarked that the board and administration have been developing a value proposition for students and families that is extraordinary. He then addressed the question of whether or not college is worth it by discussing key data points from recent studies. Among these points was the fact that the unemployment rate for college graduates is half the rate for those with high school diplomas. In 2010 the median annual earnings of college graduates was \$55,700, versus \$33,800 for high school graduates, he noted. President Lefton further noted that college graduates earn more than \$1 million more than high school diploma holders over a lifetime.

He stated that families value higher education but stress about how to pay for it. The Great Recession hit middle- and low-income families hard, he said, and their incomes have remained stagnant in the recovery. President Lefton pointed out that Kent State serves a large population of first-generation students and students with family incomes less than \$50,000 a year. As president, he affirmed his commitment to helping qualified Kent State students and families make college possible.

As family incomes stagnate, states have slashed spending for higher education, said President Lefton. He noted that states are spending \$2,353, or 28% less per student today than they did in 2008 when the recession hit. Illustrating the impact, President Lefton pointed out that for the Kent Campus, state support for instruction per undergraduate FTE declined from \$4,072 to \$3,039 since 2008. He provided context for this decline in state support by showing where Ohio fell among the rest of the nation. President Lefton pointed out that state revenues fell deeply and remain depressed, and with many states choosing not to enact significant new revenues, a decline in state support has occurred. Despite the dramatic changes in state funding, Ohio is next to last in the nation in the amount of tuition increase over the past five years, he noted.

Kent State is responding, President Lefton said, by offering multiple pathways to a degree. He pointed out that regional campuses offer bachelor's degrees at one-third less the cost while allowing students to stay close to home. Kent Campus tuition ranks seventh of Ohio's public universities, and is lowest of the residential campuses, he noted. President Lefton then discussed the expansion of financial aid to meet student needs. Kent State's top priority in fundraising is student scholarships, he said. The university plans to increase financial aid staff to help students find additional monies from private sources. He pointed out that the 2013 freshmen class has been offered \$46 million in institutional financial aid, \$9 million more than a year ago, and 10 percent of Kent State students pay no tuition at all.

President Lefton discussed other initiatives aimed at assisting students with the financial challenges of college. With timely graduation as a principal goal, the university helps students find part-time jobs that fit their schedules, is increasing online class options, and is expanding and enhancing student internships and co-op opportunities. He continued by pointing out that through value engineering and efficient management, the university has shifted resources to meet student needs. Kent State is also committed to reaching out to students before they go to college through a variety of programs and communications.

In the end, he stated, the university's number-one priority is to produce college graduates. A major hurdle for students is finances, and Kent State is working on multiple fronts to help students find a pathway whereby finances are not an insurmountable obstacle, he said. President Lefton noted that with dwindling state and federal support, and the inevitable increase in costs – let alone stagnant family incomes – the challenge for Kent State grows greater each year. Nevertheless, as a system, Kent State is endeavoring to meet this challenge, he remarked. In partnership with the board, Kent State is creating a compelling value proposition – a dynamic, unparalleled college experience that is making the institution a first-choice university at a fifth the cost of private universities.

Trustee Chelsea Knowles commented that recently she participated in a financial literacy summit for Northeast Ohio schools, where other university representatives commented on their various programs aimed at helping students understand and meet the financial responsibilities of college. When it came time for her to speak on the subject, Trustee Knowles remarked that her comments centered on the scholarships, which Kent State offers to students and at the end of the day, have more impact on their financial situations. She continued saying that she was proud of the work being done in this area.

President Lefton asked Mark Evans, director of financial aid, to comment. Mr. Evans thanked the board and executive officers for their support of the scholarship programs, and echoed President Lefton's statements on the success of the programs.

With that, President Lefton concluded his report.

### **PERSONNEL ACTIONS**

Chair Timken asked President Lefton to present the personnel actions. President Lefton called on Provost Diacon to present the academic personnel actions and Interim Vice President Alvin Evans to present the non-academic personnel actions.

#### *ACADEMIC PERSONNEL*

Provost Diacon highlighted the granting of emeritus status to retiring faculty members and noted the appointment of the director of the university's New York Fashion Studio. The remaining academic actions were routine in nature, he said.

#### *NON-ACADEMIC PERSONNEL*

Interim Vice Evans commented that all other non-academic actions were routine in nature.

**ACTION: There were no objections to placing the personnel actions on the consent agenda.**

## **EXTERNAL RELATIONS AND DEVELOPMENT COMMITTEE**

Trustee Larry Pollock began his report, noting that the External Relations and Development Committee met this morning to consider one management decision item, and to receive two reports on various topics.

### *NAMING RECOMMENDATION, KENT STATE UNIVERSITY AT ASHTABULA*

Trustee Pollock noted that the Committee reviewed one naming recommendation proposing the naming of the Director of Enrollment Management and Student Services office in recognition of retired Kent State University at Ashtabula staff member Kelly L. Anthony. This recommendation is consistent with university naming policy and procedures, and the committee recommends that it be placed on the consent agenda, he said.

### **Resolution 2013-26**

#### **NAMING OF THE KELLY L. ANTHONY DIRECTOR OF ENROLLMENT MANAGEMENT AND STUDENT SERVICES OFFICE AT KENT STATE UNIVERSITY AT ASHTABULA**

WHEREAS, in her role as Director of Enrollment Management and Student Services at Kent State University at Ashtabula, Kelly L. Anthony, '96, M.Ed. '02 has dedicated her time and talents to increasing educational and learning resources to residents of the city of Ashtabula and surrounding communities; and

WHEREAS, Dr. Susan Stocker, '83, Ph.D. '07 has chosen to recognize Mrs. Anthony's role in helping increase student enrollment, retention and graduation rates; and

WHEREAS, Dr. Stocker, in recognition of the university's importance in regional development, provided a \$25,000 gift to complete renovations of Kent State University at Ashtabula's Director of Enrollment Management and Student Services Office (Room A110L); now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees, on behalf of Kent State University at Ashtabula and current and future students who will benefit from this facility, memorializes the university's sincere appreciation to Dr. Stocker for her generosity and for her wish to honor Kelly L. Anthony; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby names the Kelly L. Anthony Director of Enrollment Management and Student Services Office at Kent State University at Ashtabula.

Trustee Pollock then remarked that the Committee received a fundraising update from Vice President Gene Finn, which showed that cash in through April is ahead of last year and several major gifts are anticipated before the end of the fiscal year.

Next, Trustee Pollock stated that Director of Athletics Joel Nielsen provided a report on the Building Champions Initiative launched publicly on May 3, 2013, to raise money for scholarships for student-athletes and for strategic capital projects in athletics. He noted that the effort provides a comprehensive vision of what can be done and what can be possible with private support.

With that, Trustee Pollock concluded his report.

**ACTION: There were no objections to placing the management decision item on the consent agenda.**

Chair Timken then called on Trustee Dennis Eckart to give the report of the Academic Excellence and Student Success Committee.

#### **ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE**

Trustee Eckart stated that the Academic Excellence and Student Success Committee considered six management decision items, two information items, and received three reports on various topics. The recommendations were reviewed and approved through the appropriate faculty and college committees, the Educational Policies Council and Faculty Senate, and carried the endorsement of the Provost and the President.

#### ***ESTABLISHMENT OF UNIVERSITY POLICY AND PROCEDURES 3342-6-26 REGARDING DISTINGUISHED ACADEMIC RANKS***

Trustee Eckart brought forth a resolution regarding distinguished academic ranks. He noted that previous collective bargaining agreements with tenured and tenure-track faculty included a provision to establish a policy.

#### **Resolution 2013-27**

#### **ESTABLISHMENT OF UNIVERSITY POLICY AND PROCEDURES 3342-6-26 REGARDING DISTINGUISHED ACADEMIC RANKS**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the proposed policy establishes distinguished academic ranks to confer particular distinction on the university's truly exceptional faculty members for outstanding achievement and excellence in teaching, scholarly or creative activity and/or service and to recruit outstanding faculty members from outside the university; and

WHEREAS, the proposed establishment of University Policy and Procedures 3342-2-26 Regarding Distinguished Academic Ranks was reviewed and approved by the Faculty Senate on March 11, 2013; and

WHEREAS, the proposed policy has the endorsement of the Provost and President; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby approves the adoption of University Policy and Procedures 3342-2-26 Regarding Distinguished Academic Ranks, effective August 18, 2013.

*REVISION OF UNIVERSITY POLICY 3342-6-25 REGARDING THE EMPLOYMENT OF STUDENTS*

Trustee Eckart presented a resolution containing revisions to the university policy regarding the employment of students, the primary change to which is setting the maximum number of permissible work hours per week at 28 hours.

**Resolution 2013-28**

**REVISION OF UNIVERSITY POLICY 3342-6-25  
REGARDING THE EMPLOYMENT OF STUDENTS**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the Division of Enrollment Management and Student Affairs and the Office of General Counsel have reviewed and approved revision to Policy 3342-6-25 Regarding the Employment of Students; and

WHEREAS, the university's student employment programs are subject to and administered in accordance with applicable federal and state laws and statutes governing employment practices; and

WHEREAS, the proposed policy and updates will reflect the university's current practices and employment policies for student employees; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby approves the adoption of revision to University Policy 3342-6-25 Regarding the Employment of Students, effective Summer 2013.



*ESTABLISHMENT OF NEW DEGREE PROGRAMS*

Trustee Eckart reported that the committee reviewed and recommended the establishment of several new degree programs as indicated in the resolutions that follow.

**Resolution 2013-29**

**ESTABLISHMENT OF THE MASTER OF HEALTH CARE DESIGN DEGREE**

WHEREAS, the College of Architecture and Environmental Design seeks approval of the establishment of the Master of Health Care Design degree; and

WHEREAS, the proposed degree was developed through a collaboration with the colleges of Public Health and Nursing, as well as practicing health care design firm principals in the surrounding geographic area; and

WHEREAS, the proposed post-professional degree focuses on health care facility design with the goal of improving the level of care and efficiency of operations through design; and

WHEREAS, the Master of Health Care Design degree builds upon the recently established post-bachelor's certificate in Health Care Facilities; and

WHEREAS, the proposed degree will be the first of its kind in Ohio, providing an attractive option for a larger population of architecture, interior design and other accredited design professionals; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school and college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Master of Health Care Design degree, effective Fall 2013.

**Resolution 2013-30**

**ESTABLISHMENT OF THE MASTER OF LANDSCAPE ARCHITECTURE I AND  
MASTER OF LANDSCAPE ARCHITECTURE II DEGREES**

WHEREAS, the College of Architecture and Environmental Design seeks approval of the establishment of the Master of Landscape Architecture I and Master of Landscape Architecture II degrees; and

WHEREAS, the proposed degrees fill a void that currently exists between the current architecture and urban design programs, provides continuity of design scale from the individual space to the city, and fulfills the critical regional need for professionals in the landscape architecture area of design; and

WHEREAS, the establishment of graduate programs within the College of Architecture and Environmental Design increase research potential within the college and provides collaborative resources to multi-disciplinary teams for research projects throughout the university; and

WHEREAS, the proposed degrees have been reviewed and approved by the appropriate college faculty and curriculum committee, the Educational Policies Council, and the Faculty Senate, and also carry the endorsement of the Provost and the President; now therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Master of Landscape Architecture I and Master of Landscape Architecture II degrees, effective Fall 2013.

#### **Resolution 2013-31**

### **ESTABLISHMENT OF THE ARCHITECTURE AND ENVIRONMENTAL DESIGN MAJOR WITHIN THE MASTER OF SCIENCE DEGREE**

WHEREAS, the College of Architecture and Environmental Design seeks approval of the establishment of the Architecture and Environmental Design major within the Master of Science degree; and

WHEREAS, the proposed multidisciplinary major will supplement professional curricular offerings, build on the professional strength within the college, and expand the college's mission to enrich its research focus; and

WHEREAS, the proposed major will comply with the 2015 deadline from the National Architectural Accrediting Board's dictate regarding Master of Architecture nomenclature; and

WHEREAS, the Architecture and Environmental Design major addresses growing pressure within the architecture and building industry towards research for better understanding of the global, environmental and societal factors affecting architecture and environmental design; and

WHEREAS, the proposed major has been reviewed and approved by the appropriate college faculty and curriculum committee, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Architecture and Environmental Design major within the Master of Science degree, effective Fall 2013.

### **Resolution 2013-32**

#### **ESTABLISHMENT OF THE ADVANCED NURSING PRACTICE MAJOR AND REVISION IN NAME OF THE NURSING MAJOR TO ADVANCED PRACTICE NURSING WITHIN THE DOCTOR OF NURSING PRACTICE DEGREE**

WHEREAS, the Kent State University Board of Trustees approved the establishment of the Doctor of Nursing Practice degree in 2010 to be offered initially only to post-Master of Science in Nursing graduates; and

WHEREAS, the College of Nursing seeks approval of the establishment of the Advanced Nursing Practice major that will allow students who have completed the Bachelor of Science in Nursing degree to enroll in the Doctor of Nursing Practice degree program; and

WHEREAS, the proposed major will include eight concentrations in Pediatric Nurse Practitioner, Pediatric Clinical Nurse Specialist, Women's Health Nurse Practitioner, Adult Gerontology Clinical Nurse Specialist, Adult Gerontology Acute Care Nurse Practitioner, Psychiatric Mental Health Family Nurse Practitioner, Advanced Practice Registered Nurse: Nurse Practitioner Family, and Advanced Practice Registered Nurse: Nurse Practitioner Adult Gerontology Primary Care; and

WHEREAS, the College of Nursing also seeks approval to revise the name of the existing post-master's Nursing major within the Doctor of Nursing Practice degree to Advanced Practice Nursing; and

Whereas, the proposed establishment of the Advanced Nursing Practice major has been reviewed and approved by the appropriate college faculty and curriculum committee, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; and

WHEREAS, the proposed revision in name of the Nursing major to Advanced Practice Nursing has been approved by the appropriate faculty and curriculum committee and the Educational Policies Council and carries the endorsement of the Provost and the President, with final approval contingent upon approval of the Faculty Senate at its meeting on May 13, 2013; now, therefore

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Advanced Nursing Practice major and revision in name of the Nursing major to Advanced Practice Nursing, within the Doctor of Nursing Practice degree, effective Fall 2013.

Trustee Eckart remarked that Trustee Della Ratta and he have communicated their interest in establishing benchmarks for new degree requests, which will assist the committee in evaluating proposals and how the university chooses where to expand and contract in academic programs. Trustees are especially interested in ensuring that the educational programs and products Kent State offers meet student needs and the demands of the marketplace, he said.

Trustee Eckart then commented that the committee received two exciting informational reports, both of which bode well for Kent State's future. Interim Dean of Arts and Sciences Jim Blank provided an excellent report on how the Foundations of Excellence, Building the Future initiative will impact the sciences at Kent State. Trustee Eckart said he felt the report was well done and served to assure the committee that there is a marriage between the work being planned and the academic direction of the disciplines. The committee also received an excellent report from Associate Provost Marcelo Fantoni concerning the strategic directions of the Office of Global Education. Trustee Eckart commented that with international students now comprising 11% of the Kent campus enrollment, the work being done provides not only a strong growth opportunity for Kent State but also a huge chance to position the university in the global marketplace.

He concluded with the observation that the key university indicators are up, and there are more students coming into the university with a higher propensity to succeed, which will lead to graduation and happy families. Kent State is doing well and stands in stark contrast to many sister institutions that are facing deficits and enrollment decline, he said.

With that, Trustee Eckart concluded his report.

**ACTION: There were no objections to placing the management decision items on the consent agenda.**

Chair Timken then called on Trustee Richard Marsh to give the Audit and Compliance Committee report.

#### **AUDIT AND COMPLIANCE COMMITTEE**

Trustee Marsh stated that the Audit and Compliance Committee met this morning with representatives from the external auditing firm of Plante & Moran, which recently was approved for a second five-year term as the university's external auditor. He stated that the firm presented an outline of the audit activities that will be performed as part of the university's fiscal year 2013 audit. The meeting was helpful for the committee and reflects a good working relationship among the auditors, management, and the Audit and Compliance Committee, he remarked.

The Committee also discussed the internal audit plan for fiscal year 2014 and reviewed an outline of audit projects, he said. Trustee Marsh noted that the Committee reviewed the third quarter report of fiscal year 2013 Internal Audit Plan budgeted hours to actual, and there were no unusual items to report.

Trustee Marsh stated the Committee then received a presentation concerning information technology audit matters led by Vice President for Information Services Ed Mahon and Director of Internal Audit Jo Ann Gustafson. The Committee also received a report on areas of compliance in Intercollegiate Athletics.

With that, Trustee Marsh concluded his report of the Audit and Compliance Committee.

Chair Timken then called on Trustee Stephen Colecchi to give the Finance and Administration Committee report.

### **FINANCE AND ADMINISTRATION COMMITTEE**

Trustee Colecchi noted that the Finance and Administration Committee considered nine management decision items in addition to routine information items that are prepared by the administration for each meeting of the Board of Trustees. The information items were routine in nature, he reported.

#### ***APPROVAL OF INDOOR PRACTICE FACILITY, MEN'S BASEBALL AND WOMEN'S WOMEN'S SOFTBALL***

Trustee Colecchi recommended approval of a proposed indoor practice facility for men's baseball and women's softball. This facility is particularly important given the difficulty of scheduling practices in the spring due to the weather patterns found in northeast Ohio. About \$600,000 in private support has been raised to date for the project, he noted.

### **Resolution 2013-33**

#### **APPROVAL OF INDOOR PRACTICE FACILITY MEN'S BASEBALL AND WOMEN'S SOFTBALL**

WHEREAS, late seasonal inclement weather dictates that an indoor practice facility for men's baseball and women's softball is necessary to adequately prepare for effective competition; and

WHEREAS, the availability of such a facility is routinely present at other collegiate institutions; and

WHEREAS, a facility of this nature has been a planning priority in recent years; and

WHEREAS, the creation of a facility of this nature is consistent with a recently developed master plan initiated for the athletic facilities; and

WHEREAS, \$600,000 in private donations and pledge funds have been raised for this project; and

WHEREAS, the university has agreed to provide matching funds from its general reserve funds to support this project; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with the design and construction of this project in accordance with University Policy 3342-7-04.

*EXPENDITURE AUTHORIZATION*

Trustee Colecchi then proposed a resolution allowing the university to continue expenditure rates at the same level provided for in 2012-2013. With state budget discussions still ongoing, it is possible that deliberations may not be concluded in time to permit the Board of Trustees to act on a final university budget for the 2013-2014 fiscal year prior to July 1, 2013, he said. He further noted that President Lefton will submit an operating budget for action by the board as soon as the state budget is finalized.

**Resolution 2013-34**

**EXPENDITURE AUTHORIZATION**

WHEREAS, the appropriation and legislative tuition directives from the State of Ohio for higher education have not been finalized at this time; and

WHEREAS, the most recently discussed version of House Bill 59 (the Budget Bill) estimates an increase in the 2013-14 fiscal year appropriation to Kent State University for the state share of instruction and a decline in the 2014-2015 fiscal year appropriation; and

WHEREAS, the most recently discussed version of the Budget Bill provides for a yet-to-be- determined increase in undergraduate tuition for Ohio residents at public institutions; and

WHEREAS, the state appropriation and tuition are critical components of the university's budget and must be known prior to preparing a meaningful operating plan; and

WHEREAS, deliberations on the State of Ohio budget may not be concluded in time to permit Board of Trustees' action on a final Kent State University budgetary plan for the 2013-14 fiscal year prior to July 1; and

WHEREAS, Kent State University needs to proceed with its operation into fiscal year 2013-14; and

WHEREAS, in the event that the university's final budget is not available for approval by the Board of Trustees before July 1, 2013, authorization by the Board of Trustees is necessary to plan for its spending; now, therefore,

BE IT RESOLVED, that

- (1) The Kent State University Board of Trustees hereby authorizes the President and the university's chief financial officer to expend monies from educational and general and auxiliary funds beginning July 1, 2013, at the funding level established by the Board for fiscal year 2012-13; and
- (2) The President will submit an operating budget for action by the Board of Trustees when appropriate information is available and a complete operating budget reflecting direction and authority can be prepared.

*APPROVAL OF MEDIUM VOLTAGE ELECTRICAL SYSTEMS UPGRADES*

Trustee Colecchi then presented materials describing the final phase of Kent State University's ongoing transition from a 50-year old electrical distribution system to a new one that will increase reliability and provide expanded capacity. The Committee has reviewed the project and recommended its approval, he said.

**Resolution 2013-35**

**APPROVAL OF MEDIUM VOLTAGE ELECTRICAL SYSTEM UPGRADES**

WHEREAS, in the 1990's the Kent Campus began a long-term, phased replacement of its aging electrical infrastructure; and

WHEREAS, there are still 15 buildings that remain on the antiquated system; and

WHEREAS, there is potential for electrical service disruption to campus because of the condition of the infrastructure, and

WHEREAS, the State of Ohio capital funding allocations will no longer support the timely replacement of the remaining work associated with the upgrade/replacement project; and

WHEREAS, the university developed a utility billing model to address infrastructure improvement projects; and

WHEREAS, the proposed upgrade, estimated at \$4.7 million, will be funded with existing and future infrastructure improvement reserves; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with the design and construction for this project in accordance with University Policy 3342-7-04.

*APPROVAL OF AIR HANDLER IMPROVEMENTS, MAIN CLASSROOM  
BUILDING, KENT STATE UNIVERSITY AT TRUMBULL*

On behalf of the committee, Trustee Colecchi recommended board approval to replace three heating, ventilating and air conditioning (HVAC) units on the Kent State University at Trumbull campus. The campus utilizes five separate HVAC units for the Main Classroom building, with two of them already scheduled for replacement as part of other projects, he said.

**Resolution 2013-36**

**APPROVAL OF AIR HANDLER IMPROVEMENTS  
MAIN CLASSROOM BUILDING  
KENT STATE UNIVERSITY AT TRUMBULL**

WHEREAS, the air handlers in the Main Classroom Building on the Kent State University at Trumbull campus are original to the 1970 building construction; and

WHEREAS, these air handlers are inefficient, antiquated and difficult to control in a consistent manner; and

WHEREAS, these units are in need of replacement with two of the five units included for replacement as part of other projects; and

WHEREAS, this proposed project will replace the remaining three units, which will improve overall temperature controls and reduce energy consumption; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; and

WHEREAS, the total project cost is \$1.025 million of which \$855,000 is available from state capital allocation (House Bill 482) and \$170,000 is available from the Trumbull Campus fund balance; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.



*RENOVATION OF SECOND FLOOR LABS, KENT STATE UNIVERSITY  
AT SALEM*

Trustee Colecchi recommended a resolution seeking approval of a proposed renovation project at Kent State University at Salem, which includes the construction of two biology laboratories, two chemistry laboratories, a science prep/storage room, two general classrooms, and two student restrooms.

**Resolution 2013-37**

**APPROVAL OF SALEM CAMPUS BUILDING EXPANSION  
AND ADDITION, PHASE 2**

WHEREAS, the existing science laboratories at the Kent State University at Salem campus are over 40 years old; and

WHEREAS, the first phase to create a new science and nursing wing within the original gymnasium has been completed, with shelled space for future biology and chemistry teaching laboratories; and

WHEREAS, the proposed project will complete the build-out of the second floor science wing to provide new and modern science laboratory facilities; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; and

WHEREAS, project funding in the amount of \$2.25 million is available from state capital funds, donated funds, the Salem campus fund balance, and pledges; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

*ESTABLISHMENT OF PRESIDENTIAL RESIDENCE*

Trustee Colecchi then recommended approval of a resolution ratifying the actions necessary to establish an official presidential residence and directing that such housing shall be a condition of employment for the university president. For some time the trustees have wanted to secure an official presidential home, which would bring Kent State in line with other universities nationally and across Ohio. He commented that this resolution completes the lease agreement announced in April, and designates the home as the official presidential residence of Kent State University.

## **Resolution 2013-38**

### **ESTABLISHMENT OF PRESIDENTIAL RESIDENCE**

WHEREAS, the Board of Trustees has provided housing for presidents of the university in recognition of its integral contributions to the advancement of Kent State and its importance to presidential recruitment; and

WHEREAS, throughout the years the Board has provided presidential housing in various ways – an official residence on campus, a foundation-owned residence off campus, and since the 1990's through a housing allowance as part of presidential compensation; and

WHEREAS, the Board of Trustees constantly monitors national trends to keep a close watch on market factors that might impact the university's ability to attract and retain the best possible leaders; and

WHEREAS, this Board believes that securing an official presidential residence will bring Kent State in line with other Ohio universities and the majority of research universities nationwide and that this action will serve the university's best interests by providing a preeminent venue for hosting the institution's distinguished members, friends, donors, and visitors and for carrying out other administrative, ceremonial and social duties; and

WHEREAS, upon exploring various alternatives, the Board has concluded that acquiring use of an existing property would be the most cost-effective solution at this time and identified the following factors as essential to the university's best interests, including a location within the City of Kent, ample internal space and a layout conducive to large-scale entertainment, accessible parking for guests, and other neighborhood considerations; and

WHEREAS, since 2006 property owned by Lester and Linda Lefton at 1501 Elizabeth Court, City of Kent, has served the needs of the university well and as of April 1, 2013, was sold in a private transaction; and

WHEREAS, on behalf of the Board, a subcommittee was asked to explore whether the property could be leased from the current owner at a cost comparable to the housing allowance and with sufficient flexibility for future presidential recruitment; now, therefore,

BE IT RESOLVED, that the Board of Trustees of Kent State University hereby ratifies the actions necessary to establish an official presidential residence and directs that such housing shall be a condition of employment for the University President.

With that, Trustee Colecchi concluded the report of the Finance and Administration Committee.

**ACTION: There were no objections to placing the management decision items on the consent agenda.**

**ACTION: Trustee Colecchi moved, seconded by Trustee Pollock, that the consent agenda be approved. There were no objections. The motion passed.**

## **NEW BUSINESS**

Chair Timken then asked Trustee Michael Solomon to present a resolution honoring Chelsea M. Knowles.

### *RESOLUTION OF APPRECIATION FOR CHELSEA M. KNOWLES*

Trustee Solomon then presented the following resolution honoring graduate student trustee Chelsea Knowles.

### **Resolution 2013-39**

#### **RESOLUTION OF APPRECIATION TO CHELSEA M. KNOWLES**

WHEREAS, Chelsea M. Knowles was appointed to the Kent State University Board of Trustees by Governor John Kasich on September 20, 2011; and

WHEREAS, she has demonstrated an informed and passionate commitment to student success and to sound public policy, as reflected in her pursuit of a graduate degree in public administration, an internship with the Ohio Board of Regents, and her service as a graduate assistant for the university's Academic Success Center; and

WHEREAS, Trustee Knowles has served as a member of the Board's Academic Excellence and Student Success Committee, Finance and Administration Committee, Audit Committee, and External Relations and Development Committee; serves on the Joint Project Oversight Committee offering valuable perspectives regarding the landmark Foundations of Excellence, Building the Future initiative; and has led in developing and implementing strategies to increase engagement between the Board of Trustees and the student body; and

WHEREAS, she has gone above and beyond representing our university and board at national conferences, including her participation in a plenary panel, Today's College Students: Asking the Right Questions, at the 2013 National Conference on Trusteeship of the Association of Governing Boards of Universities and Colleges (AGB); and

WHEREAS, Trustee Knowles is respected by her Board colleagues as a highly motivated, extremely thoughtful, and principled individual who is well prepared and professional in her conduct and participates actively in all aspects of the trustee role; and

WHEREAS, along with fulfilling her responsibilities as Graduate Student Trustee, she has excelled in her studies and will earn her master's degree in Public Administration in May; and

WHEREAS, the Board, the administration and the university community applaud her for her high performance, generous spirit, and devotion to Kent State University; now, therefore,

BE IT RESOLVED, that the Board of Trustees of Kent State University expresses sincere gratitude to Chelsea M. Knowles for her outstanding service and wishes her the very best in her future pursuits.

Trustee Knowles commented that serving on the board has been her favorite Kent State experience. The past two years working with the trustees and President Lefton, executive officers and the board office staff have been truly remarkable, she said. Trustee Knowles remarked that being a part of Kent State's transformation is something for which she will always be grateful.

Chair Timken also thanked Trustee Knowles for her outstanding service and provided her with a framed copy of the resolution and a gift from the trustees.

**ACTION: Trustee Eckart moved, seconded by Trustee Colecchi, that the resolution be approved. There were no objections. The motion passed.**

*EMPLOYMENT AGREEMENT BETWEEN DR. LESTER A. LEFTON AND  
KENT STATE UNIVERSITY – MAY 14, 2013*

On behalf of the Board, Chair Timken presented an additional item of new business: approval of an employment agreement between President Lefton and the university, dated May 14, 2013. She noted the agreement incorporates prior amendments to the President's 2006 employment agreement as well as additional terms that require the President, as a condition of his employment, to reside in housing provided by the university.

**Resolution 2013-40**

**EMPLOYMENT AGREEMENT BETWEEN DR. LEFTON AND KENT STATE UNIVERSITY, DATED MAY 14, 2013**

WHEREAS, Kent State University (the "University") and Dr. Lester A. Lefton ("Dr. Lefton" or "the President") entered into an employment agreement ("The 2006 Employment Agreement") on July 1, 2006;

WHEREAS, the University and Dr. Lefton amended the employment agreement of July 1, 2006 on March 8, 2007 ("The 2007 Amendments");

WHEREAS, the University and Dr. Lefton amended the employment agreement of July 1, 2006 for a second time on November 17, 2009 ("The 2009 Amendments");

WHEREAS, the University and Dr. Lefton have mutually agreed to make further proposed amendments to the 2006 Employment Agreement consistent with the terms typically offered to University Presidents in Ohio. In particular, Paragraph 9 of the 2009 Amendments, and in turn, Paragraph G of the 2006 Employment Agreement, shall be amended to require the President, as a condition of his employment, to reside in housing provided by the University. This amendment will supersede all previous provisions regarding rent or mortgage allowances for the President. The residence is described more fully in the May 14, 2013 Board of Trustees Resolution titled "Establishment of a Presidential Residence";

WHEREAS, the University and Dr. Lefton have mutually agreed to incorporate the 2006 Employment Agreement, the 2007 Amendments, the 2009 Amendments, and the current proposed amendments in to one comprehensive Employment Agreement, dated May 14, 2013;

WHEREAS, Dr. Lefton has formally notified the Board of Trustees of his intended retirement effective July 1, 2014, in accordance with Paragraph A of the 2006 Employment Agreement as amended by the 2009 Amendments;

BE IT RESOLVED that the Board of Trustees of Kent State University hereby approves the Employment Agreement between Dr. Lefton and Kent State University, dated May 14, 2013.

**ACTION: Trustee Eckart moved, seconded by Trustee Pollock, that the resolution be approved. There were no objections. The motion passed.**

*APPOINTMENT OF NOMINATING COMMITTEE*

Chair Timken announced the appointment of the nominating committee. Trustee Larry Pollock, joined by Trustee Margot Copeland and Trustee Ralph Della Ratta, have agreed to serve. She asked the committee to bring forth nominations for 2013-2014 board officers at its next regular business meeting.

With that, Chair Timken announced there was no additional business to come before the board.

**ADJOURNMENT**

Chair Timken announced that the next regular business meeting of the Board of Trustees would occur September 18, 2013, at the Kent Campus in Kent, Ohio. On motion duly made and approved, the meeting was adjourned at 3:08 p.m.