

**KENT STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
September 18, 2013
Kent State University
Hotel and Conference Center**

Board Members Present

Virginia C. Albanese
Stephen Colecchi
Margot J. Copeland
Ralph Della Ratta
Dennis Eckart
Alex Evans
Emilio Ferrara
Richard Marsh
Monique C. Menefee
Lawrence Pollock
Michael Solomon
Jane Murphy Timken, Chair

KSU President's Cabinet

President Lester A. Lefton
Todd Diacon
Alfreda Brown
Eugene Finn
Gregg Floyd
Iris Harvey
Greg Jarvie
Edward Mahon
Joel Nielsen
Charlene Reed, University Secretary
Willis Walker

CALL TO ORDER AND ROLL CALL

Board Vice Chair Dennis Eckart called the meeting to order at 8:07 a.m. in the Presidents Boardroom at the Kent State University Hotel and Conference Center. Trustee Stephen Colecchi called the roll, and a quorum was present.

PROOF OF NOTICE

Vice Chair Eckart stated that public notification was given pursuant to state law and university policy.

EXECUTIVE SESSIONS

In accordance with Chapter 121.22, section G of the *Ohio Revised Code*, Vice Chair Eckart announced the Board had a need to meet in Executive Session for the purposes of: (i) considering the employment and compensation of a public employee or official [121.22(G) (1)]; (ii) considering the purchase of property for public purposes [121.22 (G) (2)]; and (iii) conference with attorney for the public body concerning disputes involving the public body that are the subject of court action [121.22 (G)(3)]. Trustee Della Ratta moved, seconded by Trustee Marsh, that the Board retire into Executive Session.

By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 10:02 a.m., and the trustees moved on to the standing committee meetings.

APPROVAL OF THE AGENDA

The Board reconvened for the business portion of the meeting at 2:01 p.m. in McGilvrey Conference Room. Chair Timken asked if there were any additions or corrections to the agenda, hearing none, the agenda was approved by general consent.

DISPOSITION OF MINUTES

Chair Timken then asked if there were any corrections to the minutes of the meeting of May 14, 2013 and June 27, 2013 meetings. Hearing no corrections, the minutes were approved by general consent.

REPORT OF THE CHAIRPERSON

Chair Timken began her report by welcoming new trustees Virginia Albanese and graduate student trustee Monique Menefee. Trustee Albanese, a two-time graduate of Kent State and immediate past chair of the Greater Akron Chamber, is president and CEO of Federal Express Custom Critical, North America's largest, critical-shipment carrier. Chair Timken stated that Trustee Menefee is pursuing her master's degree in higher education administration, and served previously as a student trustee at Cuyahoga Community College while earning her associate degree. She is a 2013 graduate of Kent State and proudly served our country as a member of the U.S. Air Force, Chair Timken noted.

She then thanked those trustees who have accepted leadership roles this year, and announced them for the record: Trustee Dennis Eckart, Chair of the Academic Excellence and Student Success Committee; Trustee Richard Marsh, Chair of the Audit and Compliance Committee; Trustee Steve Colecchi, Chair of the Finance & Administration Committee; Trustee Larry Pollock, Chair of the External Relations and Development Committee; and Ralph Della Ratta, Chair of the Investment Committee.

She then asked Trustee Marsh to provide an update on the presidential search. Trustee Marsh thanked the Board members for their trust and leadership thus far, and reported that the process is progressing and entering the recruitment phase. He discussed the major themes that emerged from the various constituency meetings the search committee leadership held, noting that most believe the university is on the right path and needs a dynamic leader to take Kent State to the next level. Chair Timken thanked Trustee Marsh for his leadership of the search committee.

Chair Timken then commented on the opening of school, commending President Lefton, Provost Diacon, the faculty, staff and students for a successful start to the academic year. She remarked that there continues to be a very positive momentum about Kent State, which has carried into this fall semester. She noted the Board is especially proud of the fact that Kent State faculty and staff welcomed the most academically prepared and largest freshmen class in the university's history.

Remarking on the celebration of the downtown partnership, Chair Timken stated the Board is delighted to be meeting in the long-awaited Kent State University Hotel and Conference Center.

The formal dedication of the hotel and esplanade will occur October 4, as part of homecoming activities, she noted. At lunch, the Board appreciated the opportunity to meet and thank our partners in the downtown public-private collaboration, including Mayor Jerry Fiala, members of the Kent City Council, and City Manager Dave Ruller, she said. Chair Timken stated that the partners not only gathered to celebrate what has been achieved so far, but to affirm – via a joint resolution that will be considered today by the Board and this evening by the City Council – a continued commitment to this strategic partnership. Through collaboration, Kent is changing into a dynamic place to learn, live, work and play, she said. On behalf of the Board, Chair Timken thanked President Lefton, whose belief in the vision was impenetrable and whose drive in achieving it was relentless. She stated that President Lefton has been instrumental to the change that has been accomplished and has forged a terrific legacy and a springboard for further growth and development.

As the Board experiences this beautiful new hotel and conference center, Chair Timken also recognized and thanked the Kent State Foundation Board and Vice President Gene Finn for their leadership in making this project a reality. She remarked that the hotel and conference center was essential to the surrounding development and is serving not only visitors to the university and the city, but also the growing number of businesses choosing to locate in Kent. She then asked Vice President Finn to make a few comments. Vice President Finn thanked the Board for its leadership, and publicly thanked the Kent State Foundation Board for its time and talents in making the hotel and conference center possible.

Chair Timken thanked Vice President Finn, and then asked President Lefton to give his report.

REPORT OF THE PRESIDENT

President Lefton began his report entitled, *We Built It, They Came and Who Are We Now?*, by stating that the general idea behind the university's strategy has been to create an institution that matches the aspirations of our students. Through strategic investments in programming and physical facilities, the strategy has attracted high-achieving students, faculty and staff.

He then discussed the record-setting freshmen Class of 2017, noting it is the biggest and best in the history of Kent State University. The class of 4,314 students is 5.8% larger than the previous year, with an average high school grade-point average of 3.3. President Lefton remarked that Kent State has become a magnet for talent with a local, national and global reach. The university boasts students from all 88 Ohio counties, 41 states, and 27 nations, he said. Nineteen percent of Kent State students are from out of state, and 82% of freshmen live on campus – the highest ever, he noted. President Lefton stated that 70% of incoming freshmen earned a Kent State scholarship, and 38% came with some earned college credit. He briefed the trustees on the top majors for the Class of 2017, and profiled a few new students who exemplified the overall quality of the class.

Shifting topics, President Lefton then discussed the new faculty hires and the level of excellence they bring to teaching and research. Academically strong and culturally diverse, 48 new tenure-track faculty joined Kent State this fall, he said. These new faculty members came from all over

the nation and the world, hailing from doctoral institutions such as the University of Virginia, University of California, University of Cambridge and others. He then remarked that the research foci of these scholars, from hydrocarbon fuels and shale gas production to the health of marginalized youth, align perfectly with Kent State's mission. President Lefton profiled new faculty as a shining example of the quality of teaching and scholarship.

President Lefton then turned his attention to the excellent staff at Kent State and their commitment to service. Noting the university's recent honor as one of The Chronicle of Higher Education's 2013 Great Colleges to Work For for 2013, he stated that staff continues to achieve at the highest levels. Kent State ranked number one in the nation for faculty/staff retention among peer institutions, he said. There has been a 45% increase in hiring veterans since 2009, and overall employment applications are up 4% over last year. President Lefton commented that staff frequently takes advantage of educational opportunities, which in turn benefits the university. He then profiled staff members who have utilized their educational pursuits to improve their job performance.

Noting that the road to graduation begins now, President Lefton remarked that the quality of the incoming freshmen class predicts improved graduation rates in the future. He noted that the retention rates for the Kent and regional campuses are up, international students hit a new high mark at 2,447, and Kent Campus enrollment is at an all-time high of 28,019. In short, the strategy over the last several years is working and a new culture is developing at Kent State. As events like the Black Squirrel Festival and Discover Downtown have proved, Kent State is no longer a suitcase campus. President Lefton noted further that the football home opener drew a record 7,000 students.

In the end, President Lefton remarked that Kent State has been redefined – as a magnet for high-achieving students, faculty and staff, as a moderately selective institution, as a real residential university, as a college town with all the necessary accoutrements, and as a highly relevant and impactful university system. While college towns and institutions are not made in a day, or even a decade, Kent State has established a platform and a pathway for the future, he said. The university is illuminating the way for a new generation of Ohioans, and in doing so, creating a highway to economic independence and public-private leadership.

With that, President Lefton concluded his report.

PERSONNEL ACTIONS

Chair Timken asked President Lefton to present the personnel actions. President Lefton called on Provost Diacon to present the academic personnel actions and Interim Vice President Joseph Vitale to present the non-academic personnel actions.

ACADEMIC PERSONNEL

Provost Diacon highlighted the granting of emeritus status to 32 retiring faculty members. The remaining academic actions were routine in nature, he said.

NON-ACADEMIC PERSONNEL

Interim Vice Vitale highlighted the granting of emeritus status to one staff member, and commented that other non-academic actions were routine in nature.

President Lefton noted that the personnel report includes a contract extension for Director of Athletics Joel Nielsen and appointment of Dr. Charlene Reed as Vice President and University Secretary. Chair Timken commented that continuity will be helpful as the university prepares for a presidential transition.

ACTION: There were no objections to placing the personnel actions on the consent agenda.

Chair Timken then called on Trustee Larry Pollock to present the report of the External Relations and Development Committee.

EXTERNAL RELATIONS AND DEVELOPMENT COMMITTEE

Trustee Larry Pollock began his report, noting that the External Relations and Development Committee met this morning to consider three management decision items, and to receive two reports on various topics.

NAMING RECOMMENDATION, SCHOOL OF LIBRARY AND INFORMATION SCIENCE

Trustee Pollock stated that the Committee reviewed a recommendation proposing the naming of a study area in the Kent State University Children's Library after Priscilla Drach and J.W. Coffman, who created an endowment for Library Book Arts in the School.

Resolution 2013-44

NAMING OF THE PRIS AND J DUB'S HISTORICAL CHILDREN'S BOOK NOOK

WHEREAS, Priscilla Drach and JW Coffman have provided total contributions of \$105,777 to create an endowment for Library Book Arts for the School of Library and Information Science; and

WHEREAS, the Book Nook is a public space within the Kent State University Library; and

WHEREAS, the gift level is consistent with the university's guidelines for the naming of a study area and provides appropriate recognition for the donors; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees, on behalf of the Kent State University School of Library and Information Science, expresses its sincere appreciation to Priscilla Drach and JW Coffman for their generosity and years of dedicated service to Kent State University and to the School of Library and Information Science; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby name the children's study room The Pris and J Dub's Historical Book Nook.

NAMING RECOMMENDATION, KENT STATE UNIVERSITY AT ASHTABULA

Trustee Pollock then remarked that the Committee reviewed a recommendation to name the Enrollment Management and Student Affairs office at the Ashtabula Campus after the late Judith Inman Fiedler, a philanthropist from Northeast Ohio.

Resolution 2013-45

**NAMING OF THE JUDITH INMAN FIEDLER
ENROLLMENT MANAGEMENT AND
STUDENT SERVICES CONFERENCE ROOM
AT KENT STATE UNIVERSITY AT ASHTABULA**

WHEREAS, during her lifetime, Judith Inman Fiedler was a passionate advocate for Kent State University and increasing access to higher education for residents of Ashtabula County; and

WHEREAS, in recognition of the life of Judith Inman Fiedler and her love of her alma mater, her husband, John Fiedler, '60, provided a \$50,000 gift to complete renovations of Kent State University at Ashtabula's Enrollment Management and Student Services Office main conference room (Room A11A); now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees, on behalf of the Kent State University at Ashtabula and current and future students who will benefit from this facility, memorializes the university's sincere appreciation to John Fiedler for his generosity; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby names the Judith Inman Fiedler Enrollment Management and Student Services conference room at Kent State University at Ashtabula.

NAMING RECOMMENDATION, KENT STATE UNIVERSITY AT EAST LIVERPOOL

Then, Trustee Pollock brought forth a recommendation to name Main Hall at the East Liverpool Campus after humanitarian John J. Purinton. He noted that all three proposed namings are consistent with university naming policy and procedures, and the Committee recommends that they be placed on the consent agenda.

Resolution 2013-46

NAMING OF THE JOHN J. PURINTON HALL

WHEREAS, Kent State University at East Liverpool serves as a center for excellence in higher education and community engagement in Columbiana County; and

WHEREAS, former Kent State University at East Liverpool Advisory Board member M. Patricia Burnett recognizes the university's importance in the city's development, providing a \$400,000 lead gift to provide enhanced learning opportunities to students in the Occupational Therapy Assistant Program; and

WHEREAS, M. Patricia Burnett's grandfather, John J. Purinton, dedicated his business career to improving the quality of life for the residents of East Liverpool; and

WHEREAS, his commitment serves as an enduring example of how an individual can foster ethical and humanitarian values; and

WHEREAS, in 2010, the Kent State University Board of Trustees passed a resolution renaming College Hall in honor of John J. Purinton; and

WHEREAS, subsequent analysis determined that Ms. Burnett's gift be used to enhance existing facilities; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees, on behalf of the Kent State University at Ashtabula and current and future students who will benefit from this valuable resource, expresses its sincere appreciation to M. Patricia Burnett and her family for their generosity; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby changes the name of Main Hall to John J. Purinton Hall at Kent State University at East Liverpool.

He then stated that the Committee received a fundraising update from Vice President Gene Finn, which showed that to date over \$5 million has been received. That figure is equal to what was raised year-to-date last fiscal year, he noted. In addition to the fundraising update, Vice

President Finn shared new videos and materials that have been produced for the Foundations of Excellence building campaign, he said.

Lastly, Trustee Pollock reported that Vice President Iris Harvey provided an update on the communications and marketing plan for the Foundations of Excellence, Building the Future initiative. The plan includes project announcements, building fact sheets, location announcement signage, invitations, new construction floor plans, and website information.

With that, Trustee Pollock concluded his report.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Chair Timken then called on Trustee Dennis Eckart to give the report of the Academic Excellence and Student Success Committee.

ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE

Trustee Eckart stated that the Academic Excellence and Student Success Committee considered six management decision items, one information item, and received two reports on various topics. The recommendations were reviewed and approved through the appropriate faculty and college committees, the Educational Policies Council and Faculty Senate, and carried the endorsement of the Provost and the President.

CONFERRAL OF DEGREES – SPRING 2013

Trustee Eckart brought forth a resolution approving 4,132 degrees across all campuses, including two posthumous awards.

Resolution 2013-47

CONFERRAL OF DEGREES Spring 2013

WHEREAS, Section 3341.05 of The Revised Code of Ohio provides that "...On the recommendation of the (KSU) faculty, the (KSU) Board of Trustees may confer such honorary and academic degrees as are customarily conferred by colleges and universities in the United States..."; and

WHEREAS, the Faculties, Deans and Directors of Kent State University's Colleges and Schools recommend that appropriate degrees be conferred on those Kent State students who completed – during the period December 16, 2012, to May 16, 2013 – the various requirements of the respective programs of study they pursued; and

WHEREAS, the University has recognized completion of said programs of study by awarding diplomas as appropriate at a suitable time, during the period cited, upon such persons listed in the accompanying Summary of Candidates for Degrees; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby confirms the conferral of their respective degrees upon those persons who have been officially recorded by the Kent State University Registrar as having completed the requirements during said period December 16, 2012, to May 16, 2013.

ESTABLISHMENT OF UNIVERSITY POLICY 3342-5-17 REGARDING STUDY ABROAD AND OTHER INTERNATIONAL TRAVEL

ESTABLISHMENT OF UNIVERSITY POLICY 3342-5-18 REGARDING ESTABLISHING RELATIONSHIPS WITH UNIVERSITIES AND EDUCATIONAL INSTITUTIONS ABROAD

Trustee Eckart then discussed two resolutions establishing university policies requested by the Office of Global Education. The first establishes structured procedures to review proposed programs and ensure the safety and security of participants in study abroad programs. The other creates a university-approved structure for formal memorandums of agreement with foreign institutions of higher education, he said.

Resolution 2013-48

ESTABLISHMENT OF UNIVERSITY POLICY 3342-5-17 REGARDING STUDY ABROAD AND OTHER INTERNATIONAL TRAVEL

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, it is the intent of the university to continue to develop a global educational mission; and

WHEREAS, Kent State's commitment to a diverse international student population has provided an immeasurable benefit to the general student community and experience; and

WHEREAS, the university continues to expand its portfolio of study abroad programs and faculty collaborations overseas; and

WHEREAS, it has become an essential component of the risk management structure in global education to develop a policy for international travel involving students and faculty; and

WHEREAS, the Kent State University Board of Trustees has an interest and responsibility to ensure that best practices are utilized when an academic program requires a student or faculty member to travel abroad; and

WHEREAS, the proposed establishment of this university policy has been reviewed and approved by the Office of Global Education, the Office of General Counsel, and the Faculty Senate, and carries the endorsement of the Provost and President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of University Policy 3342-5-17 Regarding Study Abroad and Other International Travel, effective Spring 2014.

Resolution 2013-49

ESTABLISHMENT OF UNIVERSITY POLICY 3342-5-18 REGARDING ESTABLISHING RELATIONSHIPS WITH UNIVERSITIES AND EDUCATIONAL INSTITUTIONS ABROAD

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, it is the intent of Kent State University to continue to develop a global educational mission; and

WHEREAS, Kent State's commitment to a diverse international student population has provided an immeasurable benefit to the general student community and experience; and

WHEREAS, the establishment of relationships with universities and educational institutions abroad helps to promote the exchange of students and scholars, as well as the development of academic programs; and

WHEREAS, Kent State University has expanded its portfolio to such an extent that a centralized process is required for orderly and efficient administration of these relationships; and

WHEREAS, the Kent State University Board of Trustees has an interest and responsibility in relationships formed by the university with foreign entities in the interest of expanding its academic mission; and,

WHEREAS, the proposed policy has been reviewed and approved by the Office of Global Education, the Office of General Counsel, and the Faculty Senate, and carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of University Policy 3342-5-18 Regarding Establishing Relationships with Universities and Educational Institutions Abroad, effective Spring 2014.

ESTABLISHMENT OF REMEDIATION-FREE STATUS STANDARDS

Trustee Eckart reported that the committee reviewed and recommended the establishment of remediation-free status standards as required under House Bill 153.

Resolution 2013-50

ESTABLISHMENT OF REMEDIATION-FREE STATUS STANDARDS

WHEREAS, a significant policy objective for Ohio is the preparation of our primary and secondary students for the successful pursuit of industry-recognized credentials of value and higher education degrees that lead to meaningful employment in our great state; and

WHEREAS, the Ohio Board of Regents and the Ohio Department of Education are committed to supporting the development of the highly educated and skilled citizenry needed to secure our state's future by ensuring that students are college- and career-ready by the completion of their high school experience; and

WHEREAS, during the 2012-2013 academic year, 41 percent of Ohio's public high school graduates entering Ohio's public colleges and universities were required to take remedial non-credit bearing courses; and

WHEREAS, in accordance with Section 3345.061 (F) of the Ohio Revised Code, in December 2012 Ohio's public college and university presidents established uniform "remediation-free" standards for students entering postsecondary education; and

Whereas, the remediation-free standards established by the public college and university presidents provide Ohio's educators a clear, common target to focus their work in preparing students for postsecondary success; and

WHEREAS, in accordance with Section 3345.061 (F) of the Ohio Revised Code, each higher education institution is responsible for assessing the needs of its students through policies and practices consistent with the standards adopted by the presidents; and

WHEREAS, a student deemed remediation-free by demonstrating defined skills and knowledge in accordance with the uniform standards established by Ohio's college and university presidents shall be eligible to enroll in college credit-bearing courses requiring those skills and knowledge; and

WHEREAS, each student presenting with assessment results below the remediation-free threshold shall be informed of the need for additional institutionally administered assessments; and

WHEREAS, the student shall be informed that the outcomes of any institutionally administered assessments may have consequences on the student's fiscal resources and time to program and degree completion and, therefore, should be taken seriously; and

WHEREAS, Ohio's higher education institutions are not required to place students presenting with assessment results below the remediation-free standards into remedial courses, may place such students into credit-bearing mathematics and English courses, and are encouraged to simultaneously provide innovative and effective academic supports to remedial education that accelerate student progress toward program and degree completion; now therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby adopts the remediation-free standards established by Ohio's public college and university presidents in December 2012, and the related assessment requirements into Kent State University's student placement policies, effective Fall 2014.

MERGER OF ACADEMIC DEPARTMENTS IN THE COLLEGE OF PUBLIC HEALTH

He then reported that the Committee recommends a resolution that combines the Department of Epidemiology and Biostatistics with the Department of Environmental Health Sciences in the College of Public Health. Trustee Eckart noted the merger will ensure proper governance structures for tenure, promotion and reappointment, reduce administrative costs, and provide improved resource sharing.

Resolution 2013-51

**MERGER OF ACADEMIC DEPARTMENTS
IN THE COLLEGE OF PUBLIC HEALTH**

WHEREAS, the College of Public Health seeks to combine the Department of Epidemiology and Biostatistics and the Department of Environmental Health Sciences to create the Department of Biostatistics, Environmental Health Sciences and Epidemiology; and

WHEREAS, the Department of Biostatistics, Environmental Health Sciences and Epidemiology complies with requirements for Council on Education in Public Health (CEPH) accreditation; and

WHEREAS, the combined department will enable the College of Public Health to comply with the Kent State University governance structure, share resources including research laboratories, and reduce administrative costs by eliminating one chair position; and

WHEREAS, the college will reorganize existing faculty and courses into the academic department; and

WHEREAS, the proposed merger of academic departments in the College of Public Health has been reviewed and approved by the College Advisory Committee within the College of Public Health, the Educational Policies Council and the Faculty Senate, and also has the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the merger of the Department of Epidemiology and Biostatistics and the Department of Environmental Health Sciences to create the Department of Biostatistics, Environmental Health Sciences and Epidemiology within the College of Public Health, effective Fall 2013.

*REVISIONS TO FACULTY SENATE BYLAWS 3342-2-06 REGARDING
REPRESENTATION OF COLLEGES*

Trustee Eckart presented an additional item that will provide for representation from the College of Podiatric Medicine on the Faculty Senate. This important amendment will ensure Podiatric Medicine participates fully in faculty governance, and positions the university well for accreditation.

Resolution 2013-52

**REVISION OF UNIVERSITY POLICY 3342-2-06
REGARDING FACULTY SENATE BYLAWS**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the proposed revisions of University Policy 3342-2-06 Regarding Faculty Senate Bylaws were reviewed and approved by the Faculty Senate on September 9, 2013; and

WHEREAS, the major change provides Faculty Senate representation from the College of Podiatric Medicine and other colleges that may not meet the current requirement of ten regular faculty for direct representation; and

WHEREAS, the proposed revisions have the endorsement of the Provost and President; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby approves the adoption of revisions to University Policy 3342-2-06 Regarding Faculty Senate Bylaws, with implementation effective October 2, 2013.

Trustee Eckart commented on the enrollment update from Vice President Greg Jarvie, noting what should be up is up and what should be down is down. He credited President Lefton with building a team and providing the resources to build the class. He then commented that the Committee continues to look at the academic impact of the Foundations of Excellence, Building the Future initiative. In doing so, the Committee received a report from Dean Doug Steidl regarding the new facility for the College of Architecture and Environmental Design. Trustee Eckart stated that the Committee intends to review each investment in new facilities to ensure they have positive impact on the quality of education and research.

With that, Trustee Eckart concluded his report.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Chair Timken then called on Trustee Richard Marsh to give the Audit and Compliance Committee report.

AUDIT AND COMPLIANCE COMMITTEE

Trustee Marsh stated that the Audit and Compliance Committee met this morning and discussed the activities performed by the Office of Internal Audit for fiscal year 2013. The office spent approximately 6,600 hours last year providing independent appraisals of the financial and operational controls of the university, he noted. He stated the fourth quarter report of the fiscal year 2013 Internal Audit Plan budgeted hours to actual was reviewed, and there were no unusual items to report.

With that, Trustee Marsh concluded his report of the Audit and Compliance Committee.

Chair Timken then called on Trustee Stephen Colecchi to give the Finance and Administration Committee report.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Colecchi noted that the Finance and Administration Committee considered four management decision items in addition to routine information items that are prepared by the administration for each meeting of the Board of Trustees. The information items were routine in nature, he reported.

AMENDMENT OF PAY STRUCTURES FOR UNIVERSITY STAFF

Trustee Colecchi recommended approval of a proposed resolution seeking to provide compensation adjustments to the unrepresented classified civil service, and unclassified hourly employees of the university. He stated that these recommended changes in pay structures are reasonable and necessary to allow the university to continue to progressively build the compensation structure. The proposed adjustments became effective September 1, 2013, he noted.

Resolution 2013-53

AMENDMENT OF PAY STRUCTURE FOR UNREPRESENTED CLASSIFIED CIVIL SERVICE STAFF AND UNCLASSIFIED HOURLY STAFF

WHEREAS, Section 3345.31 of the Ohio Revised Code authorizes the Board of Trustees of Kent State University to establish compensation plans, including pay structures for all employees not represented in a bargaining unit, and to establish rules or policies for the administration of the compensation plans; and

WHEREAS, the Board of Trustees authorized a compensation plan for classified civil service staff, who are not in a recognized bargaining unit, effective June 30, 1991; and

WHEREAS, the pay structure associated with the plan is reviewed and amended periodically to reflect changes in economic and market conditions; and

WHEREAS, the attached pay structure has been recommended by the Interim Vice President for Human Resources and approved by the President; and

WHEREAS, Policy 3342-6-07.1 Administrative policy regarding the compensation plan for classified civil service staff who are not in a recognized bargaining unit requires that the Board of Trustees of Kent State University authorize this amendment to the pay structure for Unrepresented Classified Civil Service Staff, on behalf of the university; and

WHEREAS, Policy 3342-6-07.5 Administrative policy regarding unclassified hourly employees requires unclassified hourly employees be paid in accordance with the same administrative policies as classified employees; now therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the attached Pay Structures for Unrepresented Classified Civil Service Staff and Unclassified Hourly Staff, effective with the pay period inclusive of September 1, 2013, and the Classified Unrepresented Civil Service Pay Structure Addendum Market Adjusted Hiring Rates, effective the same date.

JOINT RESOLUTION OF APPRECIATION AND COMMITMENT, CITY OF KENT AND KENT STATE UNIVERSITY

Trustee Colecchi remarked that the City of Kent and Kent State University can point with pride to countless examples where its town-gown collaboration provided a means to work through community challenges and opportunities. The proposed resolution demonstrates the Board of Trustees' deep gratitude and appreciation to the City of Kent, President Lester A. Lefton, the university community, public-private partners for enhancing Kent State's as a great place to live, work, play and learn. Trustee Colecchi stated that the proposed resolution also affirms the Board's continued commitment to this strategic partnership and encourages efforts to continue in the same positive atmosphere and to be overseen by the respective leadership teams.

Resolution 2013-54

**JOINT RESOLUTION OF APPRECIATION AND COMMITMENT
CITY OF KENT AND KENT STATE UNIVERSITY**

WHEREAS, over the past 100 years, the City of Kent and Kent State University can point with pride to countless examples where town-gown collaboration provided a means to work through community challenges and opportunities; and

WHEREAS, the power of this partnership has been unprecedented in recent years, as the leadership teams of the City of Kent and Kent State University have elevated town-gown to a matter of strategic priority, redefining town-gown to become the community's greatest asset and a source of competitive advantage in preserving and growing the community's prosperity and vitality; and

WHEREAS, the remarkable level of collaboration among the city, the university and a growing list of public-private partners has produced unparalleled results, including a transformation of downtown Kent, more than \$300 million in reinvestment in our joint communities, and recognition as the nation's best town-gown collaboration in June 2013 from the International Town-Gown Association (ITGA) and kudos as the state's best project in 2012 from the Ohio Economic Development Association; and

WHEREAS, as we gather this day at the long-awaited Kent State Hotel and Conference Center, relish our extraordinary successes to date, and look toward to the future in searching for a worthy successor to Kent State President Lester A. Lefton, it is an excellent time for celebration, reflection and recommitment; now, therefore,

BE IT RESOLVED, that the Kent City Council and the Kent State University Board of Trustees express deep gratitude and appreciation to the City of Kent, President Lester A. Lefton and the Kent State community, and our public-private partners for enhancing and showcasing the abundant assets of our university-city community as a great place to live, work, play and learn; and

BE IT FURTHER RESOLVED, that on behalf of our respective organizations, we affirm our continued commitment to this strategic partnership and encourage efforts to continue in the same positive atmosphere and overseen by the respective leadership teams.

*RATIFICATION OF THE FINANCE AND ADMINISTRATION COMMITTEE'S
MANAGEMENT DECISION REGARDING THE COLLEGE OF APPLIED
ENGINEERING, SUSTAINABILITY AND TECHNOLOGY*

Trustee Colecchi then presented a resolution affirming the Finance and Administration Committee's action, in accordance with Board policy, when it called a special meeting of the Committee on August 27, 2013 and authorized the Senior Vice President for Finance and Administration to proceed with the new building for the College. The resolution formally ratifies the Committee's August 27, 2013 authorization to take those actions necessary to permit building foundation work to begin, ensuring timely completion of the project.

Resolution 2013-55

**RATIFICATION OF THE FINANCE AND ADMINISTRATION COMMITTEE'S
MANAGEMENT DECISION REGARDING THE NEW BUILDING FOR THE
COLLEGE OF APPLIED ENGINEERING, SUSTAINABILITY AND TECHNOLOGY
(CAEST)**

WHEREAS, at its September 12, 2012 meeting, the Kent State University Board of Trustees approved construction of a new facility for the College of Applied Engineering, Sustainability and Technology (CAEST) as a prioritized project within the Foundations of Excellence, Building the Future initiative; and

WHEREAS, a location and building structure has been developed and endorsed by the Joint Projects Oversight Committee; and

WHEREAS, Resolution 2013-21 resolved that the Board of Trustees of Kent State University delegated authority to the Finance and Administration Committee to consider and approve urgent management decision items on behalf of the Board relating specifically to the Foundations of Excellence, Building the Future initiative; and,

WHEREAS, Resolution 2013-21 further resolved that at the discretion of the Board Chair, a special meeting of the Finance and Administration Committee may be called only to consider those urgent matters that may threaten timely completion of construction, and cannot be delayed until the next regular meeting of the full Board;

WHEREAS, with the approval of the Board Chair, a special meeting of the Finance and Administration Committee was held August 27, 2013 to consider a request for expedited approval to permit building foundation work to begin before winter weather protection is required, with its associated additional costs;

WHEREAS, the Finance and Administration Committee determined the matter to be urgent, and further determined that timely completion of construction would be threatened if approval were delayed until the next regular meeting of the full Board;

WHEREAS, the Finance and Administration Committee, on behalf of the Kent State University Board of Trustees, authorized the Senior Vice President for Finance and Administration to proceed with the project in accordance with University Policy 3342-7-04; now, therefore,

BE IT RESOLVED, that the Board of Trustees of Kent State University affirms that the Finance and Administration Committee acted in accordance with Resolution 2013-21 and University Policy 3342-7-04 in calling a special meeting of the Committee and authorizing the Senior Vice President for Finance and Administration to proceed with the project, and the Board hereby ratifies the Finance and Administration Committee's August 27, 2013 authorization of the Senior Vice President for Finance and Administration to take those actions necessary to permit building foundation work to begin to ensure timely completion of the project.

CONSIDERATION OF PROPERTY MATTERS

On behalf of the committee, Trustee Colecchi recommended board approval to acquire the Delta Upsilon KSU Alumni Chapter, Inc. property, and to sell the 1061 Fraternity Circle property, in accordance with legislation signed into law by the Governor on March 30, 2011. He noted the property has critical importance for siting the new Center for Architecture and Environmental Design, adjacent to the Esplanade.

Resolution 2013-56

APPROVAL OF REAL ESTATE PROPERTY EXCHANGE

WHEREAS, Kent State University has identified areas of interest for the expansion of the Kent Campus for the purposes of enhancing academic, athletic, recreational, and residential programs as well as siting the new Center for Architecture and Environmental Design adjacent to the Esplanade; and

WHEREAS, the real property located at 202 South Lincoln Street has critical importance to the project and is available for purchase and/or exchange; and

WHEREAS, the property owned by Delta Upsilon KSU Alumni Chapter, Inc., located at 202 South Lincoln Street, Kent, Ohio, 44240, Parcel ID 17-024-40-00-139-000, has been appraised by an independent appraiser at \$440,000; and

WHEREAS, university property located at 1061 Fraternity Circle was previously approved for sale or exchange to the Delta Upsilon fraternity and was appraised earlier this year at \$550,000; and

WHEREAS, the difference in appraised values will be paid to the university at closing; and

WHEREAS, upon receipt of authorization by the Board of Trustees to purchase and/or exchange the property, the required approvals will be sought from the State of Ohio; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with and conclude the purchase and/or exchange of property at 202 South Lincoln Street.

With that, Trustee Colecchi concluded the report of the Finance and Administration Committee.

ACTION: There were no objections to placing the management decision items on the consent agenda.

ACTION: Trustee Della Ratta moved, seconded by Trustee Marsh, that the consent agenda be approved. There were no objections. The motion passed.

NEW BUSINESS

Chair Timken then asked Trustee Larry Pollock to present the report of the Nominating Committee.

ELECTION OF OFFICERS

Trustee Pollock reported that the Committee met, and presented the following slate of officers, for the 2013-14 year:

Trustee Jane Murphy Timken, Chair
Trustee Dennis Eckart, Vice Chair
Trustee Stephen Colecchi, Secretary

ACTION: Trustee Ferrara moved, seconded by Trustee Della Ratta, that the slate of officers be approved. There were no objections. The motion passed.

ADJOURNMENT

Chair Timken announced that the next regular business meeting of the Board of Trustees would occur December 4, 2013, at the Kent Campus in Kent, Ohio. On motion duly made and approved, the meeting was adjourned at 2:45 p.m.