

## **Attending a Cisco WebEx Meeting**

- Step 1 Open a web browser and enter the URL of the Session.
- Step 2 On the Home page, enter the meeting ID of your meeting.
- Step 3 Click Attend Meeting.
- Step 4 If prompted, enter the meeting password.
- Step 5 Click Submit.
- Step 6 Click Connect.
- Another web browser opens and displays the Cisco WebEx meeting room. When you join a Cisco WebEx meeting, three browser windows open: Connect me window, Meeting in progress window (with a warning not to close), and Cisco WebEx meeting room.
- Step 7 Establish an audio connection to the meeting:
  - If your browser displays the Join Teleconference window, enter your area code and phone number in the Number field.
  - If the Join Teleconference window does not automatically appear, complete the following steps:
- Click Communicate > Join Teleconference.
- Enter your area code and telephone number in the Number field.
- Step 8 Click OK.
- Step 9 Answer the telephone.
- Step 10 Follow the prompts to record your name.
- You must record your name each time you join a Cisco WebEx meeting, even if you are a profiled user in Cisco Unified MeetingPlace and you have already recorded your name.

If you require further assistance please consult the Getting Started Guide at:

<http://static.kent.edu/ishelp/kb/WebExGettingStarted.pdf>

## **GPAD How to Write a Literature Review**

- Tuesday 10:45 am
- Meeting number: **717 104 758**
- <https://kent.webex.com/kent/j.php?MTID=m13b89d662110abe56b54e0fb80360d49>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **717 104 758**

## **GPAD Resumes, CVs, and Cover Letters**

- Tuesday 12:15 pm
- Meeting number: **714 407 258**
- <https://kent.webex.com/kent/j.php?MTID=mc823d9881da1473cf893b2cffcba3df9>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **714 407 258**

## **GPAD Employment Strategies: Using LinkedIn**

- Tuesday 1:45 pm
- Meeting number: **710 789 087**  
<https://kent.webex.com/kent/j.php?MTID=mb40e1314d888d739ad2bd302cd720d21>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **710 789 087**

## **GPAD Managing your Research with Zotero, EndNote, and Mendeley**

- Wednesday 10:45 am
- Meeting number: **713 761 358**  
<https://kent.webex.com/kent/j.php?MTID=m6613dec72e2ccb70f27e2b98b9cad52a>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **713 761 358**

## **GPAD Student Learning and Gen Z**

- Wednesday 12:15 pm
- Meeting number: **710 936 020**  
<https://kent.webex.com/kent/j.php?MTID=maf01d7560fd89eaf6e7d4a4aaf600600>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **710 936 020**

## **GPAD Networking: It's Easier Than You Think**

- Wednesday 1:45 pm
- Meeting number: **715 888 964**  
<https://kent.webex.com/kent/j.php?MTID=mf50241bbbc6852484620008ae9f391e8>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **715 888 964**

## **GPAD Research Ethics and the IRB**

- Thursday 10:45 am
- Meeting number: **719 372 841**
- <https://kent.webex.com/kent/j.php?MTID=mdb76646693d065b775fd09ba2bb27967>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **719 372 841**

## **GPAD Searching for Grant Funding**

- Thursday 12:15 pm
- Meeting number: **710 777 818**
- <https://kent.webex.com/kent/j.php?MTID=m75dd0a022e38464d6c3c581289f28ed0>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **710 777 818**

## **GPAD Interview Do's and Don't's**

- Thursday 1:45 pm
- Meeting number: **710 486 955**
- <https://kent.webex.com/kent/j.php?MTID=m4e90cdd88b77924ab0ff199bdee26ffc>
- Join by phone
- 1-650-479-3208 Call-in toll number (US/Canada)
- Access code: **710 486 955**