

Archival Studies Pathway — Required and Recommended Courses

If an MLIS student takes the foundational course (LIS 60652) and 15 credits of the recommended courses, this career path will meet Society of American Archivists recommendations of at least 18 credits archives-related coursework for graduate programs in archival studies.¹

REQUIRED MLIS CORE (16 CREDIT HOURS)		
LIS 60010	The Information Landscape	3
LIS 60020	Information Organization	3
LIS 60030	People in the Information Ecology	3
LIS 60040	Information Institutions and Professions	3
LIS 60050	Research and Assessment in Library and Information Science	3
LIS 60280	Master's Portfolio in Library and Information Science	1

FOUNDATIONAL COURSE (3 CREDIT HOURS)		
LIS 60652	Foundations of Recordkeeping in Society	3

STRONGLY RECOMMENDED COURSES (Choose at least 12 credits)		
LIS 60510	Digital Technologies I: Data Fundamentals	1
LIS 60511	Digital Technologies II: Internet Fundamentals	1
LIS 60631	Introduction to Digital Preservation (prerequisites = LIS 60510 and 60511)	3
LIS 60635	Cultural Heritage Informatics	3
LIS 60654	Preservation and Conservation of Heritage Materials	3
LIS 60657	Theory and Methods of Archival Acquisition, Selection and Appraisal (prerequisite = LIS 60652)	3

¹The Society of American Archivists maintains guidelines, last updated in 2016, for Graduate Education Programs in Archival Studies, which may be found on the SAA website. <https://www2.archivists.org/prof-education/graduate/gpas>

LIS 60692	Internship in Information and Cultural Heritage Institutions	2-3
LIS 61095	(Special Topics) Archival Description: DACS, MARC, and EAD	1
LIS 61095	(Special Topics) Introduction to Audiovisual Archiving	1

ADDITIONAL RECOMMENDED COURSES (CHOOSE 6-9 CREDITS)		
LIS 60401	Leadership in Libraries and Information Centers	3
LIS 60653	Information Sources and Services in Local History and Genealogy	3
LIS 60700	Foundations of Museum Studies	3
KM 60315	Foundations of Document Management	3

Students aspiring to management level positions should consult with their academic advisor to determine which elective courses will best support this interest.

Other related graduate courses in History and Historic Preservation may be applied to MLIS degree requirements upon advisor approval:

- HIST 51000 Public History
- HIST 62097 Public History Colloquium
- ARCH 55620 Introduction to Preservation
- ARCH 55621 Current Issues in Historic Preservation
- ARCH 55625 Exploring Historic Structures
- ARCH 55627 Preservation Technology

Archival Studies Pathway — Additional Information and Resources

Other related pathways in the Cultural Heritage Informatics & Stewardship area:

Museum Studies; Special Collections

Additional professional skills relevant for archival work:

Basic knowledge of conservation theory and practice; electronic records management; research skills; reference interviewing; XML scripting; other technical skills as needed for particular record formats.

Professional organizations:

Association of Moving Image Archivists (AMIA)
International Council on Archives (ICA)
Society of American Archivists (SAA)

Recommended professional/disciplinary journals with articles relating to archival studies:

The American Archivist
Archival Issues
Archival Science
Archivaria
Archives and Manuscripts
Journal of Archival Organization
Records Management Journal

Sample job titles:

Archival Manager
Archives Coordinator
Archivist
Assistant Archivist
Associate Archivist
Collections Archivist
College Archivist
Corporate Archivist
Digital Archivist
Manuscripts Archivist
Processing Archivist
Project Archivist
Records and Information Manager
Reference Archivist
Senior Archivist
University Archivist