|  |
| --- |
| **APPLICATION FOR GRADUATE ASSISTANTSHIP** |
| **Assistantships are considered primarily as a form of financial aid to help students complete their graduate degree programs. In order to be eligible for a graduate assistantship, a student must be enrolled full-time (i.e., at least eight credit hours) in a specific degree program.****The Application for Graduate Assistantship form is to be used for Teaching and Research Assistantships only. Individuals interested in assistantship positions that are held in administrative offices should apply through** [**https://kent.joinhandshake.com**](https://kent.joinhandshake.com)**.** **Return this form and a copy of your current vita/resume directly to the graduate coordinator in your program. Note that assistantship types, assistantship availability and application deadlines vary by program.** |
|  |
| SECTION A: Personal Information |
| Name (Last, First, Middle): |  | Student ID Number (SSN if unknown): |
| Click here to enter text. |  | Click here to enter text. |
|  |  |  |
| Current Address: |
| Click here to enter text. |
|  |  |  |  |  |
| **City:** |  | State: |  | Zip Code: |
| Click here to enter text. |  | Click here to enter text. |  | Click here to enter text. |
|  |
| Phone:  |  | Email:  |  | What is the best way to reach you? |
| Click here to enter text. |  | Click here to enter text. |  | [ ]  Phone | [ ]  Email | [ ]  Postal Mail |
|  |
| Please Choose One:  |
|  | [ ]  | I will be new to KSU and I have applied to a KSU graduate degree program. |
|  | [ ]  | I am a current KSU *undergraduate* student and I have applied to a KSU graduate degree program. |
|  | [ ]  | I am a current KSU *graduate* student. |
|  |  |
| **Current Degree/Degree Applied For:** |  | **Current Program/Program Applied To:**  |
|  | **[ ]** Master’s | **[ ]** Doctorate | [ ]  Educational Specialist |  | Click here to enter text. |
|  |
|  |
|  |
| SECTION B: Assistantship Information |
| **Term(s) of Appointment:**  |  | **Year of Appointment:**  |  | **Appointment Type:** |
|  | [ ]  Fall | [ ]  Spring | **[ ]**  Summer |  | Click here to enter text. |  | **[ ]** Full-Time | [ ]  Half-Time | [ ]  Either |
|  | *A full-time appointment is for a maximum of 50% time (approximately 20 hours of work per week).*  |
|  | *A half-time appointment is for a maximum of 25% time (approximately 10 hours of work per week).* |
| **Assistantship Type (check all that apply):** |
|  | **[ ]** Teaching | *Assist faculty with instructional responsibilities or serve as the principal instructor of one or more courses. Duties may include meeting with students; administering tests or exams; grading homework or exams; teaching recitation, laboratory, or discussion sessions; and teaching lecture courses.* |
|  |  |  |
|  | **[ ]** Research | *Assist faculty on research projects. Duties generally include data collection, entry, and analysis; attending conferences to present results; and training and supervising less experienced research personnel. Research assistantships are generally funded by institutions external to KSU.* |
|  |  |  |
| *Note: If you are interested in an Administrative Assistantship (assisting faculty, staff and administrators in the operations of the university), you should visit* <https://kent.joinhandshake.com> *for a listing of available positions and instructions on how to apply.*  |
|  |  |
|  |
|  |
| **Please sign and date this form, attach a copy of your current vita/resume and submit to the graduate coordinator in your program.** |
|  |  |  |
| *(Signature)* |  | *(Date)* |
|  |
|  |
|  |
|  |
| **FOR OFFICE USE ONLY** |
| Received By: |  | Date Received:  |  / /  | UG GPA: |  | Grad GPA: |  |
| Standardized Test Scores:  |  | Date(s) Taken: |  / /  |
|  |  |  |  / /  |
|  |  |  |  / /  |