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| **APPLICATION FOR GRADUATE ASSISTANTSHIP** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Assistantships are considered primarily as a form of financial aid to help students complete their graduate degree programs. In order to be eligible for a graduate assistantship, a student must be enrolled full-time (i.e., at least eight credit hours) in a specific degree program.**  **The Application for Graduate Assistantship form is to be used for Teaching and Research Assistantships only. Individuals interested in assistantship positions that are held in administrative offices should apply through** [**https://kent.joinhandshake.com**](https://kent.joinhandshake.com)**.**  **Return this form and a copy of your current vita/resume directly to the graduate coordinator in your program. Note that assistantship types, assistantship availability and application deadlines vary by program.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SECTION A: Personal Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name (Last, First, Middle): | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | Student ID Number (SSN if unknown): | | | | | | | | | | |
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| Current Address: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **City:** | | | | | | | | | | | | | | | | | | | |  | | State: | | | | | | | | | | | | | | | | |  | | | | | Zip Code: | | | | |
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| Phone: | | | | | | | | | | | | | |  | | Email: | | | | | | | | | | |  | | What is the best way to reach you? | | | | | | | | | | | | | | | | | | | |
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| Please Choose One: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | I will be new to KSU and I have applied to a KSU graduate degree program. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | I am a current KSU *undergraduate* student and I have applied to a KSU graduate degree program. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | I am a current KSU *graduate* student. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Current Degree/Degree Applied For:** | | | | | | | | | | | | | | | | | | | | | | |  | | **Current Program/Program Applied To:** | | | | | | | | | | | | | | | | | | | | | | | |
|  | Master’s | | | | | | Doctorate | | | | | | | | Educational Specialist | | | | | | | |  | | Click here to enter text. | | | | | | | | | | | | | | | | | | | | | | | |
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| SECTION B: Assistantship Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Term(s) of Appointment:** | | | | | | | | | | | | | | | | | |  | **Year of Appointment:** | | | | | | |  | | **Appointment Type:** | | | | | | | | | | | | | | | | | | | | |
|  | | Fall | | | Spring | | | | | | Summer | | | | | | |  | Click here to enter text. | | | | | | |  | | | | Full-Time | | | | | | | | | | | | | Half-Time | | | | | Either |
|  | | | | | | | | | | *A full-time appointment is for a maximum of 50% time (approximately 20 hours of work per week).* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | *A half-time appointment is for a maximum of 25% time (approximately 10 hours of work per week).* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Assistantship Type (check all that apply):** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Teaching | | | | | | | *Assist faculty with instructional responsibilities or serve as the principal instructor of one or more courses. Duties may include meeting with students; administering tests or exams; grading homework or exams; teaching recitation, laboratory, or discussion sessions; and teaching lecture courses.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | Research | | | | | | | *Assist faculty on research projects. Duties generally include data collection, entry, and analysis; attending conferences to present results; and training and supervising less experienced research personnel. Research assistantships are generally funded by institutions external to KSU.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| *Note: If you are interested in an Administrative Assistantship (assisting faculty, staff and administrators in the operations of the university), you should visit* <https://kent.joinhandshake.com> *for a listing of available positions and instructions on how to apply.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Please sign and date this form, attach a copy of your current vita/resume and submit to the graduate coordinator in your program.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| *(Signature)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | *(Date)* | |
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| **FOR OFFICE USE ONLY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Received By: | | | | | |  | | | | | | | | | | | Date Received: | | | | / / | | | UG GPA: | | | | | | | | | |  | | | | | | | | | | | Grad GPA: | | |  |
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