

KENT STATE DEPARTMENT OF GEOGRAPHY

Graduate Student Annual Report

This annual report is used to gauge your progress in our program. Only include information on your activities since your previous annual report, or since your enrollment in the Department if you have not filed a report before. A copy of this form, digitally signed by your advisor or temporary advisor, must be turned in to Sarah Smiley, Graduate Coordinator by **February 6**. To do this, please email the report to ssmiley8@kent.edu. If grad students, whether funded or not, should submit a report. If you are having trouble getting your advisor's signature, send the report along anyway. Students that do not submit annual reports will not be considered for funding or have their funding renewed.

Name:

Semester of entry into current program:

Overview of the past year. In 300 words or less, describe your research activities and progress during the past year. Your discussion may include work related to your thesis/dissertation as well as any ancillary academic work.

Instruction. List the courses or sections that you taught in the previous year. Attach a copy of your teaching evaluation summary report for each class.

Funding applications. List all funding applications: departmental, university, and external. List the agency, amount requested, title, and, if a decision has been made, whether funds were awarded or not.

Presentations. List by title, meeting, coauthors, and date any presentations or invited lectures which you delivered in the past academic year. This list should any invited academic presentations outside of the department.

Publications. List full citations of any publications for which you have been author or co-author. This includes journal articles, book chapters, conference proceedings, etc. that have been accepted or published. You must provide documentation for each item (e.g., front page of article).

Service. List all volunteered services to the department, university, and/or community. Indicate the nature of work and the associated organization.

Other activities, awards, or items that don't fit in any other box.

Goals for this coming year. Describe your research goals for the upcoming year. Please divide these goals into spring, summer, and fall semesters, as relevant.

For 3rd year PhDs on funding. Please list how you have fulfilled the criteria for a 4th year of funding as detailed in the Graduate Program Handbook. *Please be explicit, basing it on the criteria in the handbook.*

After this semester, I will have been enrolled in my current degree program for _____ years. I have received assistantship support for _____ of those years.

I am currently on assistantship and would like to receive funding again next year.

I am not currently on assistantship, but I would like to be considered for next year.

I do not wish to be considered for departmental funding for next year.

Student's signature

Advisor's signature