

## Archival Studies Concentration — Required and Recommended Courses

The MLIS requires 37 credits total, including 13 credits of core. To pursue the concentration in Archival Studies, students must also complete 12 credit hours of archival studies courses, as well as 12 general electives credits, to reach the 37 credit hour degree requirement (13+12+12 = 37).

If an MLIS student takes the 12 required concentration credit hours and 6 additional credits from courses recommended here, their program will meet the Society of American Archivists recommendations for completion of at least 18 credits of archives-related coursework for graduate programs in archival studies.<sup>1</sup>

REQUIRED MLIS CORE (13 CREDIT HOURS)		
LIS 60020	Information Organization	3
LIS 60030	People in the Information Ecology	3
LIS 60040	Information Institutions and Professions	3
LIS 60050	Research and Assessment in Library and Information Science	3
LIS 60280	Master's Portfolio in Library and Information Science	1

REQUIRED CONCENTRATION COURSES (12 CREDIT HOURS)		
LIS 60652	Foundations of Recordkeeping in Society	3
LIS 60657	Theory and Methods of Archival Acquisition, Selection and Appraisal	3
LIS 60658	Theory and Practice of Archival Description	3
Concentration elective(s)	3 credits chosen from the following list: <ul style="list-style-type: none"> <li>LIS 60631, Introduction to Digital Preservation (3)</li> <li>LIS 60633, Digital Curation (3)</li> <li>LIS 60635, Cultural Heritage Informatics (3)</li> <li>LIS 60651, Digital Image Processing and Collection Management (3)</li> <li>LIS 60654 Preservation and Conservation of Heritage Materials (3)</li> </ul>	3

	<ul style="list-style-type: none"> <li>• LIS 60659, Introduction to Audiovisual Archiving (1)</li> <li>• LIS 60665, Rare Books and Special Collections (3)</li> <li>• LIS 60692, Internship in Information and Cultural Heritage Institutions (2 or 3)</li> <li>• LIS 61095, Special Topics (3)</li> </ul>	
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OTHER RECOMMENDED COURSES		
LIS 50647	Introduction to Digital Humanities	3
LIS 60510	Digital Technologies I: Data Fundamentals	1
LIS 60511	Digital Technologies II: Internet Fundamentals	1
LIS 60401	Leadership in Libraries and Information Centers	3
LIS 60700	Foundations of Museum Studies	3

<sup>1</sup> The Society of American Archivists maintains guidelines, last updated in 2016, for Graduate Education Programs in Archival Studies, which may be found on the SAA website.  
<https://www2.archivists.org/prof-education/graduate/gpas>

## Archival Studies Pathway — Additional Information and Resources

### **Other related pathways:**

Museum Studies; Special Collections; Digital Humanities

### **Additional professional skills relevant for archival work:**

Basic knowledge of conservation theory and practice; electronic records management; research skills; reference interviewing; XML scripting; other technical skills as needed for particular record formats.

### **Professional organizations:**

Association of Moving Image Archivists (AMIA)  
International Council on Archives (ICA)  
Society of American Archivists (SAA)

### **Recommended professional/disciplinary journals with articles relating to archival studies:**

*The American Archivist*  
*Archival Issues*  
*Archival Science*  
*Archivaria*  
*Archives and Manuscripts*  
*Journal of Archival Organization*  
*Records Management Journal*

### **Sample job titles:**

Archivist  
Archival Manager  
Archives Coordinator  
Assistant Archivist  
Associate Archivist  
Collections Archivist  
College Archivist  
Corporate Archivist  
Digital Archivist  
Manuscripts Archivist  
Processing Archivist  
Project Archivist  
Records and Information Manager  
Reference Archivist  
Senior Archivist  
University Archivist