



COLLEGE AND GRADUATE SCHOOL OF
EDUCATION, HEALTH, AND HUMAN SERVICES

Office of the Associate Dean for Student Services and Undergraduate Education

Undergraduate Council Minutes

November 18, 2005

Members Present: Joanne Arhar, George Haber, Averil McClelland, Dale Curry, Judy Oslin, Carol Bersani, Lisa Audet, Emily Corna (for Danielle Sherritt), Anne Reid, Charity Snyder

Guests: Nancy Barbour, Janice Gibson, Bette Brooks

Associate Dean Arhar opened the meeting at 10:30 a.m. in Room 304 White Hall. She asked if there were any additional agenda items, and there were none with the exception of information that J. Arhar will address at the end of the meeting. Averil McClelland made a motion to approve the minutes from the October 14 meeting, George Haber seconded, motion passed.

SPA Proposal

Janice Gibson gave an overview of a proposal to align the Radiologic and Imaging Sciences program with the new LER structure. Joanne Arhar informed the Council that there will be more changes to the LER structure that have not yet been approved. These include changing the course numbers for College English I & II. The number of credit hours will not increase, but students will take the first course as a freshman, and the second as a sophomore. In addition, the Math Department is abandoning some courses or changing to one credit hour modules. After discussion, Judy Oslin moved to approve the proposal given that additional changes may still need to be made before sending it to EPC, Averil McClelland seconded, and the motion passed.

VOTE – Student Teaching Proposals

J. Arhar gave a brief review of the proposals that were presented at the October 14 meeting: 1) Diversity in Field Experiences, and 2) Student Teaching Eligibility. Anne Reid moved to approve 1) Diversity in Field Experiences, Lisa Audet seconded, and the motion passed.

J. Arhar distributed a recommended change from Steve Mitchell regarding the second proposal (Student Teaching Eligibility), in which "or other" would be changed to "and other." Averil McClelland moved to approve the proposal with the change, George Haber seconded, and the second proposal passed.

TLCS Proposals

A proposal was introduced to create a new undergraduate course in Higher Education Administration, EDAD 46525 Careers in Higher Education Administration and Student Personnel. This course would be used as a vehicle to create interest in the Higher Education Administration Master's program. Because there was no representative from the program to present the proposal, discussion was tabled until the December 2nd meeting. Steve Thomas will be invited to the meeting to present and answer questions.

J. Arhar reviewed the proposal ADED 42196 Individual Project, in which letter grading would be changed to S/U and IP grading. The Council agreed that changes should be made to the Transmittal Memo to better clarify the proposal. The wording will be changed from "We are proposing change ADED 42196 to a S/U and IP similar to other individual project classes" to "We are proposing changing ADED 42196 from a graded course (coded U6) to a S/U and IP course (coded U4) to make it similar to other individual project classes." Judy Oslin moved to approve the proposal with changes, Dale Curry seconded, and the motion passed. J. Arhar will make the necessary changes and forward to EPC.

Bette Brooks introduced a proposal to revise ADED 42357 Student Teaching. The revision would entail merging the two sections into one and increasing the timeframe from 10 weeks to 12 weeks. Carol Bersani noted that student teaching requirements differ across programs, as do the number of credit hours, which may be a concern. The committee discussed the implications of this proposal, and it was decided that Matthew Weinstein should be invited to attend the next meeting for clarification and questions. J. Arhar will speak with M. Weinstein about the Council's concerns, and the proposal will be re-introduced at the next meeting.

VOTE - Conceptual Framework

Nancy Barbour reviewed the proposal. Lisa Audet asked for clarification regarding the phrase "culturally competent," and A. McClelland explained that this particular wording was chosen as an indication that we're committed to making people competent in dealing with differences, not just sensitive to them. The word "competent" connotes that the students have been exposed to ways of dealing with differences and have an acquired skill set. This goes beyond a human relations approach. N. Barbour noted that the Conceptual Framework should have a relationship to the College's Mission Statement, and that the Mission Statement could be enhanced by utilizing the Conceptual Framework.

A. McClelland distributed a list of minor suggested changes for the proposal, and the committee discussed the changes. J. Arhar asked Council members if the proposal should go back to UCTE before voting, and the consensus was that it would not be necessary. J. Oslin motioned to approve the proposal with changes, D. Curry seconded, and the motion passed. N. Barbour will make the changes and the proposal will be forwarded to EPC.

EFSS Proposal

Bette Brooks introduced a proposal to allow ITEC 19525 Educational Technology course requirement to be met by credit-by-exam (CBE). Because many

students enter the College with the competencies and skill sets taught in the class, this will give them an opportunity to pass by exam. George Haber expressed concern that, because there is also an application component of the course, students who have the technological savvy may be lacking the ability to apply technology in the educational field. Many students in ACHVE have many years of experience in technology, but don't have the application ability. He inquired whether this had been taken into consideration. B. Brooks responded that Career Paths students taking college coursework already have this background and would be required to submit a portfolio. J. Arhar noted that part of the course is a virtual field experience, and B. Brooks responded that these students already have more field experiences than are included in the course. G. Haber stated that he would like to see the parameters for the exam to ensure that all aspects of the course are taken into consideration. J. Arhar suggested that a possible alternative would be to allow credit-by-exam in conjunction with a one credit hour workshop to cover any missing components. After further discussion, J. Arhar said that she will work with Dave Dalton on this proposal, and will have him attend the next meeting to provide clarification and answer questions.

Educational Psychology Discussion

A. McClelland and J. Arhar discussed the Educational Psychology course, noting that the catalog needs to reflect that there is a field experience component of the course. A proposal will be developed to address this issue.

FCS Proposals

Dale Curry gave an overview of two FCS proposals: 1) Add a course fee to HM 13023 & 23023 Techniques of Food Production I & II, and 2) change course name of HDFS 24011 The Family and create cross-listing with Sociology Department. Regarding the first proposal, he explained that the course size has doubled, and the course fee would help offset costs. J. Arhar asked how the \$12/credit hour fee compares to similar classes, and Anne Reid responded that it is similar to another course which has a \$11/credit hour fee. This proposal will be voted on at the December 2 meeting.

Regarding HDFS 24011 The Family, D. Curry discussed the proposal to revise the name to "Interpersonal Relationships and Families," which would be more in line with other Universities' courses. In addition, there will be a cross-listing in the Sociology Department. This course will be listed as SOC 24011. This change will promote ease of meeting TAG requirements, and will avoid encroachment. A. Reid noted that the HDFS course is a Diversity class, and the Sociology Department will need to get Diversity approval from URCC. The Council will vote on the proposal at the December 2 meeting.

SELS Proposals

Judy Oslin gave an overview of three proposals in SELS: 1) Align all majors with the new LER structure, 2) inactivate selected PEP and PEB courses, and 3) inactivate the Therapeutic Recreation concentration. Council members discussed the proposal to inactivate the Therapeutic Recreation concentration. J. Oslin explained that other institutions across the state are cutting these programs due to a lack of jobs. She further explained that SELS will keep in

contact with students who have declared the concentration, courses will continue to be offered as long as needed, and the concentration won't be discontinued until these students have graduated. J. Arhar noted that memos from BSCI and CHEM would be needed to indicate that the departments are aware that their courses are being dropped. These proposals will be voted on at the December 2 meeting.

Other Items for Discussion

J. Arhar informed the committee that there was some concern that Chairs and Directors should attend department curriculum committee and Undergraduate Council meetings to support faculty who are presenting proposals within their specific areas. There was a consensus among members that Chairs and Directors are welcome to attend the meetings, and will be invited via email if they have faculty members who are presenting proposals.

J. Arhar informed the committee that the College has been asked to publish in the catalog any programs that require more than four years to complete. The State would like KSU to state (anticipate) how long programs will take to complete.

J. Arhar discussed the Undergraduate Policies Task Force, which has met several times. The UPTF has been discussing entry level GPAs, and a proposal will come to the Undergraduate Council on December 2nd. This proposal would change the requirement for entry into EHHS to the University standard of 2.5. A survey course could be offered to these EHHS "general" students which would expose them to the many different programs within the College. This would give advisors an opportunity to work more closely with students to either prepare them for the education field or discuss other programs which may be more appropriate for them. Charity Snyder noted that students could be admitted to the College as an "EHHS General" and be moved into specific programs after meeting program specific requirements. The survey course would serve to introduce students to all majors within the College.

J. Arhar informed the Council that Principles of Thinking is currently not included in the Transfer Module, and KSU is applying to add it to the Module. It is being placed in the "Additional" category.

EPC will vote on November 28th to inactivate College English I & II, and establish College Composition I & II.

The Math Department has or will send Math Concepts I & II to the State Articulation & Transfer Committee to get them accepted into the Transfer Module. A new math course MATH 11009 is also being added as an LER for students who are not intending to take calculus.

Meeting was adjourned at 12:15 p.m.