

**KENT STATE UNIVERSITY
BOARD OF TRUSTEES
September 12, 2018
Library, Urban Conference Room**

Board Members Present

Virginia Addicott
Margot James Copeland
Todd Davidson
Ralph Della Ratta
Robert Frost
Robin Kilbride
Nick Kollar
Donald Mason
Jessica Peck
Stephen Perry
Shawn Riley
Catherine Ross
Michael Solomon

KSU President's Cabinet Present

Beverly Warren, President
Alfreda Brown
Karen Clarke
Todd Diacon
Paul DiCorleto
Nick Gattozzi
Shay Little
Joel Nielsen
Mark Polatajko
John Rathje
Charlene Reed, University Secretary
Nathan Ritchey
Steve Sokany
Willis Walker

CALL TO ORDER AND ROLL CALL

Board Chair Ralph Della Ratta called the meeting to order at 8:00 a.m. in the Urban Conference Room. Secretary Copeland called the roll, and a quorum was present. Chair Della Ratta welcomed three new trustees who were attending their first regular meeting of the Board: Trustee Dr. Rev. Todd C. Davidson, Undergraduate Student Trustee Nick Kollar, and National Trustee Dr. Catherine Ross.

PROOF OF NOTICE

Chair Della Ratta stated that public notification was given pursuant to state law and university policy.

EXECUTIVE SESSION

Chair Della Ratta announced that in accordance with Chapter 121.22, section G of the Ohio Revised Code, the Board had a need to meet in Executive Session for the purposes of: (i) considering the employment and compensation of a public employee or official [121.22(G) (1)]; (ii) considering matters of real estate for public purposes [121.22 (G)(2)]; (iii) conference with attorney for the public body concerning disputes involving the public body that are the subject of court action [121.22 (G)(3)]; (iv) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment [121.22 (G)(4)]; and (vi) details relative to security arrangements and emergency response protocols for a public body or a public office [121.22 (G)(6)].

Trustee Mason moved, seconded by Trustee Riley, that the Board retire into Executive Session. Board Secretary Copeland took a roll call vote of the membership. By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 10:14 a.m.

The Board then held meetings of its Academic Excellence and Student Success Committee, Audit and Compliance Committee, External Relations and Development Committee, and the Finance and Administration Committee. Following the committee meetings, the Board participated in a luncheon program.

APPROVAL OF THE AGENDA

The Board reconvened for the business portion of the meeting at 2:04 p.m. in the Urban Conference Room of the Library. Before the consideration of the agenda, Chair Della Ratta again recognized three new trustees who were attending their first Board meeting: Trustee Dr. Rev. Todd C. Davidson, who was appointed by Governor Kasich on June 13, 2018; National Trustee Dr. Catherine Ross, who was elected by the Board of Trustees with her term beginning September 1, 2018; and Undergraduate Student Trustee Nick Kollar, who was appointed by Governor Kasich on August 10, 2018. Chair Della Ratta thanked trustees Davidson, Ross and Kollar for their willingness to serve. He then recognized three special guests: Nora Jacobs, chair of the Kent State Foundation Board of Directors; John Elliot, university benefactor and member of the Foundation Board of Directors; and Robert Sines, who recently retired as the interim dean of the College of Aeronautics and Engineering.

Moving to the consideration and approval of the agenda, Chair Della Ratta noted two additions to the agenda. The first addition was consideration of the design phase of the College of Business Administration building, which would be brought forward from the Board's Finance and Administration Committee. The second addition would come under new business – consideration of a resolution regarding the annual review and the compensation of the president. Chair Della Ratta then asked if there were any additions or corrections to the agenda. Hearing no corrections or additions, the agenda was adopted by general consent.

DISPOSITION OF MINUTES

Chair Della Ratta requested additions, corrections, or changes to the minutes of the June 6, 2018, Board of Trustees meeting and to the minutes of the July 27, 2018, special meeting of the Board. Hearing none, the minutes were approved by general consent.

REPORT OF THE CHAIR

Chair Della Ratta stated that he would like to make a short report and shared that he was very pleased to chair his first meeting of the Board. He expressed that on behalf of the trustees, he would like to congratulate President Warren, the faculty of Kent State, the staff and the students, upon another outstanding start of the school year. He remarked that it is always such an exciting part of the year when fall classes begin.

On behalf of the Board, he also thanked the six faculty members who attended the dinner the previous evening at the university residence. He noted that these faculty members, according to Provost Diacon, were some of the strongest candidates for tenure and promotion in the past year. He said their work cuts across a variety of disciplines, but all have established themselves as excellent teachers and researchers who are making their mark in their respective fields. Chair Della Ratta reported that at lunch, the trustees had a very interesting opportunity to meet students, faculty and staff members who were involved in the College of Business Administration's recent pitch competition, observing that entrepreneurship is alive and well in Kent, Ohio. He further remarked that it was wonderful to meet these talented students and learn more about their ideas. The student guests came from a variety of majors and all had a keen sense for entrepreneurship. He commented that he wrote down their names carefully and is looking forward to seeing their success over the years.

Chair Della Ratta thanked those trustees who accepted leadership roles this year and announced them for the record: Chair Margot Copeland, Academic Excellence and Student Success Committee; Chair Stephen Perry, Audit and Finance Committee; Chair Shawn Riley, Finance and Administration Committee; Chair Robin Kilbride, External Relations and Development Committee; Chair Virginia Addicott, Nominating and Governance Committee and Compensation Work Group; Chair Don Mason, Investment Committee; and Trustee Michael Solomon, Board Liaison, Kent State University Foundation Board of Directors.

With that, Chair Della Ratta concluded his remarks and called on President Warren to give her report.

REPORT OF THE PRESIDENT

President Warren thanked Chair Della Ratta and reflected upon the dynamic community at Kent State University and how grateful she is for the leadership of its members. She noted that her remarks would focus on the momentum that will continue to rise as Kent State excels as a student-focused center of excellence. President Warren stated that all the actions of the university community, including Board actions, are taken with consideration of the impact on student success and the lives of our students today and into the future. She shared several examples of the university's momentum, beginning with the promise of the class of 2022. As evidenced in many of the Board's interactions that day, the Kent State class of 2022 is its largest as well as most academically talented and diverse class ever. She added that the fame of being Kent State's most academically talented class generally lasts about 12 months until the next class enters!

Another remarkable example of the university's momentum in forging student success, she said, is two consecutive years of record production of baccalaureate degrees. Kent State has awarded more than 11,000 baccalaureate degrees in the last two years alone, which is phenomenal success and has generated a steady climb of the university's four-, five- and six-year graduation rates. She cited other examples of student success, in the classrooms, laboratories and studios as well as the student engagement experience that occurs every day at Kent State. She cited another record year in the number of students who studied abroad. She spoke of the Open Doors 2017 survey, issued by the Institute for International Education, which has ranked Kent State 65th in the country in the number of students who study abroad. She shared that a new graduate, Megan Swoger, was named a 2018 Portz Scholar, explaining that Portz Scholars are selected by the

National Collegiate Honors Society, and Ms. Swoger is the ninth Portz Scholar for Kent State University. Four Portz Scholars are selected annually from among more than 900 member universities.

President Warren also shared examples of Kent State's distinction through high-impact research. She stated that research makes a difference in lives and communities and it's important that Kent State faculty, staff and students not only conduct basic research, but they also excel in research that is applied and makes a difference in real lives and real communities. Just two days before, Congressman Tim Ryan came to the Kent campus to celebrate the university's contributions, presenting a symbolic \$3.7-million check representing six recently awarded awards from the National Institutes of Health, National Science Foundation and other programs. This sum represented the awards received in just the last two months, she said. President Warren went on to share that Kent State is making great progress toward its goal of doubling research.

President Warren also discussed the significance of partnering with members of the community. In the last academic year, the university was particularly focused on educational partnerships – an example of which is Kent State's collaboration with the Firestone Community Learning Center within the Akron Public Schools. In Akron, the university also is partnering with the Lebron James Family Foundation. Kent State is exceptionally proud of its strategic partnership with the Berkshire Local Schools, which is a transformative opportunity creating a preK-16 model for all young people in the regional community. This Berkshire partnership is nationally relevant and nationally significant, she observed. President Warren acknowledged that work doesn't happen without great colleagues like Vice President Nate Ritchey, Geauga Dean Angela Spalsbury, and Executive Vice President and Provost Todd Diacon.

Kent State reached another record level of giving, its largest ever, at nearly \$45 million in attainment, exceeding the goal of \$42 million. President Warren went on to say there were so many moments to celebrate during the year, including the phenomenal \$1 million raised on Giving Tuesday. She praised Vice President Steve Sokany and his team for lifting up giving as well as opportunities to give that make a difference in lives and communities.

President Warren called everyone's attention to the executive summary of the Gateway to a Distinctive Kent State master plan, a copy of which was at the place of each trustee. She thanked Board members for their partnership in that effort. The university is well on its way with Phase 1 projects – from a new vision for the College of Business Administration, to new hubs of innovation, to the new academic building at the Kent State University airport. And finally, she noted an historic milestone before the university – the 50th commemoration of the May 4, 1970, shootings on the Kent campus. President Warren said the 50th commemoration will remember and honor the lives lost and lives changed forever, as well as provide a pivotal moment to examine and apply lessons learned to advance peaceful dialogue and civic engagement. President Warren reflected upon her opportunity to share the Kent State story through her keynote address at the Chautauqua Institution in August. She also shared that the university has hired a full-time project manager, Rod Flauhaus, to oversee planning for the 50th commemoration in 2020. This commemoration will be a tremendous undertaking requiring a great deal of effort and resources, and we are prepared to make this the very special moment it deserves to be, she said. President Warren thanked trustees for their leadership, strategic vision and collaborative partnership and with that, she concluded her report.

PERSONNEL ACTIONS

Chair Della Ratta called on President Warren to present the personnel actions.

President Warren called on Executive Vice President and Provost Todd Diacon to present the academic personnel actions. He stated that the academic personnel actions are routine in nature, and they included the promotion and tenure of six professors who met Board members the previous evening. He remarked that the university is very proud of their accomplishments and that he was glad to have had the opportunity to interact with these colleagues the prior evening.

President Warren then called on Senior Vice President Mark Polatajko to present the non-academic personnel actions. He stated that the non-academic personnel actions stood as written and all matters were customary and routine.

ACTION: There were no objections to placing personnel actions on the consent agenda.

COMMITTEE REPORTS

Chair Della Ratta then moved to the committee reports. Committee recommendations would be placed on the consent agenda and acted upon in one motion, unless any trustee wished to remove an item for further discussion, he said.

Chair Della Ratta then called on Trustee Michael Solomon to present the report of the External Relations and Development Committee on behalf of Committee Chair Robin Kilbride.

EXTERNAL RELATIONS AND DEVELOPMENT COMMITTEE

Trustee Solomon reported that the External Relations and Development Committee met to consider the naming of the John Elliot Center for Architecture and Environmental Design and the John and Fonda Elliot Design Studios, and to receive updates on Kent Gateway Plan Phase 1 projects, campaign planning and fundraising year to date.

NAMING OF THE JOHN ELLIOT CENTER FOR ARCHITECTURE AND ENVIRONMENTAL DESIGN AND THE JOHN AND FONDA ELLIOT DESIGN STUDIOS

Trustee Solomon requested Board approval of the proposed naming of the John Elliot Center for Architecture and Environmental Design and the John and Fonda Elliot Design Studios. On the committee's behalf, he asked that proposed naming be voted upon separately by the Board of Trustees, as it represents an historic moment for Kent State University.

The proposed namings of the iconic landmark building and the design studios would recognize John and Fonda Elliot's most recent commitment, which makes them the largest donors in Kent State's history, he explained. The recommendations had the support of the College of Architecture and Environmental Design, the Division of Institutional Advancement and the

University President and are consistent with university naming policy.

Resolution 2018-56

NAMING OF THE JOHN ELLIOT CENTER FOR ARCHITECTURE AND ENVIRONMENTAL DESIGN AND THE JOHN AND FONDA ELLIOT DESIGN STUDIOS

WHEREAS, John and Fonda Elliot have devoted their lives and careers to making a difference in the world, whether it be through the American Medical Facilities Management, LLC (AMFM) they co-founded to provide high-quality care in West Virginia or their generous philanthropy to countless community and educational organizations including Kent State University; and

WHEREAS, Mr. and Mrs. Elliot began their lifelong relationship with Kent State as college students in the 1960s, marrying and starting a family while John worked steadfastly to complete his Bachelor of Architecture degree in 1970; and

WHEREAS, Kent State University is grateful to Mr. and Mrs. Elliot for their loyalty and example and to John Elliot for his passionate, insightful leadership over time and currently as a member of the Kent State University Foundation Board of Directors and the Campaign Executive Committee; and

WHEREAS, through their dedicated support, Mr. and Mrs. Elliot have become the largest benefactors of the College of Architecture and Environmental Design, providing the largest total outright giving in the university's history surpassing \$12 million; and

WHEREAS, the couple previously provided gifts totaling \$5,575,000 to the College of Architecture and Environmental Design, which was recognized in the naming of the design studios in May 2014; and

WHEREAS, Mr. and Mrs. Elliot have made a new commitment totaling \$6,425,000 in support of the college and the university's burgeoning Design Innovation initiative, which will be honored with this proposed naming of the landmark Center for Architecture and Environmental Design for John Elliot and revision in name of the design studios for John and Fonda Elliot; now, therefore,

BE IT RESOLVED, that the Board of Trustees, on behalf of the College of Architecture and Environmental Design and the current and future students who will benefit from the facility, expresses deep appreciation to John and Fonda Elliot for their leadership and generosity; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby names The John Elliot Center for Architecture and Environmental Design and the John and Fonda Elliot Design Studios.

ACTION: Chair Della Ratta asked for a motion to approve the proposed naming actions. Trustee Copeland moved, seconded by Trustee Davidson, that the resolution be approved. The motion passed unanimously.

Chair Della Ratta stated to Mr. Elliot that the Board was so grateful to him and his wife Fonda, who could not be present for the meeting. He thanked the couple for their generous support and asked Mr. Elliot to stand and be recognized.

Mr. Elliot expressed his gratitude and continued commitment to Kent State University.

President Warren presented Mr. Elliot with a framed copy of the resolution and a rendering of the building that will be named in his honor.

NAMING OF THE CAROL A. AND DOUGLAS M. MANCINO ATRIUM WING

Trustee Solomon continued his report, stating that the External Relations and Development Committee recommended the naming of the Carol A. and Douglas M. Mancino Atrium Wing located on the second floor of the Rockwell Hall Atrium. He asked that the resolution be placed on the consent agenda for general approval. He noted that the naming of the Carol A. and Douglas M. Mancino Atrium Wing, located on the second floor of the Rockwell Hall Atrium, recognizes the couple's \$100,000 gift in support of the expansion of the Fashion School. The recommendation had the support of the College of the Arts, the Division of Institutional Advancement and the President and is consistent with the university naming policies, he said.

Resolution 2018-57

**NAMING OF THE
CAROL A. AND DOUGLAS M. MANCINO ATRIUM WING**

WHEREAS, Carol A. and Douglas M. Mancino recognize Kent State University's Fashion School as a leader in higher education and excellence nationally and internationally; and

WHEREAS, the Mancinos are dedicated alumni and benefactors of Kent State, as Mrs. Mancino earned a Bachelor of Arts with a major in general speech in 1972 and Mr. Mancino earned a Bachelor of Arts with a major in political science in 1971; and

WHEREAS, Mr. and Mrs. Mancino both serve on the university's Campaign Executive Committee, providing guidance and support to the philanthropic goals of Kent State; and

WHEREAS, they have pledged \$100,000 to provide vital support to the renovation and expansion of Rockwell Hall, home of The Fashion School, as part of the comprehensive facilities master plan; now, therefore,

BE IT RESOLVED, that the Board of Trustees, on behalf of the College of the Arts and the current and future students who will benefit from the facility, expresses sincere appreciation to Carol A. and Douglas M. Mancino for their generosity and leadership; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby names Kent State University's east wing on the second floor of the Rockwell Hall Atrium, the Carol A. and Douglas M. Mancino Atrium Wing.

The resolution was placed upon the consent agenda for Board action.

Trustee Solomon stated that following these management decision items, the committee received an update on Fiscal Year 2018 fundraising totals from Vice President of Institutional Advancement, Steve Sokany. He explained that 2018 was a record fundraising year with nearly \$45 million in total giving, representing an increase of 15% over the previous high a year ago. Vice President Sokany also gave the committee a report on Fiscal Year 2019 goals and priorities as well as an update on campaign progress related to the university's featured early win projects and facilities master plan capital projects. Trustee Solomon stated that while fundraising totals as of August 28 were \$2 million less than last year at that time, Vice President Sokany said the gift pipeline was very robust and he expressed confidence that the year's goal of \$45 million would be met.

The committee also was informed of President Warren's approval of two naming actions consistent with university naming policy. One was the naming of the Dr. Lynne E. Rowan Ph.D. Suite and the other being the naming of the Delta Zeta Sorority Gamma Kappa Chapter Speech Pathology and Audiology Lab, both located in the recently renovated Speech Pathology and Audiology Clinic in the Center for the Performing Arts, he said. With that, Trustee Solomon concluded his report.

ACTION: There were no objections to placing the naming resolution honoring Carole and Douglas Mancino on the consent agenda.

Chair Della Ratta then called on Committee Chair Margot Copeland to present the report of the Academic Excellence and Student Success Committee.

ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE

Trustee Copeland reported that the Academic Excellence and Student Success Committee met that morning. She described it as a very strong and powerful meeting and remarked that the optimal word in the committee's title is "success" and what a great track record was presented.

Trustee Copeland shared that the academic personnel actions were routine in nature. She then requested Board approval of three action items recommended by the committee.

CONFERRAL OF DEGREES, SPRING 2018

The first action item presented by Trustee Copeland was the conferral of 5,070 degrees completed during the spring of 2018.

Resolution 2018-58

**CONFERRAL OF DEGREES
SPRING 2018**

WHEREAS, Section 3341.05 of The Revised Code of Ohio provides that "...On the recommendation of the (KSU) faculty, the (KSU) Board of Trustees may confer such honorary and academic degrees as are customarily conferred by colleges and universities in the United States..."; and

WHEREAS, the Faculties, Deans and Directors of Kent State University's Colleges and Schools recommend that appropriate degrees be conferred on those Kent State students who completed – during the period December 17, 2017, to May 12, 2018 – the various requirements of the respective programs of study they pursued; and

WHEREAS, the university has recognized completion of said programs of study by awarding diplomas as appropriate at a suitable time, during the period cited, upon such persons listed in the accompanying Summary of Candidates for Degrees; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby confirms the conferral of their respective degrees upon those persons who have been officially recorded by the Kent State University Registrar as having completed the requirements during said period December 17, 2017, to May 12, 2018.

REVISION OF UNIVERSITY POLICY 3342-4-04 REGARDING ALCOHOLIC BEVERAGES

Trustee Copeland then presented the committee's recommendation that the university policy regarding alcoholic beverages be amended.

Resolution 2018-59

**REVISION OF UNIVERSITY POLICY 3342-4-04
REGARDING ALCOHOLIC BEVERAGES**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the Kent State University Board of Trustees is responsible for the administration of alcoholic beverages including procedures for the administration of alcoholic beverages; and

WHEREAS, the Board of Trustees has delegated the responsibility and authority for the discipline of all students to the President, and the President has delegated day-to-day administration and oversight of the alcoholic beverages process to the Vice President for Student Affairs; and

WHEREAS, the Division of Students Affairs requests revisions to University Policy 3342-4-04 Regarding Administration of Alcoholic Beverages; and

WHEREAS, the proposed revisions identify the correct title of the Vice President for Student Affairs and update language that authorizes the Vice President for Student Affairs to establish administrative procedures; and

WHEREAS, the proposed revision of University Policy 3342-4-04 Regarding Alcoholic Beverages has been reviewed and approved by the Center for Student Involvement, the Office of the Vice President for Student Affairs, the Office of General Counsel, and the President's Cabinet, and carries the endorsement of the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees approves the revision of University Policy 3342-4-04 Regarding Alcoholic Beverages, effective September 26, 2018.

REVISION OF UNIVERSITY POLICY 3342-6-15 REGARDING FACULTY PROMOTION

Trustee Copeland then proposed, on behalf of the committee, approval of revisions to University Policy 3342-6-15 Regarding Faculty Promotion. The proposed changes were approved by the Faculty Senate in April 2018 and carry the endorsement of the Provost and the President.

Resolution 2018-60

**REVISION OF UNIVERSITY POLICY 3342-6-15
REGARDING FACULTY PROMOTION**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the proposed revision of University Policy 3342-6-15 Regarding Faculty Promotion was recommended by the Professional Standards Committee and approved by the Faculty Senate on May 14, 2018; and

WHEREAS, major revisions include removing reference to "sustained and distinguished" scholarship, teaching and service; adding clarifying language that, unless otherwise specified in the unit handbook, criteria for evaluation of faculty for early promotion to associate professor and full professor are the same as the criteria for on-time application for promotion; and adding additional language that clarifies that promotion to full professor recognizes success in meeting the

academic unit's requirements for scholarship, teaching and service, irrespective of the number of years in the rank of associate professor; and

WHEREAS, the proposed policy revision has also been reviewed and approved by the Office of General Counsel, and the President's Cabinet, and carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision of University Policy 3342-6-15 Regarding Faculty Promotion, effective June 1, 2019.

Trustee Copeland asked that the three above-recommended items be included on the consent agenda. She then reported briefly on information items presented to the committee and then concluded her report.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Chair Della Ratta then asked Committee Chair Stephen Perry to present the Audit and Compliance Committee report.

AUDIT AND COMPLIANCE COMMITTEE

Trustee Perry reported the Audit and Compliance Committee met that morning to discuss the internal audit performance report for fiscal 2018. Director of Internal Audit Jo Ann Gustafson took the committee through the report, which showed hours budgeted and hours spent on the various audits that were completed during the period. She also pointed out that there were no unusual items to report.

Trustee Perry commented that in his judgment, the centerpiece of the meeting was a presentation by Director of Athletics Joel Nielsen and his staff regarding how the university ensures the physical and mental health and safety of Kent State student-athletes. Mr. Nielsen and his team, including Associate Director Trent Stratton, informed the committee about the strategies and activities that the university provides its student-athletes including concussion education and protocol, mental health screening education, and other Title IX proactive educational strategies. Mr. Nielsen also commented on a system that the university uses that is referred to as the athletics crisis management action plan. Trustee Perry noted that the report was quite impressive and that President Warren and Chair Della Ratta were there to hear it. He also observed that Kent State teams and individual athletes have performed at a very high level both on the playing field and in the classroom. Eight Golden Flashes were Mid-American Conference players of the year, 16 student-athletes were named All-Americans, he noted. Educationally, of the 425 athletes, the average GPA is 3.3, three were named Academic All-Americans, and time does not permit sharing all of their academic achievements. Trustee Perry then suggested that perhaps the full board should hear a report on intercollegiate athletics when time permits. With that, he concluded his report for the Audit and Compliance Committee.

Chair Della Ratta then asked Committee Chair Shawn Riley to present the Finance and

Administration Committee report.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Riley reported that the Finance and Administration Committee met that morning and discussed nine separate action items to be considered by the Board, all of which were recommended for inclusion on the consent agenda.

APPROVAL OF CONTRACT FOR THE DESIGN PHASE OF THE COLLEGE OF BUSINESS ADMINISTRATION BUILDING

He introduced the first item: authorization of a contract not to exceed \$3.2 million with Signet Real Estate Group for predevelopment services for the College of Business Administration building project including preconstruction, estimating schematic design, design development, construction documents and related reimbursable and overhead expenses. Trustee Riley noted that the Board earlier this year approved the Gateway to a Distinctive Kent State master plan and part of the master plan is a significant gateway entrance to the Kent campus, which would include construction of a new building for the College of Business Administration. The committee recommended Board approval of a resolution authorizing the Senior Vice President for Finance and Administration to enter into the Signet agreement. If approved, the design phase was projected to conclude in August 2019.

Resolution 2018-61

APPROVAL OF CONTRACT FOR THE DESIGN PHASE OF THE COLLEGE OF BUSINESS ADMINISTRATION BUILDING

WHEREAS, the Board of Trustees approved the Gateway to a Distinctive Kent State master plan on March 7, 2018; and

WHEREAS, the Kent Gateway Plan envisions a signature gateway with a new entry point to the campus from East Main Street at Midway Drive flanked by the construction of a new home for the College of Business Administration; and

WHEREAS, requests for qualifications in the form of a design and financial competition were sought during the fall of 2017 for the purpose of working with a prominent real estate developer or development team that would assume responsibility for financing, designing, constructing and operating a new College of Business Administration building on the Kent Campus; and

WHEREAS, following the design and finance competition, Signet Real Estate Group was deemed to have provided the proposal with the best overall value and most cost-effective approach for delivering a new building to be operational for the Fall 2021 semester; and

WHEREAS, under the proposed contract, Signet Real Estate Group shall provide pre-development services including but not limited to, pre-construction estimating,

schematic design, design development, construction documents, and related reimbursable and overhead expenses not to exceed \$3.2 million; and

WHEREAS, the university will continue to evaluate and analyze various financing and fundraising scenarios in order to develop an optimal project funding structure and scope recommendation for the Board's consideration and approval prior to proceeding beyond the design phase; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into a contract with the Signet Real Estate Group for the provision of the design phase for a new College of Business Administration building in accordance with University Policy 3342-7-04.

Trustee Riley then moved on to describe that the Integrated Sciences Building opened in the fall of 2017 and included unfinished space in its basement for strategic expansion of research laboratories. In addition, Cunningham Hall was partially renovated in the fall of 2016 and included unfinished space on the third floor for strategic expansion of research laboratories.

APPROVAL OF LABORATORY BUILD-OUTS IN THE INTEGRATED SCIENCES BUILDING AND CUNNINGHAM HALL

Trustee Riley said that the proposed resolution sought approval to move forward with laboratory buildouts in the Integrated Sciences building and Cunningham Hall, both of which are identified as strategic university priorities. The university has budgeted \$8 million for these two expansion projects with \$7 million coming from local Kent State University funds designated for Phase 1 of the Kent Gateway Plan and \$1 million from State of Ohio capital allocations. If approved, the construction of these two projects would begin in December 2019.

Resolution 2018-62

APPROVAL OF LABORATORY BUILD-OUTS IN THE INTEGRATED SCIENCES BUILDING AND CUNNINGHAM HALL

WHEREAS, the Integrated Sciences Building (ISB) opened in the fall of 2017 and included 13,500 square feet of unfinished space in the basement for strategic expansion of research laboratories; and

WHEREAS, Cunningham Hall was partially renovated and opened in the fall of 2016 and included 2,140 square feet of unfinished space on the third floor for strategic expansion of research laboratories; and

WHEREAS, the major infrastructure systems capacity to support the planned expansions are available to extend to the proposed research laboratories and support spaces; and

WHEREAS, the proposed build-out will contain laboratories and laboratory

support areas following an interdisciplinary approach for materials science research and biology, which is in support of the university's Gateway to a Distinctive Kent State master plan and the university's Strategic Roadmap; and

WHEREAS, the proposed research expansions in both Cunningham Hall and ISB will directly support and provide a physical presence for the Brain Health Research Institute and support Advanced Materials research; and

WHEREAS, the university has budgeted \$8 million for this project with funds coming from two sources; \$7 million from local funds designated for Phase 1 of the Kent Gateway Plan and \$1 million from the state capital allocation (SB 310); and

WHEREAS, the design, bidding and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees, hereby authorizes the Senior Vice President for Finance and Administration to proceed with the project in accordance with University Policy 3342-7-04.

APPROVAL OF MCGILVREY HALL ELEVATOR ADDITION

Trustee Riley stated that the committee recommended approval of repairs and upgrades to the elevator system in McGilvrey Hall. McGilvrey Hall was built in 1940 and the current elevator equipment has been maintained beyond its useful life requiring frequent repairs, he said. If this resolution was approved, the new elevator addition would meet the larger cab size requirements for the Americans with Disabilities Act, while improving reliability and providing a better experience for those using the elevator in the five-story building. The estimated cost for the project was \$1.4 million with \$1.1 million from state capital funding and \$300,000 from the university's facilities renewal fund balance.

Resolution 2018-63

APPROVAL OF MCGILVREY HALL ELEVATOR ADDITION

WHEREAS, the original elevator from 1940 still in use at McGilvrey Hall is beyond its useful mechanical life and does not meet the modern size requirements of the Americans with Disabilities Act (ADA); and

WHEREAS, a new elevator addition will provide a larger, more reliable, efficient, and safe elevator; and

WHEREAS, \$1.4 million is required for the construction of the proposed elevator addition; and

WHEREAS, the design, bidding and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with the design and construction of this project in accordance with University Policy 3342-7-04.

APPROVAL OF ROCKWELL HALL ROOF REPLACEMENT

Trustee Riley then moved on to present the committee's request for the approval of the Rockwell Hall roof replacement. The proposed project would replace a failing roof with a new roof system including flashings, roofing accessories, and emergency overflow drains, he said. The project would be funded with \$1.5 million in state capital funds and if approved, the design phase would begin immediately, with work occurring during the summer of 2019 construction season.

Resolution 2018-64

APPROVAL OF ROCKWELL HALL ROOF REPLACEMENT

WHEREAS, the roof on Rockwell Hall is more than 15 years old, is no longer repairable and in failing condition; and

WHEREAS, the university has earmarked \$1.5 million in state capital improvement funds to address this project; and

WHEREAS, the design, bidding and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Riley then turned his attention to the nursing program on the Kent State at Trumbull campus stating that it has outgrown the existing outdated facilities in the main classroom building there.

APPROVAL OF KENT STATE UNIVERSITY AT TRUMBULL NURSING DEPARTMENT RELOCATION AND RENOVATION

He then presented a proposed resolution seeking Board approval to relocate the program and renovate a portion of the Science and Technology Building at Kent State University at Trumbull in order to provide updated facilities and modern instructional space for the nursing program.

Resolution 2018-65

APPROVAL OF KENT STATE UNIVERSITY AT TRUMBULL NURSING DEPARTMENT RELOCATION AND RENOVATION

WHEREAS, the nursing program on the Kent State at Trumbull Campus is expanding; and

WHEREAS, the program has outgrown the existing outdated facilities in the Main Classroom Building and existing space can be renovated and repurposed in the Science and Technology Building; and

WHEREAS, the project would renovate approximately 4,300 square feet of the existing building, providing updated facilities and modern instructional space; and

WHEREAS, the design, bidding and construction of this project will follow all state laws and regulations; and

WHEREAS, funding in the amount of \$1.23 million will be provided from the local campus fund balance; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Riley noted that at the board meeting on December 13, 2017, the Board approved a resolution of support for the establishment of a strategic partnership with the Berkshire Local Schools, which included the construction of a preK through 12 educational facility on property that is part of Kent State University at Geauga.

APPROVAL OF LEASE AGREEMENT WITH BERKSHIRE LOCAL SCHOOLS

Trustee Riley said that the committee requested Board approval of a resolution that permits the university to now enter into a ground lease and a shared services agreement with the Board of Education of the Berkshire Local School District for construction of a preK-12 educational facility at the Geauga campus.

Resolution 2018-66

APPROVAL TO ENTER INTO GROUND LEASE AND SHARED SERVICES AGREEMENT WITH THE BOARD OF EDUCATION OF THE BERKSHIRE LOCAL SCHOOL DISTRICT

WHEREAS, Kent State University owns real property in Burton, Geauga County, Ohio, which is part of Kent State University at Geauga; and

WHEREAS, Sections 3345.12(A)(5) and (Q) of the Ohio Revised Code, authorize the university to “lease lands or interests in land owned by it”; and

WHEREAS, pursuant to Section 3313.37(A)(1) of the Ohio Revised Code, the Board of Education of the Berkshire Local School District (“School District”) is authorized to “build, enlarge, repair and furnish the necessary schoolhouses” and

to “purchase or lease sites therefor;” and

WHEREAS, the School District desires to lease real property from the university on the Geauga Campus for construction of a PK-12 educational facility and related improvements; and

WHEREAS, in May 2018 the district’s voters passed a 3.65-mill levy to help fund design and construction of a PK-12 educational facility on the Geauga Campus; and

WHEREAS, the university has determined that the land subject to the ground lease, which shall not exceed 31 acres, is surplus for its educational purposes and is not anticipated to be needed by the university during the proposed term of the lease; and

WHEREAS, pursuant to Section 9.482 of the Ohio Revised Code, the university and School District shall work collaboratively to achieve optimal and efficient government services and cost savings by means of a documented shared services arrangement for the operation, maintenance, and repair of the parties’ respective educational facilities and the Geauga Campus grounds; and

WHEREAS, pursuant to the shared services agreement, the School District will provide maintenance of the Geauga Campus building and grounds including custodial services, scheduled maintenance, non-capital repair, lawn care and snow removal, resulting in an estimated \$181,500 in annual savings to the university; and

WHEREAS, pursuant to the shared services agreement, the university will have priority access to certain School District amenities when not in use of the School District, including an auditorium and athletic facilities; and

WHEREAS, university personnel will be integral to the design and construction of the proposed educational facility, all School District improvements shall be designed and constructed in accordance with the university’s Design and Engineering Guidelines, and all site plans and designs must be approved by university personnel prior to construction; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into a ground lease, a shared services agreement, and such other documents deemed necessary and proper to protect the interests of Kent State University and effectuate the purpose of this resolution, with the Board of Education of the Berkshire Local School District.

APPROVAL OF NONEXCLUSIVE WATER MAIN EASEMENT TO THE CITY OF STOW, OHIO

Trustee Riley further requested approval to enter into a non-exclusive water main easement with

the City of Stow, Ohio, for the installation, construction and maintenance of a new water main across the property of the Kent State University Airport. The easement was needed for the City of Stow to maintain its water main service to all property owners in the area, he said. In addition, the City of Stow will install an eight-inch water and fire service line to the new airport classroom building, which now is under construction, and three fire hydrants at no cost to the university, resulting in a savings to the university of \$80,000.

Resolution 2018-67

APPROVAL OF NONEXCLUSIVE WATER MAIN EASEMENT TO THE CITY OF STOW, OHIO

WHEREAS, Kent State University owns real property and improvements in Stow, Summit County, Ohio, which is part of the Kent State University Airport location; and

WHEREAS, the City of Stow has determined a need to create a new water main connecting to its existing water main line on Route 59 to North River Road which will serve the Stow community as well as the Kent State University property; and

WHEREAS, the connection will inure to the benefit of the university through a significant cost saving associated with the new Airport Classroom Building and by enhancing water availability and fire safety at all Airport facilities; and

WHEREAS, the City of Stow requires a nonexclusive easement over Kent State University property to install, construct and maintain the new water main; and

WHEREAS, the granting of the easement will in no way impact Kent State University's future development of its property; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into a nonexclusive easement agreement with the City of Stow for installation, construction and maintenance of a new water main across the property of Kent State University in Stow, Ohio.

AMENDMENT OF UNIVERSITY POLICY 3342-7-01 REGARDING TREASURER OF THE UNIVERSITY

Trustee Riley next presented a resolution seeking approval to amend the university policy regarding the treasurer of the university. Proposed revisions included an update to the title of the Senior Vice President from that of Chief Financial Officer as well as the addition of alternative language related to providing a bond to the State of Ohio in accordance with Ohio law. If approved, the revisions would be effective October 1, 2018.

Resolution 2018-68

**AMENDMENT OF UNIVERSITY POLICY 3342-7-01
REGARDING TREASURER OF THE UNIVERSITY**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, it is the policy of Kent State University that the Board of Trustees has delegated the responsibility of the treasurer of the university to the senior vice president for finance and administration through University Policy 3342-7-01; and

WHEREAS, representatives from the division of Finance and Administration, and the Office of University Counsel have reviewed the University Policy 3342-7-01 Regarding Treasurer of the University; and

WHEREAS, the proposed policy was revised to update the title of the senior vice president from that of the chief financial officer and add alternative language related to providing a bond to the State of Ohio; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision of University Policy 3342-7-01 Regarding Treasurer of the University as presented.

AMENDMENT OF UNIVERSITY POLICY 3342-7-09 REGARDING ISSUANCE OF DEBT

Trustee Riley then requested to amend the university's policy regarding the issuance of debt. If approved, all changes would be effective October 1, 2018. The proposed revisions to the policy included Board of Trustees oversight of the university's debt issuance strategy in consultation with the Senior Vice President for Finance and Administration as well as updates of the policy as a result of recently changed federal tax laws.

Resolution 2018-69

**AMENDMENT OF UNIVERSITY POLICY 3342-7-09
REGARDING ISSUANCE OF DEBT**

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, Kent State University has established a policy to provide a framework for the implementation of the university's debt strategy in order to lower its cost of capital, manage its debt risk, and optimize its debt capacity; and

WHEREAS, representatives from the Division of Finance and Administration and the Office of University Counsel have reviewed the University Policy 3342-7-09 Regarding Issuance of Debt; and

WHEREAS, the proposed policy was revised to include Board of Trustees oversight of the university's debt issuance strategy in consultation with the senior vice president for finance and administration; and

WHEREAS, the proposed policy also was revised to update the impact of recently changed federal tax laws; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision of University Policy 3342-7-01 Regarding Issuance of Debt as presented.

Trustee Riley stated that this concluded the presentation of management decision items from the Finance and Administration Committee, all of which were recommended for inclusion on the consent agenda.

Trustee Riley then briefly shared several routine information items and concluded his report.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Chair Della Ratta thanked Trustee Riley for his report and then asked for a motion to approve the consent agenda.

ACTION: Trustee Addicott moved, seconded by Trustee Perry, that the consent agenda be approved. There were no objections. The motion passed.

NEW BUSINESS

Chair Della Ratta stated that there were two items of new business coming before the Board.

RESOLUTION OF APPRECIATION TO ROBERT SINES

He called on President Warren to present the resolution of appreciation to Robert Sines. She recognized Robert Sines for three decades of service to Kent State University. She remarked that Robert Sines came to the university as an assistant professor, after he had served his country as a helicopter pilot in the Vietnam War. He capably took on the role of interim dean of Kent State University at Trumbull campus, served as Interim Dean of the then-College of Aeronautics, Applied Engineering, Sustainability and Technology (CAEST). He led the college through landmark changes during the past five years, including its transformation and renaming as the College of Aeronautics and Engineering. He retired August 31, 2018, she noted.

Resolution 2018-70

RESOLUTION OF APPRECIATION TO ROBERT SINES

WHEREAS, in more than three decades at Kent State University, Robert Sines has

proven himself to be a consummate utility player, always at the ready to put his leadership skills to work for the best interests of the university; and

WHEREAS, he joined Kent State University at Trumbull in 1986 as an assistant professor, advancing to associate professor and assistant dean before being tapped to lead as interim dean from 2003 to 2005 and associate dean from 2005 to 2010; and

WHEREAS, his willingness to serve where needed and his background as a licensed pilot made him uniquely qualified to join the College of Applied Engineering, Sustainability and Technology (CAEST) as interim dean in March 2013; and

WHEREAS, rather than serve only on a short-term basis, Dean Sines led the college through a significant period of transformation that included the opening of a new Aeronautics and Technology Building, the addition of Kent State's first-ever engineering programs in the aerospace and mechatronics fields, the planning and fundraising for a new Airport Classroom Building now under construction, and the college's repositioning and renaming as the College of Aeronautics and Engineering, effective July 1, 2017; and

WHEREAS, through his dedicated service Dean Sines has helped elevate both the profile and positioning of the College of Aeronautics and Engineering for a bright future; and

WHEREAS, Dean Sines retired July 31, 2018; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees expresses sincere gratitude to Robert Sines for his contributions to the education of students and the advancement of Kent State University, and wishes him well in his future endeavors.

President Warren thanked Robert Sines and offered the resolution for Board approval.

ACTION: Trustee Frost moved, seconded by Trustee Davidson, that the resolution be approved. There were no objections. The motion passed.

Mr. Sines expressed his appreciation for the opportunities to lead the College of Aeronautics and Engineering.

ANNUAL REVIEW AND COMPENSATION OF THE PRESIDENT

On behalf of the Board, Chair Della Ratta presented a resolution regarding the annual review and compensation of the President. Chair Della Ratta expressed that it was very important that annually the President and the Board share what they deem is important at the beginning of the year and come together regularly throughout the year to assess progress toward those priorities and goals. Chair Della Ratta observed that he thought President Warren's goals for the past year

were outrageously ambitious and that the Board concluded that she met or exceeded every one of them in completing its annual review of the President's performance. With this positive assessment, President Warren earned the full value (20% of base salary) of the performance incentive included in her employment agreement as amended on May 11, 2016, he stated. Further, the Board has determined that she will receive a 1% base salary increase, Chair Della Ratta reported and presented the resolution below approving these actions.

Resolution 2018-71

ANNUAL REVIEW AND COMPENSATION OF THE PRESIDENT

WHEREAS, the Board of Trustees of Kent State University elected Beverly J. Warren as the 12th President of Kent State University, effective July 1, 2014; and

WHEREAS, her employment agreement as amended May 11, 2016, includes the opportunity for an annual base salary increase and performance incentive of up to 20 percent of base salary, as determined by the Board of Trustees; and

WHEREAS, in reviewing the President's 2017-18 goals and accomplishments, the Board commends the university's progress in advancing student success, research, fundraising, partnerships, and development of the Kent Gateway Plan; and

WHEREAS, the Board recognizes President Warren's outstanding contributions to the well-being and advancement of Kent State, finding that she not only met all of her performance goals for the 2017-18 year, but that the number and scope of those goals were ambitious and the results achieved have moved Kent State University forward in realizing the Strategic Roadmap: now, therefore,

BE IT RESOLVED, that President Warren shall receive a 1% increase in her base salary and the full amount of her 2017-18 performance incentive effective immediately and that her employment shall continue as previously authorized by the Kent State University Board of Trustees.

ACTION: Trustee Copeland moved, seconded by Trustee Riley, that the resolution be approved. There were no objections. The motion passed.

Chair Della Ratta then asked President Warren if she would like to make a few comments.

President Warren remarked that she was extremely grateful to Board members for their partnership and support. She went on to say that she has never been associated with a board that has engaged in such a deep partnership with university leadership, pushing the team, asking the toughest of questions, and trusting the leadership to bring items to trustees where their advice and counsel is needed. It has been a true joy working with trustees, she said. President Warren also expressed that it has been the joy of a lifetime to work with a leadership team that is actually responsible for the accomplishments in the president's report and she thanked them for their contributions. She stated that she was grateful for all that the university community has done to get Kent State to this moment.

ADJOURNMENT

Chair Della Ratta then announced that the next regular business meeting of the Board of Trustees was scheduled for Wednesday, December 5, 2018, at the Kent Campus with the exact location and time to be determined.

On motion duly made and approved, the meeting was adjourned at 3:30 p.m.