



FACILITIES PLANNING AND OPERATIONS

TO: BAS Forum, Business Managers, Department Heads

FROM: Thomas J. Euclide, Associate Vice President

A handwritten signature in black ink, appearing to be "T. Euclide", written over the name in the "FROM:" field.

DATE: February 6, 2014

SUBJECT: University Passenger Vans

The university has conducted a safety review of our fleet vehicles and rental options (i.e. Enterprise rentals) and has decided to discontinue the use and rental of 12- and 15- passenger vans for university use starting July 1, 2014. Although Kent State has not had any serious accidents, the risk of a rollover accident with this class of vehicle is extremely high and therefore presents a liability for the university.

We recognize that this restriction may cause some adjustments in budgeting and personnel and therefore this early notification will permit you the time to explore other options. In the coming months, Fleet Services will be exploring alternative transportation options and we will share that information as it becomes available.

If you have any questions, please contact feel free to contact me at teuclide@kent.edu.