## Position:

**Life Skills Coach**  
OhioMeansJobs Post #266334388

## Job Description:

**youthOpportunities! is Hiring a Life Skills Coach**

Provide support and guidance to at-risk youth in Ashtabula County with decreasing barriers to employment and education. Life Skills Coaches are responsible for delivering Comprehensive Client Case Management Employment Program (CCMEP) elements and other youth services as per agency funding agreements. Provide tutoring and study skills training in areas identified as deficient in accordance with the participant’s service plan. Coordinate with secondary schools, alternative schools, GED services and post-secondary training institutions as needed. Provide group and/or individual instruction using program curriculum. This may include, but is not limited to, financial literacy education, entrepreneurial skills training, leadership & citizenship training, healthy behaviors, life skills and pre-employment skills. Instruction is based on participant’s assessment results and their Individual Opportunity Plan (IOP). Provide group and individual leadership opportunities that help participants learn teamwork and other positive social behaviors. Provide intensive case management to program participants. Assist participants in building their strengths and removing or reducing barriers to achieving their training and employment goals. Identify supportive service needs and coordinate assistance as appropriate. Provide comprehensive guidance to promote growth in each participant's educational, personal, social & employability skills. Provide information and referral to community resources as needed, including mental health or substance abuse services when indicated.

- **Flexible schedule full time with benefits**
- **$16.50 per hour**

## Desired Skills:

- Bachelor's Degree in education, social work, counseling, business management or closely related field.  
- Three (3) years related experience in teaching, counseling or working with young adults aged 14 to 24 preferred. Experience teaching or facilitating groups preferred.  
- Counseling experience preferred. Experience with WORD and EXCEL or similar programs preferred.

## How to apply:

Applications may be made by forwarding a letter of intent, resume and references to:

Mrs. Shaelynn Ballard  
Ashtabula County Technical & Career Campus  
1565 State Route 167  
Jefferson, OH 44047  
(440) 576-5588  
Shaelynn.ballard@atech.edu

## OPEN DATE

11/30/2023

## CLOSE DATE

Until Filled

If you need assistance or have any questions, feel free to contact:  
OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 994-1234  
Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs.  
Thank you and best of luck

OhioMeansJobs Ashtabula County

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