**KASADA Executive Committee Meeting Minutes**

**Friday, December 11, 2009**

**2:45-4:30pm**

1. Call to Order: 2:55pm
   1. Those in attendance: Laurie Camp, Brooke Varner, Katie Bush-Glenn, Kelley Stillwagon, Kathy Zarges, Mandy Anderson, and Steven Antalvari
2. Review and Approval of Minutes from November meeting
   1. Katie Bush Glenn – Motioned
   2. Mandy Anderson- Seconded
3. Treasury & Membership update
   1. 87 members!
   2. $8743.57 total in accounts
      1. $2,252.15 in checking
      2. $2130.40 in savings
      3. $4361.02 in Agency
4. Charlie Nutt Workshop
   1. Hotel and airfare will be divided by the 3 schools.
      1. Discussion of what total costs may be
   2. Debriefing
      1. Attendees enjoyed his “in your face” approach
      2. Attendees appreciated his energy and confirmations
      3. A survey will be emailed out from Lisa Froning soliciting feedback
   3. Gift
      1. Cathy purchased the blanket ($42) and his dinner ($23)
         1. Asked, but didn’t request reimbursement.
            1. Expense approved
5. Committee Reports:
   1. Communications – Katie Bush-Glenn
      1. Transition to new website design
         1. Meeting scheduled December 15th with IT
         2. What information do we want to keep, get rid of….?
      2. Communication request Form
         1. Help make communication more consistent
         2. Electronic version is ready and will be emailed out.
   2. Professional Development – Deanna Donaugh
      1. Met with University of Akron today to plan May conference
         1. Items discussed: Keynote, location, and dates
            1. Possible dates: May 18th or May 26th
            2. Possible Keynotes: Carney Strange (leaves country May 15th), Betsy Barefoot (1st year experience & second year programs) , or Nancy King (NACADA)
            3. Possible locations: Myriad, too many to list.
            4. Discussion on costs and fundraising
      2. January Meeting
         1. Discussion topics: Kent Core and College of Public Health.
   3. Regional Campus
      1. First fieldtrip was successful
         1. Ashtabula, Geauga, and Stark participated
            1. Thank you JMC and Fashion
      2. Next fieldtrip: February 5th
         1. College of EHHS, Arts & Sciences, maybe Nursing?
      3. Date for combined college update: May 21st 2010
      4. Student Transitions Days?
   4. University Collaboration
      1. Next meeting is January 13th
6. Poly Communication for KASADA Meetings - Kathy Zarges
   1. Spoke to Jim Raber about room availability. Most rooms house 40 people or less. Business may have a room that will compensate.
7. Executive Meeting Times for Spring semester
   1. Same time: Second Friday each month from 2:30-4:30 in Mou 114
8. Announcements
9. Adjournment: 4:40pm