

## Faculty Senate Agenda – May 9, 2022

Item No.	Item	PDF/ Page No.
1.	Call to Order	
2.	Roll Call	
3.	Approval of the Agenda	
4.	Approval of the April 11, 2022 Faculty Senate Meeting Minutes	2-8
5.	Chair's Remarks	
7.	Provost's Remarks	
8.	Kent Core Update from Manfred Van Dulmen	
8.	Educational Policies Council (EPC) Items: Action Items:	
8.a.	EPC UNDERGRADUATE POLICIES COUNCIL (presented by Chairs Charity Miller and Sue Wamsley) Academic Forgiveness: Revise policy to provide opportunities to current students for grade forgiveness within limitations; revise policy name to "Grade Adjustment" (fall 2022)	<a href="#">View</a>
8.b.	OFFICE OF GLOBAL EDUCATION (presented by Director Salma Benhaida) A Level: Revise policy to provide more information on what academic departments have approved for courses/credits awarded for specific A- and AS-level exams; revise policy name to "A and AS Levels" (fall 2022)	<a href="#">View</a>
9.	Old Business	
10.	<p>New Business:</p> <p>Action Item: Discussion and vote on the two options for the Academic Calendar. Items are forwarded from the Executive Committee and require only a motion to approve (no second).</p> <p><b>Items will be voted on separately. Senators may vote to approve one, both or none of the two items. Votes will be conducted electronically. Ballots will be delivered only to those Senators present at the meeting at the conclusion of discussion on these items.</b></p> <p><b>Item 1: Submit Calendar <u>Option 1</u> for consideration to the Provost.</b></p> <p><b>Item 2 Submit Calendar <u>Option 2</u> for consideration to the Provost.</b></p>	<p>See attached PowerPoint p. 9-42</p> <p>Class time patterns on p. 28</p> <p>Cheat Sheet p. 43-44</p>
11.	Announcements / Statements for the Record	
12.	Adjourn	
	<p>Additional Items: Faculty Senate Executive Committee Meeting Minutes</p> <p>March 23, 2022</p> <p>March 25, 2022</p> <p>April 20, 2022</p> <p>April 22, 2022</p>	p. 45-54



## **FACULTY SENATE**

### **Meeting Minutes**

**April 11, 2022**

**Senators Present:** Ann Abraham, Omid Bagheri, Tina Bhargava, Jeffrey Child, Tammy Clewell, Timothy Culver, Jennifer Cunningham, Ed Dauterich, Omar De La Cruz Cabrera, Kimberly DePaul, Tracy Dodson, Yanhai Du, Julie Evey, Pamela Grimm, Angela Guercio, Mariann Harding, Edgar Kooijman, Darci Kracht, Cynthia Kristof, Velvet Landingham, Tracy Laux, Julia Levashina, Cathy Marshall, Karen Mascolo, Denise McEnroe-Petitte, Mahli Mechenbier, Oana Mocioalca, Deepraj Mukherjee, Abe Osbourne, Vic Perera, Linda Piccirillo-Smith, Helen Piontkivska, Susan Roxburgh, Athena Salaba, Denice Sheehan, Deborah Smith, Diane Stroup, Eric Taylor, Robin Vande Zande, Laurie Wagner, Theresa Walton-Fisette, Sue Wamsley, Christopher Was, Haiyan Zhu, Melissa Zullo

**Senators Not Present:** Todd Hawley, David Kaplan

**Senators-Elect Present:** Vanessa Earp, Claudia Gomez, Amy Petrinec, Lydia Rose

**Ex-Officio Members Present:** President Todd Diacon; Senior Vice President and Provost Melody Tankersley; Senior Vice Presidents: Lamar Hylton, Mark Polatajko; Vice Presidents: Sean Broghammer, Doug Delahanty\*, Rebecca Murphy\*, John Rathje, Charlene Reed, Peggy Shaddock, Valoree Vargo, Jack Witt; Deans: Sonia Alemagno, Christina Bloebaum, Allan Boike, James Hannon, Versie Johnson-Mallard, Mark Mistur, Mandy Munro-Stasiuk, Diane Petrella, Amy Reynolds, Alison Smith, Deborah Spake, Manfred van Dulmen \*Interim

**Ex-Officio Members Not Present:** Vice Presidents: Amoaba Gooden, Willis Walker; Deans: Ken Burhanna, Eboni Pringle

**Observers Present:** Paul Farrell (Emeritus Professor), Claire Jackman (GSS)

**Observers Not Present:** Brandon Allen (USS)

**Guests Present:** Sue Clement, Chris Dorsten, Jo Dowell, Susan Emens, Jennifer Hebebrand, Lynette Johnson, Tess Kail, Michael Kavulic, Karen Keenan, Valerie Kelly, Dana Lawless-Andric, Sarah Malcolm, Jennifer Marcinkiewicz, Babacar M'Baye, Bryan Molnar, Liz Piatt, Amy Quillin, Debbie Rozner, Therese Tillett, Zhiqiang (Molly) Wang, Deirdre Warren, Kevin West, Sonya Williams, Marcia Zeng, Yin Zhang

#### **1. Call to Order**

Chair Grimm called the meeting to order at 3:20 p.m. in the Governance Chambers, Kent Student Center. Attendees were also present on Microsoft Teams.

#### **2. Roll Call**

Secretary Dauterich called the roll.

### **3. Approval of the Agenda**

Chair Grimm asked for a motion to approve the agenda. A motion was made and seconded (Sheehan/Kracht). The agenda was approved unanimously.

### **4. Approval of the Faculty Senate Meeting Minutes of March 14, 2022**

Chair Grimm asked for a motion to approve the minutes from the March 14, 2022, Faculty Senate meeting. A motion was made and seconded (Piccirillo-Smith/Kracht).

The minutes were approved with two corrections to attendance.

### **5. Chair's Remarks**

Chair Grimm presented her remarks. [Attachment]

She then invited comments or questions. There were no comments or questions

### **6. President's Remarks**

President Diacon spoke about Chair Grimm and his work together with her and the faculty concerning shared governance. He began by discussing a visitor at the last meeting who was dissatisfied with how the masking policy was transmitted and wanted to know who authorized the memo that went out regarding the change. President Diacon said that there was an awkward pause after the question because it made it seem as if memos were distributed in "we command and you obey terms," which is not how they should be interpreted. He said that one of the reasons we do not operate that way is because of the leadership of Chair Grimm and our successful shared governance. President Diacon acknowledged that many stressful decisions were made and that Chair Grimm took a part in it, but he also pointed out that many others helped share in the governance of the university, and that Chair Grimm often presented multiple faculty perspectives to him when difficult decisions were made. He said he appreciated her service and congratulated Tracy Laux for his election to the chair position for the upcoming year (although the election had not been officially held yet, Vice Chair Laux was running unopposed). He added that going forward, we will continue to follow the CDC guidelines as much as possible when it comes to our responses to the pandemic.

He then invited comments or questions.

There were no comments or questions.

### **7. Election of Faculty Senate Officers**

The candidates for office and results of the election were as follows:

Chair: Senator Tracy Laux was the sole candidate. Senator Laux delivered some comments (see attachment).

Senator Smith moved to elect Senator Laux by acclamation. Senator Kracht seconded.

Senator Laux was elected as chair by acclamation.

Vice Chair: Senator Darci Kracht and Senator Murali Shanker were the candidates. Senator Kracht was elected.

Secretary: Senator Ed Dauterich was the sole candidate.

Senator Smith moved to vote by acclamation. Senator Kooijman seconded.

Senator Dauterich was elected by acclamation.

At-Large: Senator Ann Abraham, Senator Helen Piontkivska, and Senator Athena Salaba were the candidates.

A call was made for nominations from the floor.

Senator De La Cruz Cabrera nominated Senator Mocioalca. Senator Mocioalca accepted the nomination.

Senator Salaba won the election.

## **8. Educational Policies Council (EPC) Items:**

**a. (Action Item): Office of Global Education / English as a Second Language Center: International Pathway Program Admission – New policy to provide pathway for international students who fall slightly short of minimum English proficiency but are otherwise admissible to the university (Fall 2022). (Executive Director Sarah Malcolm and Senior Lecturer Debbie Rozner)**

Executive Director Malcolm and Senior Lecturer Rozner were present to explain the item. Executive Director Malcolm explained that an ESL pathway is an admissions option for international students who are on the threshold of meeting their English proficiency. It is designed for those students who are academically fully admissible except for their English proficiency. It allows for concurrent enrollment in ESL and academic courses, and it allows students to make progress towards degree completion from their first enrollment.

Senior Lecturer Rozner explained that there are undergraduate and graduate options with regard to coursework and testing requirements. The policy fits with our Student-Ready College mission because it allows Kent State to meet students where they are with their English proficiency. It creates a great bridge from ESL, and it assists those students who are on that threshold of full proficiency instead of penalizing them. It also improves enrollment and makes the university more competitive.

The presenters also explained the upcoming steps in the process which could take up to 18 months for approval.

Then the presenters invited comments or questions.

Senator Child asked what the mechanism was for expanding in a particular program.

Senior Lecturer Rozner said it would be an internal process where they met with the appropriate department to make sure it would work for them.

Senator Mocioalca said that once you are proficient in English you can teach. She wanted to know whether students can teach while still in the program as graduates.

Senior Lecturer Rozner said that would be another process, and students would still need to be screened for teaching assistantships.

A motion was made to approve the item (Dauterich).

The motion passed unanimously.

**b. (Information Item): College of Communication and Information – School of Information: Applied Data and Information – Undergraduate Minor: Establish minor on Kent Campus (Fall 2022). (Professor Yin Zhang and Professor Marcia Zeng)**

Professor Zhang explained how the minor would work without encroaching on other programs although there were some similarities in coursework. Both presenters also explained the amount of consultation that took place with other units.

They then invited comments or questions.

Emeritus Professor Farrell commended them on the presentation and consultation regarding the minor, but he was concerned by the listing of jobs at the end of the catalog entry. He wanted to know whether the minor alone prepared people for those jobs or whether the entry should be changed to reflect that the minor is suitable for those interested in those jobs.

Professor Zhang explained that the group had examined worldwide available data that covered degrees associated with the jobs listed. She added that there may be other training needed as well.

Emeritus Professor Farrell thanked her for her remarks.

Senator De La Cruz Cabrera asked about the process of consultation in Mathematical Sciences where statistics courses are housed. He did not recall discussion about the proposed minor in his department.

Professor Zhang said that her unit chair reached out to individual units. Three units including Math, Computer Science, and Business expressed concerns. The presenters met with the faculty and chairs of those units in November.

Senator Laux said that consultation needed to be made with the departments FACs and that there should be existing documentation from those meetings if they took place.

Senator Smith also said the discussions could have taken place with the college curriculum committees, but there should still be minutes reflecting the consultation.

Chair Grimm said that she believed thorough consultation took place.

Dean van Dulmen said that both Math and Computer Science had had multiple meetings, and he added that the change in a previously selected name to the current name satisfied those departments.

Senator Walton-Fisette asked for clarification about the courses listed on the electives in the distributed proposal as they compared to the notes written in the internal documentation system.

Professor Zhang replied that the structure they presented is what is proposed, and she explained that the system has to have courses entered in a different way. The courses will be in the GPS degree audit.

Senator Mocioalca asked how likely the minor would be to become a major. She also wanted to know how the procedure would work if it became a major.

Professor Zheng said they did not currently intend to make the minor into a major.

Senator Mocioalca asked whether a new major would be an informational or action item.

Chair Grimm responded that a new major would be an action item. She asked whether appropriate committees were documented as having been consulted.

Senator Guercio said that she recalled a faculty discussion about the name change in her department.

Senator Smith suggested that failure by academic unit administrators to properly consult the relevant curricular bodies in the case of potential encroachment is a widespread problem. She suggested this could be fixed by requiring that the date relevant curricular bodies were consulted be included on forms submitted to the Educational Policies Council (EPC).

Chair Grimm reiterated that the proposal had gone through a lot of consultation, but she agreed that documentation of the consultation could have been clearer. She suggested keeping the item as an information item and allowing it to go through.

There were no further comments or questions.

**9. Old Business**

There was no old business.

**10. New Business**

There was a discussion about the administrative policy regarding textbook selection. The new policy being proposed will allow us to be in compliance with state and federal laws. Dean van Dulmen explained the policy further and agreed that the policy is a response to state and federal law. He explained how the policy draft was developed. He pointed out that affordability for students was an important concern and that the policy needed to be made to ensure flexibility about when textbooks have to be adopted if there was a change to instructors or an instructor had not been selected. There will only be automatic selections if the instructor is the same as in previous semesters and has not selected another textbook.

He then invited comments or questions.

There were no comments or questions.

**11. Announcements / Statements for the Record**

Senator Smith noted for the record that the election of the first NTT faculty member to be elected as chair was historical and that three of the members of the Executive Committee just elected were also NTTs. She explained the history of NTTs on senate in the past, and she congratulated the new NTT members for their victories.

Chair Grimm announced that the committee service survey will go out soon and asked that those present reach out to colleagues and encourage them to fill out the survey.

**12. Adjournment**

Chair Grimm adjourned the meeting at 4:59 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate

## Chair's Remarks April 11, 2022

Well, the last time I had COVID was in March of 2020. Until today! I had a close contact with a positive case last week, so I've been monitoring my health, wearing a mask and testing. I'm feeling great, but I got a slight, almost invisible line indicating a positive test today. It was so slight on the Binax test, I retested using the new tests available from the Federal Government through Medicare and it was less ambiguous, though still very faint.

Bummer.

It's always a good thing to walk in another's shoes. Perspective.

Many of you may know that I am retiring at the end of this academic year. Now you all do. I'm so honored that my department and College arranged a retirement party for me. Such a kind gesture. And I always like a party, especially when I can see so many of my friends all in one place. I was ready to celebrate...this Wednesday. I just sent an email to my Dean and Department Chair to let them know that I will not be able to attend my retirement party in person. I was hoping, at best, that I could attend remotely. I'm well stocked on wine and cheese at home and would like to be able to see my friends on Teams, if not in person. But it's not quite the same, is it? I just received a call from my Department Chair, Chris Groening, and he is trying to arrange an alternate date. We'll see.

Before that call came, I had a more vivid sense of what our students have gone through for several years. Disappointments. Not being able to participate in a graduation ceremony or a retirement party isn't, in and of itself, likely to be a life-altering event. It's not earthshattering but it is definitely disappointing. However, in the case of our students, they have had a stack of disappointments. And the weight of that stack can become life-altering.

I'm so proud of the steps that our faculty have taken to understand the strain of those disappointments and respond, as best we can, to the strain of COVID and the stress it's placed on our students. I'm so tired of COVID and I'm sure we are all hoping it will go away some day, or at least we get even better at managing it. But I'm also confident that we will continue to do our best as a faculty body and a university to make sure our student come out the far side of COVID in the best possible position they can.

The good news is I'm now unlikely to miss my last commencements, and that's something to look forward to!



# Recommendations for Changes to the Academic Calendar

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Presentation from the  
Academic Calendar Advisory Committee

April and May 2022



# Academic Calendar Advisory Committee

## Membership

**Debbie Knapp**, *co-chair*, Associate Professor, Management and Information Systems

**Therese Tillett**, *co-chair*, Associate Vice President, Curriculum Services

**Donna Alexander**, Lecturer, Lifespan Development and Educational Sciences

**Aaron Bacie**, Associate Lecturer, Communication Studies

**Mia Barnes**, Undergraduate Student, Communication Studies

**Jasmin Beaver**, Graduate Student, Psychological Sciences

**Brenda Burke**, Associate Vice President, Scholarships and Financial Aid

**Nicole Corll**, Senior Associate Director, Facilities, Planning and Operations

**Chris Dorsten**, University Registrar, Registrar

**Pam Grimm**, Professor, Marketing and Entrepreneurship

**Cynthia Kenyon**, Assistant Professor, Lifespan Development and Educational Sciences

**Tracy Laux**, Senior Lecturer, Mathematical Sciences

**Shana Lee**, Assistant Dean, Student Affairs

**Tracey Motter**, Associate Dean, Nursing

**Dirk Remley**, Professor, English

**Renee Romine**, Executive Director, Human Resources

**Mary Russell**, Associate Professor, Biological Sciences

**Deb Smith**, Professor, Philosophy

**Ron Smith**, Senior Training and Development Specialist, Human Resources

**Kayla Stephens**, Undergraduate Student, Early Childhood Education

**Molly Wang**, Provost Fellow, Professor, Chemistry and Biochemistry

# Charge of the Committee

Determine feasibility of the following:

- Start fall semester earlier than a Thursday
- Schedule final exam weeks to be continuous Monday to Sunday
- Move Spring Break earlier in the semester
- Bring Kent State into compliance with the state's requirement for class time for the semester credit hour

# Goals of the Committee

- Maintain or increase instructional days in the fall and spring semesters
- Ensure that the faculty contract remains 9 months
- Retain, at minimum, 5 business days between each term for critical student and campus services

# Proposed Timeline

**March 2022** Committee presents initial recommendations to the provost for feedback

**April to May 2022** Committee presents initial recommendations to the following university-wide advisory bodies for feedback:

- Academic Leadership Group
- Advising Deans Committee
- Chairs and Directors Council
- Educational Policies Council
- Faculty Senate
- Graduate Dean's Advisory Council
- Regional Campuses Administration
- Student and University Service Areas \*
- Undergraduate Deans Council

*FEEDBACK  
SURVEY*

\* Service areas include, but are not limited to, the offices of:

Bursar / Finance and Administration  
Communications and Marketing  
Continuing and Distance Education  
Diversity, Equity and Inclusion  
Events and Protocol  
Facilities Planning and Operations  
Graduate Student Senate  
Health Services  
Human Resources  
Information Technology  
Institutional Research  
Intercollegiate Athletics  
Parking Services  
Recreation Services  
Residence and Dining Services  
Student Affairs  
Student Financial Aid  
Undergraduate Student Government

# Proposed Timeline *continued*

**9 May 2022** Committee presents final recommendations to the Faculty Senate for a vote

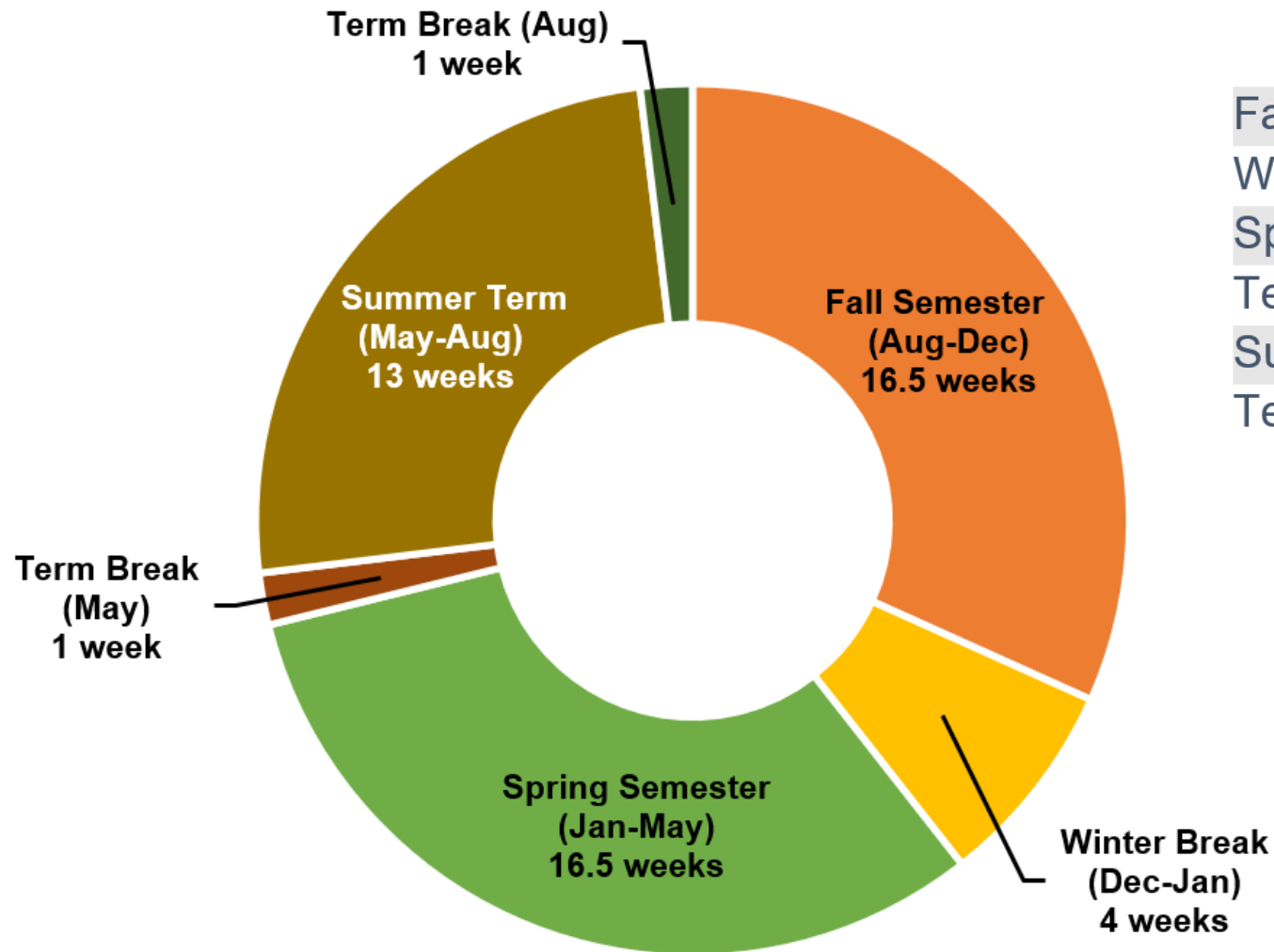
**May 2022** Committee presents final recommendations to the provost for approval

**May 2022** Provost presents recommendations to the president for final approval

**Implementation** Calendars for academic years 2023 onward published on the Kent State website immediately following the president's approval

# Background Information

# Understanding the KSU Calendar



Fall Semester	116 days	16.57 weeks
Winter Break	28 days	4.00 weeks
Spring Semester	116 days	16.57 weeks
Term Break	7 days	1.00 weeks
Summer Term	91 days	13.00 weeks
Term Break	+ 7 days +	1.00 weeks
		<hr/>
		<b>365 days 52.14 weeks</b>



Instructional Weeks			Class Breaks				Class Time - 1 Credit Hour
Fall <sup>1</sup>	Spring <sup>1</sup>	Summer	Fall <sup>2</sup>	Thanksgiving <sup>2</sup>	Winter	Spring	
17 weeks: 20% 16 weeks: 80%	15 weeks: 60% 16 weeks: 40%	12 weeks: 40% 13 weeks: 30% 14 weeks: 20% 15 weeks: 10%	0 days: 30% 1 day: 20% 2 days: 50%	2 days: 50% 3 days: 50%	3 weeks: 40% 4 weeks: 40% 5 weeks: 10% 6 weeks: 10%	8 <sup>th</sup> week: 20% 9 <sup>th</sup> week: 40% 10 <sup>th</sup> week: 30% 11 <sup>th</sup> week: 10%	50 min: 40% 55 min: 60%

## Comparison with Other Ohio Public Universities

	Instructional Weeks			Class Breaks				Class Time - 1 Credit Hour
	Fall <sup>1</sup>	Spring <sup>1</sup>	Summer	Fall <sup>2</sup>	Thanksgiving <sup>2</sup>	Winter	Spring	
Bowling Green State U.	17	15	15	2 days	3 days	3 weeks	9 <sup>th</sup> week	50 minutes
Cleveland State U.	16	16	12	2 days	2 days	5 weeks	9 <sup>th</sup> week	50 minutes
Miami U.	16	15	12	1 day	3 days	6 weeks	9 <sup>th</sup> week	55 minutes
Ohio State U.	17	15	13	2 days	2 days	3 weeks	10 <sup>th</sup> week	55 minutes
Ohio U.	16	15	14	1 day	3 days	3 weeks	9 <sup>th</sup> week	55 minutes
U. Akron	16	16	13	—	2 days	4 weeks	11 <sup>th</sup> week	50 minutes
U. Cincinnati	16	15	13	2 days	2 days	4 weeks	10 <sup>th</sup> week	55 minutes
U. Toledo	16	15	12	2 days	3 days	4 weeks	8 <sup>th</sup> week	55 minutes
Wright State U.	16	16	12	—	2 days	4 weeks	8 <sup>th</sup> week	55 minutes
Youngstown State U.	16	16	14	—	3 days	3 weeks	10 <sup>th</sup> week	50 minutes

1. Includes final exam week

2. Counts only weekdays

# Review of Class Meeting Days in Fall Semester

Top Scheduled Meeting Days	Total Sections
Tue-Thu	28.9%
Mon-Wed	21.7%
Tue	8.8%
Wed	7.7%
Mon-Wed-Fri	7.3%
Mon	6.7%
Thu	5.4%
Fri	3.6%
Mon-Tue-Wed-Thu-Fri	1.9%
Mon-Tue-Wed-Thu	1.6%

Most Scheduled Day	Sections
Tue	23.9%
Wed	23.2%
Mon	22.4%
Thu	21.8%
Fri	8.1%
Sat	0.5%
Sun	0.1%

Data of three fall semesters  
(2018, 2019, 2021)

# Current Calendar

- Challenge: Fall semester starts on Thursday
- Challenge: Spring final exams are Thursday to Wednesday
- Challenge: Summer term starts on Thursday and ends on Wednesday
- Challenge: Must increase class time to be compliant with semester credit hour

**FALL:** 17 instructional weeks  
16 weeks classes + 1 week exams  
classes start on Thu in Aug  
final exams are Mon-Sun

	Mon	Tue	Wed	Thu	Fri
classes	14	15	14	14	14

# do not include holiday/breaks except Veteran's

**WINTER BREAK:** 4 weeks

**SPRING:** 16 instructional weeks  
15 weeks classes + 1 week exams  
classes start on Mon in Jan  
final exams are Thu-Wed

	Mon	Tue	Wed	Thu	Fri
classes	14	15	14	14	14

# do not include holiday/breaks

**TERM BREAK:** 5 weekdays

**SUMMER:** 14 instructional weeks  
classes start on Thu

	Mon	Tue	Wed	Thu	Fri
classes	12	13	13	13	13

# do not include holidays except Independence Day and Juneteenth

**TERM BREAK:** 5 weekdays

## Calendar Example

**2024 – 2025**

**August 2024**

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**December 2024**

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January 2025**

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**May 2025**

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August 2025**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### LEGEND:

- Projected Faculty Contract Start/End
- Class Day
- Holiday
- Class Break
- Final Exams
- Term Break
- Next term starts

# Calendar Options



## Option 1

- Start fall semester on 2<sup>nd</sup> last Monday in August
- Decrease winter break, from 4 weeks to 3 weeks
- Start summer term on Monday



**FALL SEMESTER**  
**2023 – 2024**

**August 2023**

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**2024 – 2025**

**August 2024**

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**2025 – 2026**

**August 2025**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**2026 – 2027**

**August 2026**

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**2027 – 2028**

**August 2027**

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**December 2023**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**December 2024**

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**December 2025**

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**December 2026**

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**December 2027**

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**SPRING SEMESTER**  
**2023 – 2024**

**January 2024**

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**2024 – 2025**

**January 2025**

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**2025 – 2026**

**January 2026**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**2026 – 2027**

**January 2027**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**2027 – 2028**

**January 2028**

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**May 2024**

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**May 2025**

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**May 2026**

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**May 2027**

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**May 2028**

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**LEGEND:**

- Projected Faculty Contract Start/End
- Class Day
- Class Break
- Term Break
- Holiday
- Final Exams
- Next term starts

# Option 1

Start fall on Monday  
Shorten winter break  
Start summer on Monday

**FALL:** 17 instructional weeks  
16 weeks classes + 1 week exams  
classes start on 2<sup>nd</sup>-last Mon in Aug  
final exams are Mon-Sun

	Mon	Tue	Wed	Thu	Fri
classes	15	16	15	14	14

# do not include holiday/breaks except Veteran's

**WINTER BREAK:** 3 weeks

**SPRING:** 16 instructional weeks  
15 weeks classes + 1 week exams  
classes start on Mon in Jan  
final exams are Mon-Sun

	Mon	Tue	Wed	Thu	Fri
classes	14	15	15	15	15

# do not include holiday/breaks

**TERM BREAK:** 5 weekdays

**SUMMER:** 13 instructional weeks  
classes start on Mon

	Mon	Tue	Wed	Thu	Fri
classes	12	13	13	13	13

# do not include holidays except Independence Day and Juneteenth

**TERM BREAK:** 5 weekdays

- Benefit: Gain 3 class days in fall (Mon & Tue & Wed)
- Benefit: Gain 3 class days in spring (Wed & Thu & Fri)
- Benefit: Spring final exams are Mon-Sun
- Benefit: Summer term starts on Mon and end Sat
- Benefit: Compliant with class time for the semester credit hour
- Challenge: Lose 1 week of winter break for student services
- Challenge: Some years, 1-2 business days between New Year's Day and start of spring semester



- Start fall semester on last Monday in August
- Decrease fall semester by two class days
- Start summer term on Monday





**FALL SEMESTER**  
**2023 – 2024**

August 2023

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December 2023

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**SPRING SEMESTER**  
**2023 – 2024**

January 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2024

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**2024 – 2025**

August 2024

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2024

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**2024 – 2025**

January 2025

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 2025

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**2025 – 2026**

August 2025

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 2025

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**2025 – 2026**

January 2026

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2026

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**2026 – 2027**

August 2026

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 2026

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**2026 – 2027**

January 2027

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2027

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**2027 – 2028**

August 2027

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2027

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**2027 – 2028**

January 2028

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2028

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**LEGEND:**

- Projected Faculty Contract Start/End
- Class Day
- Class Break
- Term Break
- Holiday
- Final Exams
- Next term starts



Start fall on Monday  
Shorten fall semester  
Start summer on Monday

**FALL:** 16 instructional weeks  
15 weeks classes + 1 week exams  
classes start on last Mon in Aug  
final exams are Mon-Sun

	Mon	Tue	Wed	Thu	Fri
classes	14	15	14	13	13

# do not include holiday/breaks except Veteran's

**WINTER BREAK:** 4 weeks

**SPRING:** 16 instructional weeks  
15 weeks classes + 1 week final exams  
classes start on Mon in Jan  
final exams are Mon-Sun

	Mon	Tue	Wed	Thu	Fri
classes	14	15	15	15	15

# do not include holiday/breaks

**TERM BREAK:** 1 week

**SUMMER:** 13 instructional weeks  
classes start on Mon

	Mon	Tue	Wed	Thu	Fri
classes	12	13	13	13	13

# do not include holidays except Independence Day and Juneteenth

**TERM BREAK:** 1 week

- Benefit: Gain 3 class days in spring (Wed & Thu & Fri)
- Benefit: Spring final exams are Mon-Sun
- Challenge: Lose 2 class days in fall (Thu & Fri)
- Challenge: Must increase class times to be compliant for the semester credit hour

Total Meeting Class Days

Fall Semester	Current	Option 1	Option 2
Mon-Wed class	28 days	30 days	28 days
Tue-Thu class	29 days	30 days	28 days
Spring Semester	Current	Option 1	Option 2
Mon-Wed class	28 days	29 days	29 days
Tue-Thu class	29 days	30 days	30 days

Does not include holiday/class breaks except Veteran's Day.

# Class Time Compliance

***“Semester credit hour means a minimum of 750 minutes of formalized instruction that typically requires students to work at out-of-class assignments an average of twice the amount of time as the amount of formalized instruction (1,500 minutes).”*** Source: Ohio Administrative Code 3333-1-02

	Course	Scheduled Classes	Instructional Time
<b>Compliance:</b>	1 credit hour	50 minutes/week x 15 classes	= 750 minutes
<b>Kent State:</b>	1 credit hour	50 minutes/week x 14 classes	= 700 minutes
<b>Recommendation:</b>	1 credit hour	55 minutes/week x 14 classes	= 770 minutes

# Class Time Patterns

## CURRENT

Blocks	Time Length	# of Classes	
		50 min	75 min
Block I:	7:45AM – 10:45AM	3	2
Block II:	11:00AM – 2:00PM	3	2
Block III:	2:15PM – 5:15PM	3	2
Evening:	5:30PM – 9:45PM	3	3
Total:	7:45AM – 9:45PM	12	9

## EXAMPLE #1

Blocks	Time Length	# of Classes	
		55 min	80 min
Block I:	7:30AM – 10:45AM	3	2
Block II:	11:00AM – 3:30PM	4	3
Block III:	3:45PM – 8:15PM	4	3
Evening:	8:30PM – 9:50PM	1	1
Total:	7:30AM – 9:50PM	12	9

## EXAMPLE #2

Blocks	Time Length	# of Classes	
		55 min	80 min
Block I:	7:45AM – 11:00AM	3	2
Block II:	11:15AM – 2:30PM	3	2
Block III:	2:45PM – 6:00PM	3	2
Evening:	6:15PM – 10:45PM	3	3
Total:	7:45AM – 10:45PM	12	9

## EXAMPLE #3

Blocks	Time Length	# of Classes	
		55 min	80 min
Block I:	7:30AM – 8:50AM	1	1
Block II:	9:05AM – 12:15PM	3	2
Block III:	12:30PM – 5:00PM	4	3
Evening:	5:15PM – 9:45PM	4	3
Total:	7:30AM – 9:45PM	12	9

## EXAMPLE #4

Blocks	Time Length	# of Classes	
		55 min	80 min
Block I:	8:00AM – 11:15AM	3	2
Block II:	11:30AM – 4:00PM	4	3
Block III:	4:15PM – 7:30PM	3	2
Evening:	7:45PM – 10:40PM	2	2
Total:	8:00AM – 10:40PM	12	9

## Univ. Class Times

UA	6:25AM – 9:55PM
CSU	7:00AM – 9:50PM
OU	7:30AM – 8:50PM
YSU	7:30AM – 10:45PM
BGSU	8:00AM – 8:45PM
MU	8:00AM – 9:55PM
OSU	8:00AM – 10:00PM
UT	8:00AM – 10:05PM
UC	8:00AM – 10:30PM
WSU	8:00AM – 10:30PM

# Other Calendar Options Considered

- Start fall semester on a Wednesday
  - Issue: Decreases time between faculty contract and semester start
- Start fall and spring semesters on a Wednesday
  - Issue: Decreases time between faculty contract and semester start
- Decrease spring semester
  - Issue: Spring semester is 2 instructional weeks less than fall semester
- Always start fall semester 18 weeks before holiday schedule
  - Issue: Spring semester is 2 instructional weeks less than fall semester
- Decrease summer term to add a week to fall or spring semester
  - Issue: Duration of faculty contract is more than 9 months
- Turn Wednesday before Thanksgiving into a class day
  - Issue: Doesn't make that much of an impact on the calendar



# Calendar Questions and Feedback

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# Spring Break Options

# Kent State Spring Semester Scheduling

## Spring scheduling for full and parts of term

- Full semester has the most sections offered (88%) with the most enrollment (91%)
- 7-week courses are second in sections (8%) and enrollment (6%) combined
- 5-week courses are low in sections (5%) and lowest in enrollment (1%) combined
- 2<sup>nd</sup> 5-week schedule averages 11 sections and 110 enrolled in the spring

### Average of Spring 2018, 2019, 2020, 2022

	Sections Offered	Sections Enrollment
Full Semester	9,328 (87.5%)	123,509 (91.0%)
First 7 Weeks	402 (3.8%)	3,882 (2.9%)
Second 7 Weeks	472 (4.4%)	3,862 (2.8%)
First 5 Weeks	22 (0.2%)	395 (0.3%)
Second 5 Weeks	11 (0.1%)	110 (0.1%)
Third 5 Weeks	48 (0.4%)	471 (0.3%)
Open Learning *	383 (3.6%)	3,475 (2.6%)
<b>Average Total</b>	<b>10,666</b>	<b>135,702</b>

\* Open learning class duration ranged from 2 days to 125 days



# 11<sup>th</sup> Week

- Benefit: Spring Break falls between 2<sup>nd</sup> and 3<sup>rd</sup> 5-week classes
- Challenge: Spring Break falls two-thirds in the full semester (10 weeks before and 5 weeks after)
- Challenge: Spring Break is in week 3 of 2<sup>nd</sup> 7-week classes

CALENDAR OPTION 1

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	1	2
March	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	SPRING BREAK						
April	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	EXAM WEEK						
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

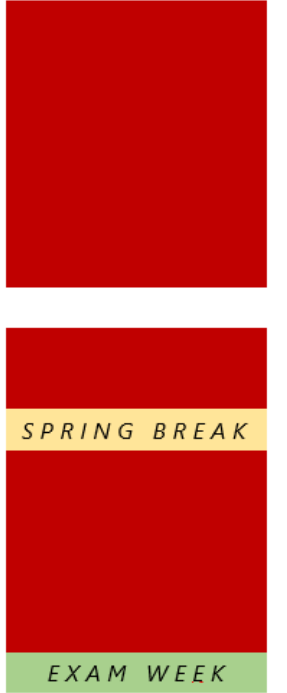
CALENDAR OPTION 2

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	1	2
March	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
April	SPRING BREAK						
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	28	29	30	1	2	3	4
	EXAM WEEK						
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

5-week courses



7-week courses



Spring 2025

# 9th Week

- Benefit: Spring Break falls somewhat in the middle of full semester (8 weeks before and 7 weeks after)
- Benefit: Spring Break falls between the two 7-week classes
- Benefit and Challenge: two weeks between the two 7-week classes
- Challenge: Spring Break is in week 4 of 2<sup>nd</sup> 5-week classes

CALENDAR OPTION 1

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	1	2
March	SPRING BREAK						
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	EXAM WEEK						
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

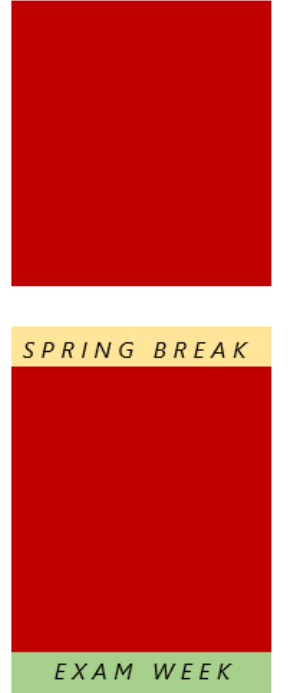
CALENDAR OPTION 2

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	1	2
March	3	4	5	6	7	8	9
	SPRING BREAK						
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	28	29	30	1	2	3	4
	EXAM WEEK						
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

5-week courses



7-week courses



Spring 2025

# 8<sup>th</sup> Week

- Benefit: Spring Break falls fully in the middle of full semester (7 weeks before and 8 weeks after)
- Benefit: Spring Break falls between the two 7-week classes
- Challenge: Spring Break is in week 3 of 2<sup>nd</sup> 5-week classes

CALENDAR OPTION 1

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	SPRING BREAK						
March	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	EXAM WEEK						
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

CALENDAR OPTION 2

	M	T	W	T	F	S	S
January	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
February	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	1	2
March	SPRING BREAK						
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
April	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	28	29	30	1	2	3	4
	EXAM WEEK						
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1

5-week courses



7-week courses



Spring 2025



# Spring Break Questions and Feedback

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[https://kent.qualtrics.com/jfe/form/SV\\_d0dntlivcqhDDaC](https://kent.qualtrics.com/jfe/form/SV_d0dntlivcqhDDaC)

Survey Link



# Committee Feedback



## Committee Feedback in Favor of Option 1

- Option 1 is the only option that doesn't result in a loss of teaching days.
- We gain a lot of classes and do not have to increase class times.
- Most balanced in number of class weeks between fall and spring; most benefits/least drawbacks/challenges to implement.
- Because of the gained class days each semester, it is unlikely that the schedules a class that I teach on both M/W and T/R will be off schedule with each other (which is one of the problems with the current schedule). When I've talked to students about losing one week of winter break, they have said that they would prefer to get rid of fall break instead--but if that is not an option, they would rather lose a week of winter break than a week of summer break. This seems like the best option for faculty and students in terms of learning. But I understand that administration will have to adjust their schedules to accommodate the various deadlines they have over winter break.
- It does not reduce the contact days in either Fall or Spring semester and in fact increases the contact days in both semesters, which is welcome. If other Universities can make a 3-week winter break work, so can KSU. This is my favorite of the options and there's a large gap between this option and my next, acceptable option. It is the only option that is both consistent with commitment to maximally facilitating student success and has classes starting on a Monday.

## Committee Feedback NOT in Favor of Option 1

- In some years, spring semester will start almost immediately after New Year's Day, which does not leave time for faculty, staff and students to prepare for classes, including advisement, registration and tuition payments.
- I truly believe that taking away this week will be a MAJOR disadvantage to the student body. Not only is that week fit for student services such as One Stop, which works to ensure students are registered, have their funding and payments completed, and overall attend Kent State, that week also provides the opportunity for students to prep for the upcoming semester. Students need that month long break to help their mental needs because school is hard and a lot of work as it is. Many students look forward to that long break to rest themselves and re-organize themselves so they can be prepared for the next semester. Four weeks also provides students who work over break to gain more money to support themselves for spring semester and to cover their schooling. Removing that week will not service students at all. I understand a major factor in why this option appealed to others is because it allowed more instructional time as they informed it is not easy to fit in all the course materials. However, I see that more as an issue with how the professor instructs the course rather than a fault of the students.
- Students are very against shortening winter break. This will affect all university programs and could possibly affect the financial aid process for students. We also have to think about our international population and what their needs might be in case they need to stay on campus or come back early.



### Committee Feedback in Favor of Option 2

- This is the best option for Nursing. Having equal weeks in Fall and Spring matches the nursing curriculum and clinical experiences best.
- While not ideal, it is a better option than #1. It makes the spring semester more uniform in instructional days (14 Mondays and 15 for the other days). One of the days lost in the fall (Friday) is the least-used weekday for classes.
- Consistency among each semester, both fall and spring are 15 weeks with 1 week of finals. It gains 3 days in Spring semester and importantly 2 out of those 3 are Wednesday and Thursday which is commonly paired with Monday and Tuesday classes, which means those sections gain more instructional time. It matches other school schedules, which can be helpful with determining how the calendar will be affected with unforeseen circumstances such as weather. While the fall semester loses two days, those days are Thursday and Friday which are the days with the lowest percentage of enrollments.
- This is my favorite! It allows us to keep winter break the same for services, programs, and students while being in compliance. It will not cause anymore stress when it comes to registration and billing.

### Committee Feedback NOT in Favor of Option 2

- Need to change class times to be compliant
- Loses 2 class days...which will be detrimental to student success in courses with content. Either the University is genuine in its efforts to address DWF rates or it is not. Addressing the lost days will have severe financial and workload implications for students and for academic units.
- Giving up class meetings in fall is going to be incredibly detrimental to student learning outcomes. Also, if I teach a M/W or M/W/F SECTION and a T/R section of the same course their schedules will be SIGNIFICANTLY different, given the disparate number of class meetings. Also, if I teach the same T/R class in both fall and spring, I will have to cut an entire week of content for the fall (or add a week of content for the spring), as the fall class would meet 28 times, whereas the spring class would meet 30 times. And as I have noted elsewhere, I despise the idea of having to change course times to be compliant--and students do, as well.
- Fall semester already has fewer contact days (given the holidays) than Spring semester and it is already difficult to cover the required content in many classes within the contact days of the Fall semester. Any option that would reduce contact days in the fall is a non-starter for me. (This option also reduces contact days in Spring.) The reduction of contact days--especially in fall semester--would only increase the DFW rate in high DFW rate courses (such as math and science) and is inconsistent with our commitment to maximally facilitating student success.



## Committee Feedback in Favor of 9<sup>th</sup> week spring break

- I'm actually okay with either the 9th or the 8th week. (The current 11th week is too late in the semester--both students and faculty dislike it.) However, the benefit of the 9th week is that students who take 7-week classes get two weeks between the end of the first session and the start of the second session, rather than just one week with the 8th week spring break. Moreover, those students who take the second 5-week course session (I know this isn't very many) get a break further into their classes, which makes it seem like more of a break, as there are only two weeks of class remaining. The transition from week 11 to week 9 is likely to be more manageable for faculty to modify their course schedules and due dates than moving it to the 8th week. Finally, 9th week maps onto the spring break schedules for more Ohio universities, which is preferred by students with whom I have spoken.
- Even two week break between seven-week courses; closer to mid-semester; majority of universities use that week for break which may be a negative for spring break travel plans
- I believe that going to the 8th week would be too early of a break for students. I also think having it in the current week is too late in the semester. Speaking to students before our most recent spring break many were burnt out and looking for a release for classes. It had felt like the semester went on far too long without a break because spring is only provided one major one unlike fall which has many.
- Matches a lot of other universities. It gives faculty more time to space out their assignments later on in the semester instead of cramming them in within two weeks. It will also make it easier on students.
- Close to the mid term and align with the 7-week classes.

## Committee Feedback in Favor of 8<sup>th</sup> week spring break

- I like the way the 9th week feels more, but the 8th week is a logical break between 7-week terms and those are the most likely.
- 8th week will work best as we have many 7-week courses. We can also live with 11th week. Week 9 will be horrible as students would go to clinical for 1 week and complete orientation then not show up again for 2 weeks.
- 11th week is too far into the semester, and 9th week requires us to have two weeks between 1st and 2nd 7-week classes. Therefore, that left 8th week as my choice.
- Earlier makes a nice break in the most populated class schedule ( full semester and 7 week ). Students seem to struggle after a later spring break to finish the semester strong.

## Committee Feedback in Favor of 11<sup>th</sup> week spring break

- Faculty who teach regular 15-week courses in Spring semester will be able to adapt fairly easily to an earlier Spring Break. However, I worry about programs that offer classes that have non-standard schedules (5 week, 7 week, others?). The Spring Break has been after the 10th week of the semester for as long as anyone can remember, and the non-standard scheduled classes grew up organically around it. I worry that if we move the Break, some programs offering non-standardly scheduled classes will be negatively impacted in a way that undermines our commitment to maximally facilitating student success and that there would be no way to consult with faculty in all such programs before recommendations to President and Provost.
- Least disruptive to the schedule, and I see no benefit to moving it



Thank you!

# Grimm's Cheat Sheet for Calendar Options

## Current

## Option 1

## Option

Fall instructional Weeks	17	17	16
Fall Class Weeks	16	16	15
Fall Exam Week	1 Mon-Sunday	1 Mon-Sunday	1 Mon-Sunday
Fall Start Day	Thursday	Monday	Monday
Fall Class Days			
M	14	15	14
T	15	16	15
W	14	15	14
Th	14	14	13
F	14	14	13

Fall #'s do not include holiday/class breaks except Veteran's Day

Spring Instructional Weeks	16	16	16
Spring Class Weeks	15	15	15
Spring Exam Week	1 Thur-Wed	1 Mon-Sunday	1 Mon-Sunday
Spring Start Day	Monday	Monday	Monday
Spring Class Days			
M	14	14	14
T	15	15	15
W	14	15	15
Th	14	15	15
F	14	15	15

Spring #'s do not include holiday/breaks

Summer Instructional Weeks	14	13	13
Summer Start Day	Thursday	Monday	Monday
Summer Class Days			
M	12	12	12
T	13	13	13
W	13	13	13
Th	13	13	13
F	13	13	13

Summer #'s do not include holidays except Independence Day and Juneteenth

	Current	Option 1	Option
Need to change class times?	Yes	No	Yes
Weeks of Break			
Fall-Spring	4	3	4
Total Meeting Class Days Fall			
M/W	28	30	28
T/TH	29	30	28
MWF	42	44	41
Total Meeting Class Days Spring			
M/W	28	29	29
T/TH	29	30	30
MWF	42	44	44



**Faculty Senate Executive Committee  
Minutes of the Meeting  
March 23, 2022**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Denice Sheehan (Appointed), Angela Guercio (Appointed)

Not Present:

Guests Present: Associate Vice President Therese Tillett

1. Call to Order

Chair Grimm called the meeting to order at 3:05 p.m. in 227 Michael Schwartz Center.

2. Conversation with Associate Vice President Therese Tillett

The Executive Committee spoke with Associate Vice President Tillett about changes to the order of the approval chart for Curriculum Services and the naming of colleges and schools at the university.

The Executive Committee asked why the Office of the Provost was seeing Educational Policies Council (EPC) program and course proposals before they go to EPC. Associate Vice President Tillett said that it had always been that way in the past. Chair Grimm was concerned that the provost's position could be used as a gatekeeper function to prevent items from going to EPC. There was also a concern about formal policy that shows which units are consulted with new proposals. The committee asked whether there could be formal documentation showing the support from other departments.

Vice President Tillett explained how the provost's interaction with EPC worked and said that the provost had rarely denied a course or program in the last 16 years, and when it did happen, it was for good cause. She gave examples of the two times it had happened. In both cases, the proposals were not ready to be brought to the Board of Trustees.

The Executive Committee thanked her for clarifying the order of approval and explaining why it stands as it does.

Chair Grimm also asked about the policy for naming colleges and schools. She wanted to know how the names are finally approved.

Associate Vice President Tillett agreed with Chair Grimm that the president, provost, and new vice president for marketing and communications needed to meet to discuss the public marketing of names versus the official names.

Associate Vice President Tillett also told the committee that there will be a multi-year, behind-the-scenes project for recoding the curriculum to make coding more consistent and accurate with the expansion of campuses, colleges, and programs. The project should be completed by August 2024.

3. Approval of Executive Committee Meeting Minutes of March 4, 2022

A motion was made and seconded to approve the minutes of the meeting (Laux/Sheehan). The minutes were approved unanimously as written.

4. EPC Agenda Items from the March 21, 2022, Educational Policies Council Meeting

The Executive Committee will pass the one action item concerning English as a Second Language (ESL) and the Office of Global Education (OGE) from the meeting on to the full Faculty Senate for a vote. Another action item pertaining to a new Applied Data and Information undergraduate minor in the School of Information will also be forwarded to Faculty Senate.

5. Discussion of University Policy Regarding Hosting Academic Visitors

The Executive Committee discussed the policy and decided that although the policy does not need to go through EPC, Assistant Vice President Kavulic and Interim Vice President Delahanty should work with the Executive Committee to discuss what process is gone through and who vets the process for approval of visitors. The Professional Standards Committee (PSC) may also need to be involved.

6. Faculty Senate Budget Advisory Committee (FaSBAC)

The Executive Committee made recommendations for replacing the Faculty Senate appointees whose terms will expire at the end of the academic year.

7. Review Final Letter for Committee Preference Survey

The Executive Committee reviewed the letter that will be sent out to encourage faculty at the university to participate in the survey that allows them to serve on Faculty Senate committees. The letter was edited and approved.

8. Faculty Senate Spring Forum Update

The topic, time, and date remain the same as previously announced. It will take place in the Schwebel Room in the Kent State University Student Center.

9. Additional Items

There were no additional items.

10. Adjournment

Chair Grimm adjourned the meeting at 4:58 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate



**Faculty Senate Executive Committee  
Minutes of the Meeting  
March 25, 2022**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Denice Sheehan (Appointed), Angela Guercio (Appointed)

Not Present:

Guests Present: Provost Melody Tankersley and Assistant Vice President Lashonda Taylor

1. Call to Order

Chair Grimm called the meeting to order at 2:06 p.m. in 227 Michael Schwartz Center.

2. Meeting with Provost Tankersley and Assistant Vice President Taylor

The meeting began with a discussion about the commencement schedule. The Executive Committee asked about the scheduling of commencement ceremonies during weekdays and wondered what effects it had on families. Assistant Vice President Taylor responded that the schedule was set in late August during pandemic planning to make the best of outside facilities. The outside tents have about a 3,000-student capacity, which means we need more ceremonies than we would in the MACC pre-pandemic. MACC ceremonies did take place in Fall 2021, but the previous spring had received many positive responses, so they decided to pursue a similar option this year. They base ceremonies on RSVPs and how many students say they can make it. For this year, the majority of RSVPs indicated that the choice for commencement dates was the best one. Consideration also had to be given to inclement weather. The schedule went out to students, and many could not make a weekend ceremony, but they could attend weekday ceremonies. Individual students have been and may continue to be moved to days that work best for them. Students are aware that they can ask for more tickets or a new date if necessary. Students no longer march across solely by college, although they do by degree for doctoral ceremonies. They can opt to march on other days with other colleges. Students can also sit near those they wish to sit near under the current arrangement.

She also reported that 96% of those responding said commencement was enjoyable last spring. Prior to that the rate had been around 80%. All results were much preferable to One-University Commencement results. Sundays have not been a regular option for commencement because the weekend of commencement came on Mother's Day and



peoples' days of worship. Conversations can be had about whether we will proceed with the same schedule in the future.

Chair Grimm suggested that she understood some procedures remained from the pandemic, but she wanted to know how people who did not go to graduation felt about the event if they were unable to attend. She wanted to know how to get around that problem and suggested ways to compare RSVPs from the current and the past, so the satisfaction rate could be judged more accurately.

Assistant Vice President Taylor responded that the numbers of RSVPs for this year are similar to numbers before the pandemic. She added that they would be happy to ask students who do not attend why they are not attending, so we can have a better understanding of what works and what does not.

Chair Grimm suggested that real research needs to be done on time and day preferences; the research should include random sampling of students to avoid non-response bias.

Provost Tankersley and Assistant Vice President Taylor agreed that this can be done.

Provost Tankersley added that we will probably always have to have weekday ceremonies if we do not have Sunday ceremonies.

Chair Grimm asked why there were not two ceremonies on Saturday rather than Friday.

Assistant Vice President Taylor answered that it was done to be consistent with the previous year, so there would not be an isolated Friday ceremony between the two on Thursday and Sunday, but there could be more conversation with students and parents about this as well.

The Executive Committee thanked Assistant Vice President Taylor for her clear explanation and outstanding service.

Provost Tankersley asked for advice about how to move forward with the academic calendar. Recommendations were distributed to the Executive Committee from the Academic Calendar Advisory Committee. Recommendations will be sent to the Educational Policies Council (EPC) and then Faculty Senate after other parties have been consulted (Parking Services, Financial Aid, Housing, Student Conduct, Registrar's Office, etc.). Recommendations from the Executive Committee will first be sent back to the calendar committee by Provost Tankersley before moving to other areas for consultation.

The discussion then shifted to questions regarding multiple names for academic units. The committee asked whether the provost could look into why some units use different names publicly than they do officially. Provost Tankersley agreed that it could confuse the external community and that the policy needs to be examined regarding how it relates to marketing and informal communication.

The Executive Committee also asked questions regarding the policy being proposed for academic visitors. Specifically, they asked what process academic visitors go through with regard to screening before coming to campus.

Provost Tankersley said that we do not currently have a process as a university, and that it should probably be a decision left up to departments. The Executive Committee suggested that someone beyond Human Resources probably needs to do background checks. Provost Tankersley suggested that departmental Faculty Advisory Committee (FAC) approval with a background check would be helpful. Vice Chair Laux said the contract requires FAC consultation regardless. Provost Tankersley agreed and said that policy needs to be developed for visitors, and a process for vetting will need to be created as well. Also, clarification needs to be made about what the term “academic visitor” means.

3. Approval of Faculty Senate Meeting Minutes of March 14, 2022

A motion was made and seconded to approve the minutes of the meeting (Laux/Sheehan). The minutes were approved with two clarifications regarding content.

4. Discussion of Policy Regarding Hosting Academic Visitors

The possible policy will be taken forward to discuss with Faculty Senate.

5. University Policy Regarding Textbook Selection

Provost Tankersley agreed in the earlier discussion that the policy could be sent back to Associate Provost van Dulmen with concerns, so that it could move forward to the May Faculty Senate meeting.

6. Approval of the Agenda for the April 11, 2022, Faculty Senate Meeting

The agenda was approved.

7. Additional Items

Recommendations were made about members of the search committee for deans and other senior administrators.

8. Adjournment

Chair Grimm adjourned the meeting at 4:40 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate



**Faculty Senate Executive Committee  
Minutes of the Meeting  
April 20, 2022**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Denice Sheehan (Appointed), Angela Guercio (Appointed), Athena Salaba (At-Large)

Not Present:

Guests Present:

1. Call to Order

Chair Grimm called the meeting to order at 2:39 p.m. in 227 Michael Schwartz Center.

2. Calendar Results from the Educational Policies Council (EPC) Calendar Committee

Two options of the original five had been found acceptable by EPC and were passed on to the Faculty Senate Executive Committee. The committee also looked at possible options for the week of Spring Break in the future. The committee discussed the remaining two options. The committee recommended that the discussed options be forwarded to the full Faculty Senate for discussion.

3. Discussion of EPC Recommendations to the Faculty Senate regarding the Academic Calendar

This item was covered in the previous discussion.

4. Appointed Members of the Executive Committee

This item was postponed for a future meeting.

5. Review/Approve Faculty Senate Meeting Schedule

This item was postponed for a future meeting.

6. Additional Items

There were no additional items.

7. Adjournment

Chair Grimm adjourned the meeting at 3:45 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate



**Faculty Senate Executive Committee  
Minutes of the Meeting  
April 22, 2022**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Denice Sheehan (Appointed), Angela Guercio (Appointed), Athena Salaba (At-Large)

Not Present:

Guests Present: President Todd Diacon, Provost Melody Tankersley, Associate Provost Manfred van Dulmen, Dean Alison Smith

1. Call to Order

Chair Grimm called the meeting to order at 2:09 p.m. in the Urban Conference Room on the second floor of the University Library.

2. Discussion of Topics for President and Provost

The committee decided to restrict the conversation to the presentation that will be made later in the meeting by the committee looking into revising the Kent Core.

3. Meeting with President Diacon, Provost Melody Tankersley, Associate Provost van Dulmen, and Dean Smith (2:30 p.m.)

Senior Associate Provost van Dulmen explained how the committee to re-envision the core classes began their work. To date, many conversations the committee have had dealt with identifying the problems with our current system. Thinking about general education as a program that provides students for a foundation for their majors, careers, and lives would have the greatest effect on the problems the current system has (budgeting, lack of connection for students). He also gave examples from schools that have successfully changed their general education programs. Soon, the committee will start videotaping students and faculty discussing these ideas, so people can better understand the Kent Core and how it works, as well as the steps we will begin to make moving forward (organizing the structure of general education, making it distinctive as a program, considering potential budgetary reform). He also provided a timeline for future work and topics that

will be dealt with in Fall 2022. The timeline will be distributed in the next few weeks. Realistically, any implementation of a new system would not take place until Fall 2025.

4. Discussion of Calendar Options with a Vote from the Executive Committee

The Executive Committee decided to make no formal recommendation as to which of the two presented options was best. Both will be forwarded to the full Faculty Senate.

5. Additional Items

a. Minutes from Previous Meetings

Secretary Dauterich will have these sent out shortly.

b. Potential Nominees to Faculty Ethics Committee (FEC)

Requests will be made to the College of Communication and Information for their nominees. All other nominees' names have been received.

6. Adjournment

Chair Grimm adjourned the meeting at 4:07 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate