

## KSU College of Podiatric Medicine

### Academic Year 2013/2014 Due Date Information

Class	Fall 2013 Due Dates		
	Due Date	2nd IP*	3rd IP*
Class: 2014, 2015	5/24/2013	6/17/2013	7/8/2013
Class: 2016, 2017	8/2/2013	8/26/2013	9/16/2013
Class	Spring 2014 Due Dates		
	Due Date	2nd IP*	3rd IP*
Class: 2014, 2015	10/18/2013	11/11/2014	12/2/2013
Class: 2016, 2017	1/3/2014	1/27/2014	2/17/2014

Class	Summer 2014
	Due Date
Class: 2014, 2015	3/3/2014
Class: 2016, 2017	5/27/2014

**Q: When will my invoices be issued?**

**A:** Students and authorized users\*\* will receive an e-mail notification about three weeks before the term due date advising them that their invoice is available for viewing. Students will receive this notification via their university e-mail address

**Q: How do I view my electronic invoice?**

- Go to <https://payonline.kent.edu>
- Students should input their FlashLine User ID and password in the “Student Login” selection.
- Authorized Users (if already set up) should choose “Authorized User”
- Select on “view bill” on the blue menu bar at the top of the screen.
- Scroll down to the appropriate invoice or statement that you wish to view. Select on “view.”

The e-bill represents a “snap-shot” of a student account at the time the bill was published. Charges and credits may have been placed on the account after the bill was published. Also, not all registration activity will result in an e-bill being generated therefore please refer “*How do I access my student account information*” below for instructions how to view your up-to-date account balance.

**Q: How do I access my student account information?**

**A:** Students have 24/7 access to their student account information through FlashLine. Follow the steps below to access your up-to-date account balance

- Students should log into their FlashLine account through [www.kent.edu](http://www.kent.edu)
- Select the “My Account” tab.
- Choose “Account Detail” under “My Student Account.”

You can view helpful step-by-step student account access instructions by logging on to the Bursar’s website at [www.kent.edu/bursar](http://www.kent.edu/bursar). You can also contact the Bursar’s Office at 330-672-2626, via e-mail at [bursar@kent.edu](mailto:bursar@kent.edu), or visit your Office of Student Affairs for questions regarding your student account.

**Q: What are my payment options?**

**A:** Kent State University offers several payment options including a 3-pay installment plan, see instructions below. You can visit the Bursar’s Office website for additional information regarding the various payment options at [www.kent.edu/bursar](http://www.kent.edu/bursar).

**Q: How do I take advantage of the Installment Plan (IP)\*?**

**A:** Please contact the Bursar’s Office at 330-672-2626, option 1 or Katherine Wright, Financial Aid Coordinator in the Office of Student Affairs if you would like to be placed on the installment plan.

**Q: How do I make a payment?**

**A:** You can pay online at <https://payonline.kent.edu> using a credit card, checking, or savings account. Non-credit card payments can be made at the Bursar’s Office or at KSU College of Podiatric Medicine. Check payments should be made payable to Kent State University. Payments by mail should be sent to Kent State University, Bursar’s Office, P.O. Box 5190, Kent, Ohio 44242.

\*\*Select the following link for more information regarding [Authorized User](#).