

**ALL FORMS DUE BY 12:00 PM THE FIRST FRIDAY OF THE SEMESTER**

**DESCRIPTION**

Individual Honors Work (HONR 20096/30096/40096) provides students an opportunity to complete independent study (1-4 credit hours) under the direction of an instructor. The goal of this project is to provide students with an enriched educational experience in the major or other field of interest not typically covered in the standard curriculum.

**ELIGIBILITY**

Honors students who wish to complete Individual Honors Work must have the appropriate academic background, sophomore standing or higher, and meet the following eligibility criteria: completion of at least one Honors course and membership in the Honors College for at least one semester prior to completing the IHW.

**STUDENT RESPONSIBILITIES**

1. Discuss the IHW during regular Honors academic advising prior to submitting a contract.
2. Discuss the IHW with the instructor under whose direction the work will be completed.
3. Complete the reverse side of this form with a detailed description of the project.
4. Obtain written permission from the instructor who will supervise the project.
5. Meet with the instructor outside of scheduled class time to discuss the progress of the project.

**INSTRUCTOR RESPONSIBILITIES**

1. Ensure the project reflects an investment of 45 hours of work for each credit hour of registration.
2. Report a standard letter grade for the project.
3. Hold in-person meetings with the student to discuss the development and progress of the project.

**CONTRACT INFORMATION**

SEMESTER (Fall, Spring, Summer I, Summer II, Summer III)					YEAR			
CREDIT HOURS	1	2	3	4	CLASS STANDING	SOPHOMORE	JUNIOR	SENIOR

**STUDENT INFORMATION**

**INSTRUCTOR INFORMATION**

STUDENT NAME	INSTRUCTOR NAME
KENT STATE ID	DEPARTMENT
KENT STATE EMAIL	KENT STATE EMAIL
STUDENT SIGNATURE	INSTRUCTOR SIGNATURE

**PROJECT APPROVAL (HONORS COLLEGE USE ONLY)**

HONORS ADVISOR	DATE	DEAN, HONORS COLLEGE	DATE
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**PROJECT INFORMATION**

This information must be completed in order for a project to be approved. Contract details should be as specific as possible.

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**NATURE OF THE PROJECT** (Describe the type of project to be completed.)

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**ADDITIONAL READINGS** (Identify any additional readings you may be required to do. This list may be tentative.)

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**CONTRIBUTION TO GOALS** (Discuss how this project will contribute to the student's academic, personal, and/or career goals.)

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**MEETING SCHEDULE** (A signature characteristic of Honors work is regular contact with faculty. Identify the meeting schedule agreed upon and any deadlines established for completing projects. These times may be tentative and adjusted at the discretion of the instructor.)

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**PROJECT OUTCOMES** (This is a graded project. How will you be evaluated at the end of the semester? What is/are the measurable outcome(s) of this project?)

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