Quick Guide

ONE STOP FOR STUDENT SERVICES

How to Make an Online Payment (Electronic Check, Credit Card, or 529 Payment)

1. Log into FlashLine and select **Student** from the main menu
2. Under **Finances,** click on **Tuition & Payments**
3. Click **Make On-Line Payment**
4. Choose the appropriate term you wish to make payment for
5. Enter the amount you wish to pay, then choose **Add to Cart**
6. Confirm the amount(s) you have entered, than select **Checkout**
7. Follow the prompts until you receive a screen that states **Transaction Complete**

Please Note: If you are paying with a credit card, there is an additional 2.99% charge for domestic credit cards and a 4.25% charge for international credit cards. There is no additional charge for electronic check payments.

Please note: Some 529 providers allow students to make an electronic payment from their 529 account. If your 529 provider does not permit this option, you must request the funds be sent to Kent State.